

Cheshire West & Chester Council

# STARTING SCHOOL

APPLYING FOR

PRIMARY SCHOOL PLACES

2017-2018

Apply online at: [www.cheshirewestandchester.gov.uk/admissions](http://www.cheshirewestandchester.gov.uk/admissions)

Closing date  
for Primary School  
applications:  
**15 January 2017**



Cheshire West  
and Chester

Important  
information  
for parents  
and carers



# Timeline for Applying for a Reception School Place for September 2017

**1 September 2016**

Parents/carers can apply for a school place

**Online**

[www.cheshirewestandchester.gov.uk/admissions](http://www.cheshirewestandchester.gov.uk/admissions)

**Paper**

Application Form is contained in Section 5 of this booklet

**15 January 2017**

**Closing date for on time applications**

- **Paper applications** to be returned to:  
School Admissions, Cheshire West and Chester Council, Wyvern House, The Drummer, Winsford, Cheshire, CW7 1AH.  
Paper applications must be received by this date to be considered as '**on time**'
- **Online applications** must be submitted to the Authority by this date.

**18 April 2017**

**Notification of offers**

- Offer letters notifying parent/carers of school place offered sent out by post to parents/carers who have applied using a paper application.
- Online offers made available for parents/carers to view, emails sent to parents/carers who have applied online notifying of the school place offered.

**2 May 2017**

Parents/carers must accept or decline the school place offered.

**If accept/decline not received by this date the authority reserves the right to withdraw places.**

**17 May 2017**

**Closing date for on time appeals**

Appeals received by this date will be heard by **19 July 2017**.

Apply online visit: [www.cheshirewestandchester.gov.uk/admissions](http://www.cheshirewestandchester.gov.uk/admissions)

# Dear Parents and Carers

Welcome to the Cheshire West and Chester Council's Starting School 2017/18 booklet. Starting school is a very important and exciting stage in your child's life. This booklet provides you with all the important information to help you through the process of applying for a school place. I hope that you find it helpful and informative when deciding on your school preferences.

Please ensure you read the information in this booklet carefully before making your application. This will ensure that you understand the timescales, how your application will be processed and how decisions about applications are made.

It includes information on the requirement for the Local Authority to co-ordinate the admissions for all schools maintained by the Local Authority, including academies and free schools within its area.

The online application facility was very successfully used last year. Of the primary applications received for the 2016/17 academic year, 96% were made online in Cheshire West and Chester. The online facility is available until midnight on the closing date of 15 January 2017 at [www.cheshirewestandchester.gov.uk/admissions](http://www.cheshirewestandchester.gov.uk/admissions). Applying online offers you many benefits. In particular you will be able to view your offer online on the published date.

You may prefer to complete a paper application form which is included at the back of this booklet. The closing date for applications is 15 January 2017. It is essential that you submit your preferences by this date to ensure that your application is not disadvantaged.

If there is anything about the process that you are uncertain of when completing your application you can contact Cheshire West and Chester Council for assistance on **0300 123 7039**. I would like to wish your child every success as they start their education at Primary School.

With Regards



**Mark Parkinson**

Director of Education,  
Cheshire West & Chester Council, HQ,  
58 Nicholas Street, Chester, Cheshire CH1 2NP

Tel: **0300 123 8 123**

Textphone: **18001 01606 867 670**



The information in this booklet relates to the school year 2017/18. Although correct at the date of printing (August 2016) there may be changes before or during the 2016/2017 school year and in subsequent years.



### Accessing Cheshire West and Chester Council information and services

Council information is also available in Audio, Braille, Large Print or other formats. If you would like a copy in a different format, in another language or require a BSL interpreter, please email us at [equalities@cheshirewestandchester.gov.uk](mailto:equalities@cheshirewestandchester.gov.uk)

إذا أردت المعلومات بلغة أخرى أو بطريقة أخرى، نرجو أن تطلب ذلك منا.

যদি আপনি এই ডকুমেন্ট অন্য ভাষায় বা ফরমেটে চান, তাহলে দয়া করে আমাদেরকে বলুন।

Pokud byste požadovali informace v jiném jazyce nebo formátu, kontaktujte nás

Jezeli chcielby Państwo uzyskać informacje w innym języku lub w innym formacie, prosimy dać nam znać.

ਜੇ ਇਹ ਜਾਣਕਾਰੀ ਤੁਹਾਡੇ ਕਿਸੇ ਵੇਰ ਭਾਸ਼ਾ ਵਿਚ ਜਾਂ ਕਿਸੇ ਵੇਰ ਵੱਖ ਵਿਚ ਚਾਹੀਦੀ, ਤਾਂ ਇਹ ਸਾਥੋਂ ਮੰਨਾ ਲਓ।

如欲索取以另一語文印製或另一格式製作的資料，請與我們聯絡。

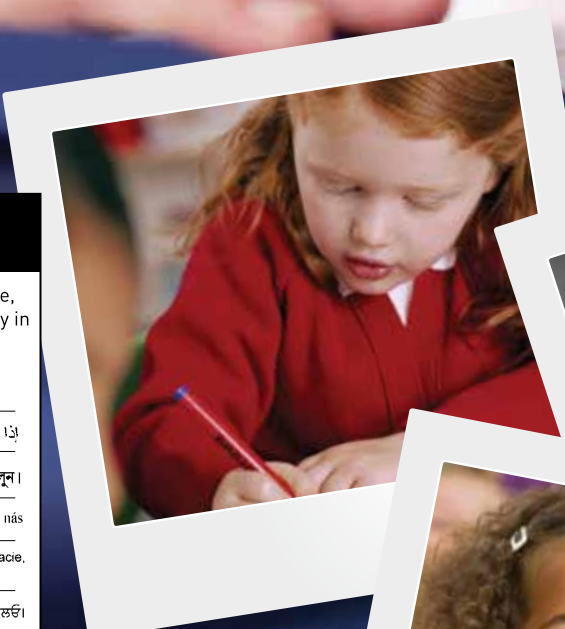
Türkçe bilgi almak istiyorsanız, bize başvurabilirsiniz.

