

Payments by BACS Request

To be loaded as a Cheshire East Council supplier

To be loaded as a Cheshire West & Chester Council supplier Yes

Payments will be made by a credit transfer system called BACS (Bankers Automated Clearing Services). With this method of payment Bank Accounts and some Building Society Accounts are credited directly and promptly. We would send a remittance advice for each payment made.

To enable use of the BACS system in the future, please complete this form, submit it together with a letter on headed paper with original signature providing

- The company name you trade under
- Your full postal address

as soon as possible to :

Wendy Gallagher or Trish Wilson, Transactional Services, Corporate Assessment Centre, Finance Service, 4 Civic Way, Ellesmere Port CH65 0BE

I wish to have payments from the Council Payments System paid direct to my Bank/Building Society Account as specified below:

Establishment Address	
Ofsted Registration Number	
Group	
Address	
Postcode	
VAT Number	
Email address	
Contact Name	
Day-time Telephone Number	

Payment Details			
Payee's/Account Name			
Bank/ Building Society Sort Code		Account Number	
Bank/Building Society Name			
Address			

If you require more information, please ring the Payments Section on 01244 972511

Signed	
Position	
Date	