

Details required	Guidance notes	Deceased details
Date of death		
Place of death	<ul style="list-style-type: none"> This will be the name of the hospital or nursing home, the name or number of the house, the name of the street and village, town and post code If the death took place in an ambulance, car etc then you need to provide information about the locality of the vehicle when the death occurred and the intended destination 	
Name and surname	<ul style="list-style-type: none"> This should be the name they were known as at the time of his or her death You should also establish if they were known by any other name currently or previously. You need to record those details together with some notes as to the circumstances to help the registrar ascertain how to record the information in the entry 	
Sex	Male or Female	
Maiden Surname of women who has married	This is the surname in which a women contracted her (first) marriage	
Date of birth	Please provide approximate dates if exact date not known	
Place of birth	Town and County/London borough or country of birth. Country only if born outside the UK	
Occupation	<ul style="list-style-type: none"> Please provide as much information as possible relating to the most recent occupation Please also record whether the deceased was retired 	
If the deceased is married or in a legal civil partnership	<ul style="list-style-type: none"> The name and surname of the deceased's spouse/civil partner. Their occupation and if they are retired. Their date of birth 	
If the deceased is widowed	<ul style="list-style-type: none"> The name and surname of their late spouse/civil partner Their occupation and if they were retired 	
Usual address	This should include the name or number of the house, name of the street and village or town and post code	