اگر آپ کو معلومات کسی دیگر زبان یا دیگر شکل میں درکار ہوں تو برائے مہربانی ہم سے پوچھیں۔

**Tel:** 0300 123 8 123 **Textphone:** 18001 01606 867 670

**email:** [equalities@cheshirewestandchester.gov.uk](mailto:equalities@cheshirewestandchester.gov.uk)

**web:** [www.cheshirewestandchester.gov.uk](http://www.cheshirewestandchester.gov.uk)



# Contents

## SECTION 1

**Step 1 Applying for a school place** 04  
Information to consider before completing your application

**Step 2 Process following the offer of a school place** 12

**General Information** 14

## SECTION 2

**Schools Information** 16  
Contact details

## SECTION 3

**Admission Arrangements** 40  
Information on how a criteria is assigned to your application

## SECTION 4

**Useful contact details** 72

## SECTION 5

**Application Form and Questionnaire** 75

### Key to symbols used throughout this booklet

The following table illustrates the symbols and colours used within the booklet and provides their definitions.

**C** **Community non-denominational schools**  
Cheshire West and Chester Council are responsible for the admission arrangements for these schools.

**VC** **Voluntary Controlled – Church schools**  
Cheshire West and Chester Council are responsible for the admission arrangements for these schools.

**VA** **Voluntary Aided Schools – Church schools**  
The Governors of the school are responsible for the admission arrangements for these schools.

**AC** **Academies**  
The Academy Trust is responsible for the admission arrangements for these schools.

**FS** **Free Schools**  
The Free School Trust is responsible for the admission arrangements for these schools.

**i** **Information**  
Where you see this sign we recommend that you take particular note of the information provided before completing your online or paper application form.



**School Admissions Team,**  
Cheshire West and Chester Council  
Wyvern House  
The Drummer  
Winsford  
Cheshire CW7 1AH  
Tel: **0300 123 7039**



## SECTION 1: APPLICATION PROCESS

It is advised that parents and carers arrange to visit the preferred schools prior to making an application, as once the place is offered, there is limited time to respond to the offer.

### Step 1: Applying for a School Place

Before expressing a preference for a school place it is important to make a realistic assessment of your child's chance of gaining a place in your preferred school (s).

The information in this booklet is intended to help you understand the arrangements for the admission of children into schools in England. It will explain your rights and responsibilities and will answer many of your questions.

As required by law, Cheshire West and Chester Council make arrangements for parents and carers to express their preference for the school where they wish their child to be educated and an opportunity to give reasons for their preference before any places are offered. The co-ordinated admissions process provides a way for ensuring that as far as it is practical, every parent living in an English local authority area receives a single offer of a school place on the same day.

All English local authorities are required to provide a common application form (CAF), which allows for at least three school preferences, for parents and carers resident within an authority. All school preferences must be included on the home authority's form.

- You can express up to three preferences for any English Authority School/s.
- You cannot express a preference for a school in Wales, Scotland, Ireland or abroad. Please contact the relevant authority.
- In addition, you cannot apply for a place at an Independent (Private) School. Please contact the school directly.

### Compulsory School Age

Children reach compulsory school age at the beginning of the term following their fifth birthday.

Child's fifth birthday	Compulsory School Age
1 September - 31 December	Spring Term
1 January - 31 March	Summer Term
1 April - 31 August	Autumn Term

Under the Council's policy, however, children may start school the September following their 4th birthday. Therefore, **children born between 1 September 2012 and 31 August 2013** are normally admitted to school in September 2017.

Applications for admission, and any appeals, are normally considered in relation to the availability of places in the child's chronological age group. Only in exceptional circumstances are children allowed to enter school outside their chronological year group.

Applications should be made in the normal way however, if parents/carers wish their child to start school out of their chronological age group ( i.e. delayed entry) they should apply for a place as normal but accompany their application with their request. The admission authority of the school/academy will then review your request and you will be informed in writing if entry into a different year group has been agreed. Please note that almost all children in Cheshire West and Chester are educated within their correct chronological year group. To help younger children adjust to school, schools may propose to phase full-time admission over the first four weeks of term, admitting these children on a part-time basis. However it should be noted that parents have the right for their child to receive full time education from the start of September and that they also can request that their child attends school on a part-time basis until the child reaches compulsory school age.

## Deferred Entry

If your child is due to start school during the next academic year, it is important that you apply for a place for September.

If your child's fifth birthday is between the months of September and December, then, if you wish it, admission may be deferred until January; if it is between January and April, then admission may be deferred until the start of the summer term, though it is likely to be in your child's interest to start no later than January.

Applications for deferred admissions must nevertheless be made by the published closing date.

## Delayed Entry for Summer Born Children

There are two options if you wish to delay your child's school entry until the following year, for children born between 1 April and 31 August only:

**Delayed entry option 1** – A written notification must be submitted to the authority advising that you wish to delay your child's entry until the following September and join the normal age group in year one. You will need to make an in year application to the school at the beginning of June prior to the September start.

**Delayed entry option 2** – You must apply within the timescale for the normal admissions round submitting a written request together with the application advising that you wish to delay your child's entry until the following September and start in reception, a year below their normal age group. Approval from the admission authority is required for this option.

The vast majority of children in Cheshire West and Chester are taught in their chronological year group.

## How do I Apply?

The Authority will only discuss details and the outcome of the application with the applicant. Any enquiries received from someone who is not the applicant will need to obtain written consent from the applicant for the authority to release any information.

The Council invites you to submit three preferences on your application.

