|  |  |  |
| --- | --- | --- |
| **1** | **Reference number** |  |
| 1.1 | System reference Number |  |
| 1.2 | Your reference |  |

**Please complete all the questions in the form or enclose a reference to separate supporting information.**

**If you have nothing to record, please state "Not applicable" or "None"**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **2** | **Agent** | | | | | |
| 2.1 | Are you an agent acting on behalf of the applicant | yes |  | No |  | If no go to 3 |
| **2b** | **Further information about the Agent** | | | | | |
| 2.2 | Name |  | | | | |
| 2.3 | Address |  | | | | |
| 2.4 | Email |  | | | | |
| 2.5 | Main telephone number |  | | | | |
| 2.6 | Other telephone number |  | | | | |

| **3** | **Applicant details** | | | | | |
| --- | --- | --- | --- | --- | --- | --- |
| 3.1 | Name |  | | | | |
| 3.2 | Address |  | | | | |
| 3.3 | Email |  | | | | |
| 3.4 | Main telephone number |  | | | | |
| 3.5 | Other telephone number |  | | | | |
| 3.6 | Applying as a business or organisation, including a sole trader | Yes |  | No |  |  |
| 3.7 | Applying as an individual | Yes |  | No |  |  |

| **4** | **Applicant Business** | | | | | | | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 4.1 | Is your company registered with companies house | | yes |  | No |  | If no go to 4.3 |  |
| 4.2 | Registration Number | |  | | | | | |
| 4.3 | Is your business registered outside the UK | |  | | | | | |
| 4.4 | VAT Number | |  | | | | | |
| 4.5 | Legal status of the business | |  | | | | | |
| 4.6 | Your position in the business | |  | | | | | |
| 4.7 | The country where your head office is located. | |  | | | | | |
| **4b** | **Business Address – This should be your official address.** | | | | | | | |
| 4.8 | Building name or number |  | | | | | | |
| 4.9 | Street |  | | | | | | |
| 4.10 | District |  | | | | | | |
| 4.11 | City or Town |  | | | | | | |
| 4.12 | County or administrative area |  | | | | | | |
| 4.13 | Post Code |  | | | | | | |
| 4.14 | Country |  | | | | | | |

The Animal Welfare (Licensing of Activities Involving Animals) Regulations 2018

**Application to register for the exhibition/encounters or training of performing animals**

|  |  |  |
| --- | --- | --- |
| **5** | **Type of business/performance (please tick)** | |
| 5.1 | TV/Film/Social Media |  |
| 5.2 | Theatre |  |
| 5.3 | Circus using domestic animals |  |
| 5.4 | Exhibiting Animals |  |
| 5.5 | Animal Encounters |  |
| 5.6 | Birds of Prey shows/exhibits |  |
| 5.7 | Other please state |  |

| **6** | **Application Details** | | | | | |
| --- | --- | --- | --- | --- | --- | --- |
| 6.1 | Have you been registered/licenced before | yes |  | No |  | If no go to 6b |
| 6.2 | Local Authority where registered/licenced |  | | | | |
| 6.3 | Give details of registration e.g type and numbers of animals, type of performance or exhibition. |  | | | | |
| **6b** | **Further information about the applicant** | | | | | |
| 6.3 | Stage name (if any) |  | | | | |
| 6.4 | Nationality |  | | | | |
| 6.5 | Date of birth |  | | | | |

|  |  |  |
| --- | --- | --- |
| **7** | **Animals to be trained** | |
| 7.1 | Name of premises/trading name |  |
| 7.2 | Address of premises |  |
| 7.3 | Telephone number of premises |  |
| 7.4 | Email address |  |

| **8** | **Kinds of animal to be trained and the number of each kind** | |
| --- | --- | --- |
| 8.1 | Kind of animal |  |
| 8.2. | Number |  |

| **9** | **Kinds of animal to be exhibited/Encounter and the number of each kind** | |
| --- | --- | --- |
| 9.1 | Kind of animal |  |
| 9.2. | Number |  |

| **10** | **Proposed Performance or Encounter** | |
| --- | --- | --- |
| 10.1 | Describe the nature of the performance (s) in which the animals will be exhibited or for which they are to be trained, mentioning any apparatus which is used for the purpose of the performance. The description must be sufficient to give a general idea of what is done by the animals taking part.in the performance.  If it is an animal encounter please give details of what type of encounter and where these are to take place. |  |
| 10.2. | Approximate duration of the performance (s) |  |
| 10.3 | Number of times the performance will be given in one day. |  |
| 10.4 | How will the animals be transported |  |
| 10.5 | Where are the animals to be kept when not performing or being exhibited. |  |

