

Chester Car Park Season Tickets – how to apply.

Section 1: select the car park you require the pass/permit(s) for

Section 2: choose the number of parking spaces you require and the date you wish the pass/permit(s) to start from

Section 3: choose the period and number of days a week you wish the pass/permit(s) to be valid for (5-day season tickets operate Mon-Fri only)

Section 4: complete the postal address you want the pass/permit(s) to be sent to & if you choose to pay by invoice the billing address. Please also provide contact telephone no. & email address.

Section 5: tick to confirm the terms and conditions have been read and then sign the form.

Applications can be submitted by post or email – address details are at the bottom of this page. We recommend application by email wherever possible attaching a scanned copy of the completed/signed form.

We aim to process and issue the pass/permit(s) requested within three working days of the date of receipt of the completed applications.

Payment Options (see contract charges, inclusive of VAT, on page three)

- **Payment in full – Card**

Call and pay through the Council's Customer Services Centre (0300-123-7024). The Advisor will provide a payment reference number which must be noted in the payment reference box at the top of the form prior to submission.

- **Payment in full – Invoice (£25 administration fee applies)**

If you choose to pay by invoice, please make sure that you complete the appropriate section of the form prior to submission. The details provided will be included on the invoice so must be complete and accurate.

- **Monthly payments (Direct Debit) (£25 administration fee applies)**

- Call and pay by phone (as above) the first month's contract charge (refer to charge schedule for details) then note the payment reference number the Advisor will provide on the form.
- Complete and submit with the application a Direct Debit mandate form (available to download from the website). The Council will collect from the nominated bank account the balance of the contract charge over the remaining months of the contract.
- All direct debits are collected on the first of the month to which the charge relates. Billing advice will be sent to the email address supplied on the form.

Parking Services, The Portal, Wellington Road,

Ellesmere Port, CH65 0BA

Telephone: 0300 123 7024

Email: parking@cheshirewestandchester.gov.uk

Season Ticket Application Form

Payment Reference:

Section 1 - Car Park (please tick selection):

Frodsham St	<input type="checkbox"/>	Watergate	<input type="checkbox"/>	Garden Lane	<input type="checkbox"/>
Brook Street	<input type="checkbox"/>	Little Roodee	<input type="checkbox"/>	New Market	<input type="checkbox"/>

Section 2 – Spaces/Start Date

No. spaces required. Start from (dd/mm/yy) / /

Section 3 – Contract term/days

12-month 6-month 7-day 5-day

Section 4 - Address

Name	<input type="text"/>	Invoicing Only	
Postal address		Name	<input type="text"/>
		Address	
Postcode		Postcode	
Phone		Email	
Email			

Section 5:

I have checked and completed the details required and agree to abide by the terms and conditions (available through the website). **If I am not the pass/permit user, then I will ensure the pass/permit holder is issued with a copy of the terms and conditions.**

Signed

Dated

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Schedule of Contract Charges (per space including VAT)

Annual (12-month) Season Tickets

Car park	7- days (£)	Monthly £ (inc. £25 admin fee)	5-days (£) *	Monthly £ (inc. £25 admin fee)
Frodsham St	£1,310.40	12 x £111.28	£1,217.00	12 x £103.50
Watergate	£1,176.00	12 x £100.08	£900.00	12 x £77.08
Garden Lane	£1,176.00	12 x £100.08	£900.00	12 x £77.08
Brook Street	£1,176.00	12 x £100.08	£900.00	12 x £77.08
Little Roodee	£1,176.00	12 x £100.08	£900.00	12 x £77.08
New Market	£2,620.00	12 x £220.41	£1,920.00	12 x £162.08

Six-month Season Tickets

Car Park	7- days (£)	Monthly £ (inc. £25 admin fee)	5-days (£) *	Monthly £ (inc. £25 admin fee)
Frodsham St	£852.00	6 x £146.16	£627.00	6 x £108.66
Watergate	£630.00	6 x £109.16	£480.00	6 x £84.16
Garden Lane	£630.00	6 x £109.16	£480.00	6 x £84.16
Brook Street	£630.00	6 x £109.16	£480.00	6 x £84.16
Little Roodee	£630.00	6 x £109.16	£480.00	6 x £84.16
New Market	£1,386.00	6 x £235.16	£1,020.00	6 x £174.16

*(5-day season tickets operate Mon-Fri only)

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