There are two ways to make your application. These are;

- Online application
- Paper application

## Online Applications

### Benefits to applying online

For the 2016/17 admissions round, **96%** of primary applications received by Cheshire West and Chester Council were made on line. There are many benefits to making an on line application including;

- Applicants can view their offer online from 12.30am on the published offer day (rather than waiting for the offer letter to be received in the post)
- It is quick and easy
- You can apply from home 24 hours a day, 7 days a week
- There is no risk your application will be lost in the post
- You will receive an email confirmation that your application has been received.
- You will receive your offer of a school place by email

### How do I apply online?

Visit: [www.cheshirewestandchester.gov.uk/admissions](http://www.cheshirewestandchester.gov.uk/admissions)

- You will be required to create an account. It is important that you keep a note of your password, security question and answer as this will be required to access your account when viewing the outcome of your application on offer day.
- Once you have given your details you will receive an email to verify your email address which will include a link to the system to complete your online application
- You will receive an acknowledgement email once you have pressed the submit button for your online application. **If you do not receive an acknowledgement email confirming that your preferences have been received, you must contact the authority as soon as possible as this may indicate that your application has not been received.**



If you have submitted an online application, you can make changes to your application prior to the closing date. However if you return to your online account to make any changes this will automatically withdraw your previous application. You must therefore, after making any changes, press the submit button again to ensure this new application is received by the Authority. Another email should be received to confirm the receipt of this new application.

More details regarding online applications can also be found on the website.

## Paper Applications

If you require an acknowledgement that your paper application has been received you will need to send a stamped addressed envelope with your application form.



### Closing Date for Application

All applications must be received by the authority by **15 January 2017**. Please take into consideration when posting a paper application allowing enough time for the application to reach us by the closing date. Any applications received after this date will be treated as a late application unless the local authority considers that there are good reasons for the application being late. Further information on late applications can be found on page 13 of this booklet.

## What if I need help with my application?

Please contact the Authority on **0300 123 7039**.

## Where do I get help if my child has a Statement of Special Educational Needs/ Education, Health and Care Plan?

The Information Advice and Support Service provides impartial information for parents on special educational needs policy and practice; an Independent Parental Supporter who can offer personal contact and support; information on voluntary groups and other sources of help.

The service is available to parents whose children have special educational needs, as soon as their needs are identified and at any age from the early years until they leave school.

Section 324 of the Education Act 1996 requires the governing bodies of all maintained schools to admit a child with a Statement of Special Educational Needs/ Education, Health and Care Plan that names their school. Academies will normally be subject to a similar requirement through their agreement with the Department for Education.

For contact details, please see section 4 of this booklet.

## Issues to be considered before completing your application (where applicable)

**Residency: Applications for school places are considered on the basis of the child's current place of residence (i.e. where the child wakes up between Monday to Friday). This address must be stated on the application.**



Proof of address and residency will be required, and the Council retains the right to withdraw any place offered on the basis of a fraudulent or intentionally misleading application or where there has been an error during the application process. Where the authority has been notified of a possible fraudulent application, the school admissions team work closely with the local authority's fraud and investigations team to determine whether the correct information has been provided. This may include an interview and taking a signed statement from the applicant.

## Moving House

Parents and carers **must** inform the Authority immediately of a change of address. **Please note: the address stated on the application must be where the child is currently residing and not a future address.** Parents and carers can notify the authority of a future house move by including the details as additional information.

The Authority will require supporting evidence to show that the place of residency has changed, documents required are , tenancy agreements (if applicable), council tax and utility bills child tax credit or child benefit documents and any other information considered relevant to the application, including disposal of previous property.



Your address and criteria will not be changed unless the supporting evidence is received. Information and supporting evidence must be received by **24 February 2017**. Proof of residency received after this date will not be used for the initial allocation of school places, however, will be used for correspondence purposes and later in the process i.e. for waiting lists and appeals if necessary.

**Please note:** Parents and carers are responsible for notifying the Authority when the house move (as stated on the application form) has taken place.







### Parents and Carers with Shared Responsibility for a Child

Where parents/carers have shared responsibility for a child the place of residency will be determined as the address where the child resides for the majority of the week (e.g. where the child wakes up between Monday to Friday). Full details must be submitted in writing **at the time of application** to enable the Local Authority to determine which address will be used for the purpose of admission. A panel of officers will consider the information provided. Where the Local Authority is unable to reach a decision based on the information received, e.g. where the child lives equally with both parents, the address provided for claiming Child Benefit and where appropriate, Child Tax Credits will be applied to the admission application. In such circumstances, documentary evidence must be provided. Any delay in receiving any required information or documentation will result in the Local Authority determining residence for the purpose of admission based on the information available to it.

Only one application will be considered for each child. In the event of two applications being received for a child the Local Authority will consider only the application from the parent/carer with whom the child resides the majority of the time unless a copy of a Court order is provided which contains specific direction regarding the child's education. If the child resides with two parents/carers equally and both submit applications, then neither will be considered and the parents/carers will be asked to agree a single application between themselves

Where a parent who is not the applicant wishes to know where their child/ren has been allocated a school place, in the first instance the parent should contact the applicant for information. The authority cannot release this information unless legal proof is received that allows the authority to do so.



### Attendance at a Nursery or Pre-School Co-Located Children's Centre



Admissions procedures for nursery education and school aged education are completely separate. Attendance at a nursery class in a maintained school or Academy, pre-school or private nursery on a school site, co-located nursery school or a co-located children's centre does not therefore guarantee admission to that school.

Parents of children who are admitted for nursery education will still need to apply for a place at the school and all applications will be considered in accordance with the relevant published admission arrangements. **Please note:** for Community and Voluntary Controlled Schools, attendance at the school's nursery class does not form part of the local authority's Oversubscription criteria and will not be considered when assigning a criteria.