| **11** | **Veterinary surgeon** | |
| --- | --- | --- |
| 11.1 | Name of usual veterinary surgeon |  |
| 11.2 | Company name |  |
| 11.3 | Address |  |
| 11.4 | Telephone number |  |
| 11.5 | Email address |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **12** | **Emergency key holder** | | |
| 12.1 | Do you have an emergency key holder? | Yes / No | If no, go to 12.1 |
| 12.2 | Name |  | |
| 12.3 | Position/job title |  | |
| 12.4 | Address |  | |
| 12.5 | Daytime telephone number |  | |
| 12.6 | Evening/other telephone number |  | |
| 12.7 | Email address |  | |
| 12.8 | Add another person? | Yes / No |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **13** | **Public liability insurance** | | | |
| 13.1 | Do you have public liability insurance? | | Yes / No | If no, go to question 13.6 |
|  | If yes, please provide details of the policy | | | |
| 13.2 | Insurance company | |  | |
| 13.3 | Policy number | |  | |
| 13.4 | Period of cover | |  | |
| 13.5 | Amount of cover (£m) | |  | |
| 13.6 | Please state what steps you are taking to obtain such insurance |  | | |

| **14** | **Disqualifications and convictions** | | |
| --- | --- | --- | --- |
|  | Has the applicant, or any person who will have control or management of the establishment, ever been disqualified from: | | |
| 14.1 | Keeping a pet shop? | Yes/No |  |
| 14.2 | Keeping a dog? | Yes/No |
| 14.3 | Keeping an animal boarding establishment? | Yes/No |
| 14.4 | Keeping a riding establishment? | Yes/No |
| 14.5 | Having custody of animals? | Yes/No |
| 14.6 | Has the applicant, or any person who will have control or management of the establishment, been convicted of any offences under the Animal Welfare Act 2006? | Yes/No |
| 14.7 | Has the applicant, or any person who will have control or management of the establishment, ever had a licence refused, revoked or cancelled? | Yes / No |
| 14.8 | If yes to any of these questions, please provide details |  | |

| **15** | **Additional details** | |
| --- | --- | --- |
|  | Please check local guidance notes and conditions for any additional information which may be required | |
| 15.1 | Additional information which is required or may be relevant to the application |  |

**Standard payment and declaration section**

|  |  |
| --- | --- |
| **1** | **Payment** |
| 1.1 | Payment must be made at the time of making the application: Please attach cheque or call 01244 973708. |

| **2** | **Model Licence Conditions & Guidance** | |
| --- | --- | --- |
|  | All applicants to tick that they have read the applicable model licence conditions & guidance | |
| 2.1 | Pet Vending |  |
| 2.3 | Animal Boarding |  |
| 2.4 | Performing Animals |  |
| 2.5 | Riding Establishments |  |
| 2.6 | The Breeding and Sale of Dogs |  |

| **3** | **Additional Information** | |
| --- | --- | --- |
|  | Please attach the following Information | |
| 3.1 | A plan of the premises |  |
| 3.3 | Insurance policy |  |
| 3.4 | Operating procedures |  |
| 3.5 | Risk Assessments (including Fire) |  |
| 3.6 | Infection control procedure |  |
| 3.6 | Qualifications |  |
| 3.7 | Training records |  |

|  |  |  |
| --- | --- | --- |
| **4** | **Declaration** | |
| 4.1 | This section must be completed by the applicant. If you are an agent please ensure this section is completed by the applicant. | |
| 4.2 | I am aware of the provisions of the relevant Act and model licence conditions. The details contained in the application form and any attached documentation are correct to the best of my knowledge and belief. | |
| 4.3 | Signing this box indicates you have read and understood the above declaration |  |
| 4.4 | Full Name |  |
| 4.5 | Capacity |  |
| 4.6 | Date |  |

**RETURN TO:** Animal Health & Welfare,

Wyvern House, The Drumber, Winsford, Cheshire, CW7 1AH

For details of the standards we follow when processing your data please view our [privacy notice](https://cheshirewestandchester.gov.uk/system-pages/privacy-notices/environmental-health-licensing-and-trading-standards-privacy-notice.aspx). If you would like to see a paper copy of the privacy notice please request one via TST@cheshirewestandchester.gov.uk including your full address and details of your application type.