### Travel Arrangements

Travel arrangements are an important consideration when you are making your preferences. It is your responsibility as a parent/carer, to ensure home to school travel arrangements are in place. Very few primary children qualify for travel assistance through the Local Authority. For further details please refer to **[www.cheshirewestandchester.gov.uk/schooltransport](http://www.cheshirewestandchester.gov.uk/schooltransport)** or call the School Transport Team on **0300 123 7039**. Transport applications should be made by the end of May for the following September.

Where parents choose and accept places at out of area schools, they do so on the understanding that any associated transport are their responsibility.

### School Transport

Before applying for a school place we urge you to consider how you will transport your child to school, taking into account any potential transport costs. Please be advised that school admissions and school transport policies are prescribed through different pieces of legislation. School admission applications are calculated using a straight line distance. School transport applications are assessed using an in-house GIS mapping system that measures the nearest available walking route. Since September 2015 travel assistance has only been offered to pupils attending their nearest school subject to the distance criteria. For further information on how our policies are administered, please see our website **[www.cheshirewestandchester.gov.uk/schooltransport](http://www.cheshirewestandchester.gov.uk/schooltransport)** or call **0300 123 7039** and ask to speak to a member of the transport team.

It is the responsibility of parents to ensure that their children get to and from school at the appropriate time each day. In the case of pupils of statutory school age who attend their nearest suitable school and live beyond the statutory walking distance from it, the Council will provide free school transport.

NB Please note that the Council's School Transport Policies are reviewed annually and are therefore subject to change. For the latest information please visit [www.cheshirewestandchester.gov.uk/schooltransport](http://www.cheshirewestandchester.gov.uk/schooltransport) or call the School Transport Team on **0300 123 7039**.

### Useful contacts for the School Transport Team

Telephone: **0300 123 7039**

Email: **[schooltransportenquiries@cheshirewestandchester.gov.uk](mailto:schooltransportenquiries@cheshirewestandchester.gov.uk)**

Website: **[www.cheshirewestandchester.gov.uk/schooltransport](http://www.cheshirewestandchester.gov.uk/schooltransport)**

### Faith Schools

Cheshire West and Chester Council no longer provide assisted transport to faith schools unless the school is the closest to the pupil's home address and is more than the statutory walking distance.

In certain circumstances where an application for school transport has been refused parents may be able to request a review of the decision. Further information including details of the appeals process is available at [www.cheshirewestandchester.gov.uk/schooltransport](http://www.cheshirewestandchester.gov.uk/schooltransport). Alternatively you can call **0300 123 7039**.

### Transport for Pupils with complex special learning, physical or medical needs

Transport may be provided for pupils due to the complex nature of their special educational or other needs which prevents them from either walking to school, accompanied by an adult or using multi occupancy vehicles.

Contact the SEN Team on: **0300 123 8123**  
or email: **[senteam@cheshirewestandchester.gov.uk](mailto:senteam@cheshirewestandchester.gov.uk)**

### Pupils with Statement of Special Educational Needs/Education, Health and Care Plans

Cheshire West and Chester Council is an inclusive Authority and supports parental preference for their child to be educated within their local mainstream school. It is recognised, however, that for some children specialist provision needs to be provided either at a resourced mainstream school, or by attending a special school.

Schools and settings follow a Graduated (step by step) Approach to meeting special educational needs, through Quality First Teaching, use of the school notional SEN budget (element 2 funding) or by request to the Council for Top Up (element 3 funding) or to request a statutory assessment if the child or young person has complex needs.

The Children and Families Act which came into force in September 2014 places greater emphasis on the child/ young person's views and aspirations as well as parents. The Local Authority makes every effort to reach agreement with parents on an appropriate school place and to remove barriers so that pupil and parental preference can be agreed. Where this is not possible, the SEN team will work with the family to secure a suitable alternative school and provide information on mediation and disagreement resolution services.

For further information contact the SEN Team on:  
Tel: **0300 123 8123** or email: **[senteam@cheshirewestandchester.gov.uk](mailto:senteam@cheshirewestandchester.gov.uk)**

### Universal Free School Meals

1. All pupils in reception, year 1 and year 2 will be eligible to receive a free school meal irrespective of the level of the family income.
2. For all other pupils (nursery classes and children above year 2) eligibility for free school meals will continue to be based on the level of the family income.

**Pupil Premium** - Where a child of any age qualifies for free school meals based on family income, the child's school receives additional Government funding called the Pupil Premium. This is to provide extra activities to help children succeed better in their education.

Because this **additional** funding is based on family income it is vital that parents / carers continue to make an application for free school meals, even if their child automatically qualifies under 1 above, as without an application the school will not receive this extra important funding.

So please help your child's school by ensuring it gets the maximum Pupil Premium funding available – all children in the school will benefit as a result.

For more information please call us on **0300 123 7021** or visit our website at **[www.cheshirewestandchester.gov.uk/schoolmeals](http://www.cheshirewestandchester.gov.uk/schoolmeals)**

### Before and After School Care

You may wish to consider when deciding on your preferences whether the schools/academies have a before and after school club, please see page 73 for contact details for the Information Advice and Support Service.

## Does the law say I can choose the school my child attends?

The law does not give you the right to choose a school for your child. However, it does allow you to make a preference as to which school you would like your child to attend. The Council must try to meet that preference. Preferences will be met unless more applications are received than places available. In this case, the oversubscription criteria will be applied to all preferences (please see Section 3), then places are allocated in criteria order, in accordance with the admitting authority's admission arrangements.

## Admission Appeals and Infant Class Size Legislation

Apart from some very limited exceptions, no infant class may contain more than 30 pupils being taught by a single school teacher. Any admissions which would increase an infant class to more than thirty pupils to one teacher would result in a breach of infant class size legislation and would require 'qualifying measures' to be taken to comply with this legislation.

Qualifying measures that could be taken include:

- Organising an extra class;
- Appointing an additional teacher;
- Providing an additional classroom;
- Introducing or extending mixed age group teaching, e.g. grouping year one and year two children together in classes of 30 or less.

When the Local Authority or school governing body can show to an appeals panel that any further admissions would breach the infant class size limit an appeal could only be upheld (supported) if the appeals panel decide either:

- the child would have been offered a place if the admission arrangements had been properly implemented or correctly and impartially applied; or
- the child would have been offered a place if the arrangements had not been contrary to mandatory provisions in the School Admissions Code and part 3 of the SSFA 1998; and/or
- the decision to refuse admission was not one which a reasonable admission authority would have made in the circumstances of the case.

Year of Admission	Total no. of Infant Class Size Appeals	No. of Infant Class Size Appeals Upheld	% of Infant Class Size Appeals Upheld
Sep. 2016	55	1	2%

## Voluntary (Church) Aided School Applications

Church aided schools, named as preferences, may request written confirmation of religious commitment, e.g. by means of a letter of support from a church minister, or, for admission to Catholic schools, evidence of baptism. Aided schools that require the completion of a supplementary information form (SIF) are listed in Section 3 of this booklet.

## How will my application be considered once submitted to the Authority?

Once an application is received by the Authority, the following process will be applied:

- Details on the application will be checked against any data already held by the authority. **If we find a discrepancy between the data stated on the application and the data held by the Local Authority verification may be required.**



If you indicate that there is a sibling already attending the preferred school on your application and the address we hold for the sibling is different to the address stated on the application, a 'Sibling' criteria will not be assigned. Therefore please ensure that the school holds the most up to date information. Please see Section 3 for the definition of the 'Sibling' criterion.

- Preferences received for Aided Schools, Academies and Free Schools will be forwarded to the relevant school together with any additional information for their consideration
- Preferences for other English Local Authority Schools will be forwarded to the relevant authority for their consideration
- A criteria is assigned for each preference by the relevant admission authority based on the information stated on your application. Please see Section 3 for the oversubscription criteria for each school. Please note the policy may have changed from previous years.



If you wish the authority / governing body to consider any additional information, supporting documents must be provided together with your application e.g. medical or social reasons, dual residency. This information must clearly demonstrate why it is the only school that can meet your child's needs, for example if a particular medical reasons are claimed a letter from a relevant professional should be provided clearly explaining why only that school can meet your child's needs. Relevant decision makers, and in the case of aided schools, free schools and academies the governors, will then consider the information provided in order to reach a decision as to which criteria should be assigned. Any supporting information should be provided at the time of application prior to 24 February 2017.. If you have applied on line additional supporting documentation should be sent to the School Admissions Team as soon as possible after you have submitted your application.

### Equal Preferences

All preferences will be considered on the basis of equal preferences. This means that all your preferences will initially be considered without reference to your preference ranking. If potentially you can be offered a place at more than one of your preferences (i.e. because a preferred school is undersubscribed or because you have a high enough priority for an oversubscribed school within the published oversubscription criteria, or because the school receives the same number of applications as the number of places available) the single offer will be for the school you ranked the highest on your application form. The co-ordinated admissions process provides a way for ensuring that as far as it is practical, every parent living in a Local Authority area who has applied receives **a single offer of a school place on the same day.**



### Published Admission Numbers

In their role as admission authorities, the Council for community and voluntary controlled schools and the governing bodies of voluntary aided schools, free schools and academies have determined published admission numbers (PANs) in order to decide whether any year group within a school is full or has places available. The determined PANs for each primary school are listed in this booklet. This is the maximum number of places that will be allocated to the reception class for September. However, The Schools Admissions Code, December 2014, allows admission authorities to admit above PAN where admitting over this number will not adversely affect the school now or in the future or breach infant class size legislation. This subject to the school providing sufficient notice to the Local Authority of any decision to admit above PAN to enable it to deliver its co-ordination responsibilities effectively. This will not constitute a permanent increase to the PAN.

### What happens if I need to change my application once it has been submitted?

If your circumstances change and you need to amend the schools you have named on your application or make any other changes after you have sent the form back, providing it is before the closing date you will need to write to the Authority stating your reasons for your change of preferences.

**Any changes made after the closing date will result in your application being treated as a late application, unless the Authority accepts that there is a genuine reason for the change, e.g. a recent house move, which must be stated at the time of the application.** For further details please see information on 'Moving House' on page 6 and 'Late Applications' on page 13.

### When will I know the outcome of my application?

Offers for primary school places will be posted out on the **18 April 2017** to those parents/carers who have applied using a paper application. If you apply online at [www.cheshirewestandchester.gov.uk/admissions](http://www.cheshirewestandchester.gov.uk/admissions) you will receive your offer by email and you can log on to your account to view the school place offered on **18 April 2017**. **Please note:** Only applications submitted using the online facility will receive an offer by email.



**This could be you**

## Can you take the time to play building blocks with **Jacob**?

**Foster carers are urgently needed to offer safe and stable homes for sibling groups, children with additional needs, teenagers and children aged over five years old.**

All our foster carers receive ongoing training, access to 24 hour support and a competitive financial package.

We run regular drop-in sessions throughout West Cheshire where you can come and speak to our recruitment team to find out more about fostering. Visit our website for further details.

If you think you could help to change a child's future by becoming a foster carer with Cheshire West and Chester Council complete the enquiry form on our website or call: **01244 972222**.

### **Change a child's future**

# STEP 2 Process following the offer of a school place



## Accepting or Declining Places Offered

All parents and carers will be required to **accept or decline** the school place offered by the published closing date of **2 May 2017**.

Failure to notify the Authority by **2 May 2017** will result in the Authority withdrawing the place offered where places have been allocated at a school with a waiting list. The place will then be re-allocated to the next child on the school's waiting list. You will receive a letter informing you that the place has been withdrawn.

## Cheshire West and Chester residents

If your child is resident in Cheshire West and Chester and we are unable to meet any of the preferences stated on your application form, the Council will allocate a place at the next nearest school with a place available, using a straight line distance measurement from the centrally

plotted Basic Land and Property Unit point (BLPU) of the child's home address to the centrally plotted BLPU point of the school as defined by Local Land and Property Gazetteer (LLPG).. **This will not affect your right of appeal.**

## Non Cheshire West and Chester residents

Where an application has been received for a child resident in another authority or resident outside of England and a place cannot be offered, Cheshire West and Chester Authority will **not** allocate a place.

## If I am refused a place at my preferred school(s) can I appeal?

**Yes.** For community and controlled schools you can appeal against the Local Authority's decision by completing an appeal form which can be obtained from the authority's website at **[www.cheshirewestandchester.gov.uk/admissions](http://www.cheshirewestandchester.gov.uk/admissions)** or by telephoning **0300 123 7039**.

For aided schools, free schools and academies you can appeal against the decision of the governing body in its role as the admission authority for the school by contacting the school directly for further information.

If your preferred school is maintained by another English Authority you will need to contact the relevant authority for information on how to appeal or be placed on a waiting list.



## When will the appeals be held?

Appeals for admission in September 2017 will be heard by 19 July 2017 for on-time applications (i.e. those relating to decisions sent on the national offer day), or within 30 school days of the appeal being lodged for late applications. Appeals for admission in September 2017 will be heard together where possible; late appeal applications will not be heard before scheduled appeals for on-time appeal applications even where this exceeds the 30 school day limit.

**For further information on the appeals process, please see 'Right of Appeal' on page 14 of this booklet**

## If I decline the school place offered without making alternative arrangements, will the Local Authority find me a school for my child?

We do not advise that you decline the school place offered unless you have already made alternative arrangements for the education of your child. If you choose to decline the place offered it is your responsibility to ensure that your child receives an education. Cheshire West and Chester Council can advise you of alternative schools with vacancies for September from the end of May onwards. Please telephone **0300 123 7039** for more information. This will not affect your legal right of appeal.



### Waiting Lists

Any child refused a place at any of the preferred schools will automatically be placed on the school's waiting list.

After **2 May 2017**, waiting lists for oversubscribed schools will start to be prepared and will consist of those children who have been refused a place at the school, those for whom an appeal form has been received, together with any late applications. Waiting lists will be held in oversubscription criteria order and not on a 'first come, first served' basis. Placing a child's name on a waiting list does not affect the statutory right of appeal. Please note: waiting lists for all schools must be held until the end of the Autumn Term for Reception year admissions.

The Local Authority, as admissions authority for community and voluntary controlled schools will forward waiting lists to schools in September 2017 for the schools to continue to maintain as part of the In Year admissions process.



### Waiting Lists continued

With regards to waiting lists for aided schools, free schools and academies, please contact the relevant school for information.

### Re-allocating Places

We anticipate that by the end of May, any places that have become available after offers were made on **18 April 2017** will be re-allocated to children on the waiting list together with late applications received by 2 May 2017. Waiting lists are collated in over-subscription priority order and places are allocated accordingly in line with the over-subscription criteria.

Any written requests to be placed on a school's waiting list and further late applications received after 2 May 2017 will be actioned in date order at a later stage.

## Late Applications



Every year we strongly encourage parents and carers to apply on time for reception places for their children. Applying on time gives a far greater chance of securing a place at a preferred school. Unfortunately late applications can only be considered once all on time applications are processed and so parents and carers applying late will not receive an outcome until several weeks after national offer day.

Applications received after the closing date of 15 January 2017 will be actioned as quickly as possible depending on workload and volume of late applications however it is anticipated that this will be by the end of May.

Late applications or changes made to an on time application received after the closing date of **15 January 2017** will be considered after all on time applications, unless the Local Authority considers that there are good reasons for the application being late, which must be stated at the time of application, i.e. exceptional medical reasons preventing an earlier application, a recent move into the area (whereby the child's permanent residency is or has changed), etc. Supporting documentation must be provided.

Where supporting documentation has been received by **24 February 2017** and the Authority has accepted reasons stated for a late application the application will be considered as if it had been received by the closing date.

Application forms and supporting documentation received after the **24 February 2017** will be considered after all on-time applications even where the Authority accepts that there are good reasons for the late application as the allocation of school places will have begun.

Where late applications are received for places at **aided** schools, **free** schools or **academies** in Cheshire West and Chester, the Local Authority will notify the governing body that the application has been received late.

Parents and carers are responsible for notifying the Authority of the reasons for a late application. Any applications received after the closing date of 15 January 2017 that do not provide reasons for consideration by the Authority will be treated as late applications and considered after all on-time applications i.e. after 2 May 2017.

## General Information

### What are the chances of my first preference being met?

Your first preference will be met, unless, as the law says, to do so would 'prejudice the provision of efficient education or the efficient use of resources'. This simply means that as long as there are places available at the school, preferences will be met. For many schools, including aided, more applications can be received than the number of places available. In such circumstances applications are prioritised on the basis of the school's published oversubscription criteria, details of which are included in this booklet. Therefore, you should give careful consideration before stating your preferences.

### What happens if there are more applications for a school than there are places available?

The published oversubscription criteria for the school will be applied to determine who will be offered the places. If potentially we can offer you a place at more than one of your preferred schools, we will make you a single offer which will be for the school that you ranked the highest. If you are a Cheshire West and Chester resident and we are unable to offer any of your preferences, we will allocate you a place at the nearest Cheshire West and Chester school which has places available. This will not affect your right of appeal.

### I have only one school I want to name as my preference. Is my first preference more likely to be met if I do not give a second and third preference?

**No.** We advise that you express three preferences in priority order for the schools of your choice. Some schools will have more children wanting a place than there are places available and your first preference may be unsuccessful.

If you only state one school preference and we are unable to offer you a place at this school, the Local Authority will offer you a place at the nearest school with vacancies (Cheshire West and Chester residents only). If you state more preferences and your highest (first) preference is unsuccessful, the Local Authority can consider your other choices, rather than 'choosing' one for you. In addition, if all your local schools are filled with preferences you may be allocated a place at a school some distance away as the 'nearest school with vacancies' after all preferences have been considered.

**Please Note:** If you name the same school more than once on the application form this will not increase your chances of being successful, but will mean that you will only have one preference to be considered.

### Children of Multiple Births

The School Admissions Code (December 2014) has included children of multiple births as a permitted exception to the Infant Class Size Rule where one child can be admitted without breaching infant class legislation. This is to ensure that, as far as possible, twins, triplets or children from other multiple births can attend the same school. The Local Authority and relevant school will consider whether such admission will be prejudicial to the efficient education and efficient use of resources at the school prior to making any decision to offer such places.

### Children of UK Service Personnel

Places will be allocated in advance of the family arriving in the area for children of UK service personnel, if accompanied by an official government letter which declares a relocation date and a Unit postal address or quartering area address for considering the application against Local Authority oversubscription criteria. In addition the School Admissions Code (December 2014) allows the admittance of a forces child as a permitted exception in relation to infant class size legislation.

### Right of Appeal

Parents and carers who are not offered a place for their child at a school stated as a preference have a right of appeal to an independent appeals panel. Parents can submit an appeal in respect of each school for which admission has been refused.

A separate appeal application form will be needed for each school appeal.

Applications for admission appeals are normally considered in relation to the child's **chronological age** group, other than in **exceptional** circumstances.

Parents and carers have the right to present their case to the independent appeals panel in person and to be accompanied by a friend or adviser or to be represented.



All appeals should be sent to the admission authority for the school for which admission has been refused. For appeals for places in schools maintained by other authorities, parents/carers will be advised to contact the local authority maintaining the school.

The Council makes the necessary administrative arrangements for hearing appeals relating to community and voluntary controlled schools and some church aided, free schools and academies but other church aided schools, academies and free schools make their own arrangements for appeal hearings. For further information on the arrangements for appealing against a decision made by the governing body of an aided school or academy or free school, please contact the school directly. For appeals against decisions made by the admission authority of schools outside Cheshire West and Chester, please contact the relevant authority. The decisions of appeals panels are binding on the Local Authority and on the school governing bodies.

Appeals must be submitted in writing. Application forms for appeals against decisions made by the Local Authority for community and voluntary controlled schools in Cheshire West and Chester are available on the website at [www.cheshirewestandchester.gov.uk](http://www.cheshirewestandchester.gov.uk) or alternatively on request on **0300 123 7039**. Parents submitting appeals will be given more detailed information on the appeals arrangements.

There are different arrangements for appeals relating to school places for pupils with Statements of Special Educational Needs. Contact **0151 337 6432**.

### Repeat Applications

Repeat applications will not be considered within the same school year unless the parents, child's or the school's circumstances have changed significantly and materially since the original application was made.

### Religious Education

In community and voluntary controlled schools religious education is given in accordance with the Cheshire Agreed Syllabus for Religious Education. In aided schools religious education is given in accordance with the school's Trust Deed. Parents have the right to withdraw their children from religious education from any school including aided schools if they so wish and they may also withdraw their children from the school in order to receive, elsewhere, religious education of a kind not provided in the school. The Council's approval must be obtained in this latter case for such periods as are considered reasonable.

### School Uniform

Headteachers, in consultation with school governors/trusts, decide whether or not there should be a school uniform. Details of uniform, where appropriate, are given in each school's prospectus which can be obtained from the school. The Council does not help parents with the cost of school uniform or physical education kit, except for pupils attending residential special schools where separate arrangements apply.

All pupils are expected to conform to a reasonable standard of clothing and personal appearance and parents are asked to try to ensure that pupils attend school suitably dressed.

### Looked After Children

Applications received in respect of a child who is looked after or a child who was previously looked after but ceased to be so because they were adopted or became subject to a child arrangements order or special guardianship order who require admission to a school outside the normal admission round will normally be offered a place at the school serving the address at which the pupil is/will be living, i.e. the catchment area school, or the most appropriate school as determined by the Local Authority even if that school is full.

### In Year Admissions 2016/17

Applications for places in any year group other than at normal admission times must be made directly to the school / academy and not to your home local authority. Full details of this process is available on the website at [www.cheshirewestandchester.gov.uk/admissions](http://www.cheshirewestandchester.gov.uk/admissions) or by contacting the authority on **0300 123 7039**.





## SECTION 2: SCHOOLS INFORMATION

### Types of schools

- (a) Non-denominational community schools
- (b) Church schools (called voluntary schools) which may be aided or controlled.
- (c) Other non-denominational voluntary controlled schools
- (d) Academies and Free Schools.

Church of England (CE) aided schools are either aided or controlled. Church of England aided schools are schools where the religious education provided is in conformity with the rites, practices and doctrines of the Church of England. A Church of England controlled school, like an aided school, is a Church school functioning within the partnership of the Church and the Local Authority.

Its Christian nature is an important aspect of the school's life. Its religious teaching is mainly in accordance with the Agreed Syllabus but this may, for those who wish, be supplemented by specific Church teaching. Worship at its school assemblies is linked with the worship of the Church in accordance with the provisions of its Trust Deed.

All Catholic schools are aided schools.

### Academies and Free Schools

Academies and Free Schools are all-ability, state – funded schools. The funding agreement with the Department for Education requires the Academy/Free School's admissions policy and arrangements to be in accordance with, or consistent with, admissions law and the School Admissions Code..

### Open Events

Please contact schools directly.

### School Holiday Dates

Information on school holiday dates for the Academic Year 2017-2018, will be published on Cheshire West and Chester Council's website at [www.cheshirewestandchester.gov.uk](http://www.cheshirewestandchester.gov.uk) or alternatively please contact the authority on **0300 123 7039**. **For Aided Schools, Free Schools and Academies please contact the schools direct.**

Cheshire West and Chester Council consulted on adopting a standardised school year for its community and voluntary controlled schools. This was implemented from September 2013. The Authority will also be encouraging foundation, voluntary aided and academy schools to follow the same dates, in the interests of consistency and forward planning for parents/carers across Cheshire West and Chester. Further information is available on the Council's website.

### Primary Schools in Cheshire West and Chester

The following section provides information about primary, schools in Cheshire West and Chester, including the names and addresses, contact details, age range of pupils in the school and the number of places available for **September 2017** (shown on the table as the **PAN** – the published admission number). The PAN refers to the number of places that can be allocated to the reception class for September 2017.

The detailed information about the number of preferences (applications) that were received and the number of preferences allocated (places offered) refers to **September 2016** admissions, and is shown to help you estimate what your chances of success are for a particular school before submitting your application. It is important to remember that this is only an indication and does not guarantee admission to any particular school.

## How to use the information provided in the following school section.



As the pattern of parental preference can change from year to year, this is only an indication and does not guarantee admission to any particular school.

### Number of Preferences Received for September 2016

Using the table on the following pages, you will be able to see how many preferences (applications) were received for each school. These are broken down into ranking (i.e. first, second and third preference).

### Places Allocated for September 2016

The second set of data headed 'Places Allocated' refers to the outcome of the application process i.e. the number of places offered after all preferences had been considered. There is also a column showing 'Other' preferences. Where a parent/ carer's preferences could not be met this column shows the number of pupils offered a place where this was the next nearest school with vacancies. This information refers to places offered on 18 April 2016 for admission in September 2016 only.

### Lowest Criteria Allocated

This column refers to the criteria for admission that was used for each school for September 2016 admissions. If the column shows N/A (Not Applicable), there were no unsuccessful applicants for the school as all parents who required a place as their highest available preference school were offered a place. For some parents, this may be their second or third preference school. If a particular criterion is listed in this column, for example, 'furthest distance' this is the lowest criterion used to allocate a place and indicates that there were unsuccessful applications.

For aided schools and academies where a criterion number is identified against the heading 'Lowest Criteria Allocated' this refers to that school's published criteria.

### Furthest Distance

This is the straight line distance measurement in miles from the home address to the school and shows the furthest distance that was used to allocate a school place under the criterion shown in the previous column. Children within this criterion living further away from the school were unsuccessful with their preference.

### Appeals Heard

This column shows the number of appeals that were heard for the school after April offer date and the outcome of those appeals that were upheld at the time of publication. Successful appeals result in children being admitted to the school over the published admission number (PAN). For more information on the appeals process refer to page 14 in this booklet.

### Anticipated Number for 2017

This data is to give you an idea of the size of the school for September 2017. This is based on numbers on roll in 2016 and projections based on the PAN and the history of applications. This is only provided as a guide and does not represent the actual number of children that will be on roll in September 2017.

## How to use the information provided in the following school section.

This table may help you when expressing your three preferences for schools.

- 1 First consider how many applications were received for a preferred school.
- 2 Compare this with how the places were offered in the 'Places allocated' column.
- 3 Next look at the lowest criteria allocated to see if any applications were unsuccessful.
- 4 If applications were unsuccessful, would your application have a lower priority for admission i.e. below the lowest criterion allocated and the distance measurement within this criterion listed alongside it?
- 5 If you have a lower priority for admission, you need to bear in mind that your application would have been unsuccessful based on last years parental preferences. There may therefore be a significant prospect of your application being unsuccessful. You will have a statutory right of appeal if this is the case

DFE No/ Status	School Name and Contact Details	Age Range	Published Admission Number	Anticipated no. on roll for Sep 2017	Number of preferences received for Sep 2016					Number of places allocated for Sep 2016					Lowest Criteria Allocated	Furthest Distance	Appeals Heard	Appeals Upheld	Admissions Policy: Section
					1st	2nd	3rd	Total	1st	2nd	3rd	Other	Total						
896/2678 C	<b>Accresfield Primary School</b> Acres Lane, Upton, Chester CH2 1LU Head: Mr Mike Dixon Tel: 01244 981020 Email: admin@accresfield.cheshire.sch.uk Visit: www.accresfield.cheshire.sch.uk	4-11	30	218	43	40	28	111	30	0	0	0	0	30	Distance	0,695	4	0	3
896/2119 C	<b>Alvanley Primary School</b> Manley Road, Alvanley, Frodsham WA6 9DD Head: Mr Viney Thapar Tel: 01244 981211 Email: head@alvanley.cheshire.sch.uk Visit: www.alvanley.cheshire.sch.uk	4-11	10	68	4	19	17	40	4	3	1	1	9	n/a					3
896/5204 VA	<b>Antrobus St Mark's CE Primary School</b> School Lane, Antrobus, Northwich CW9 6LB Head: Mrs Sandra Finney Tel: 01606 288800 Email: admin@antrobus-st-marks.cheshire.sch.uk Visit: www.antrobus-school.co.uk	3-11	15	75	16	7	7	30	15	0	0	1	16	n/a					3
896/2275 C	<b>Ashton Hayes Primary School</b> Church Road, Ashton Hayes, Chester CH3 8AB Head: Mr Matthew Hover Tel: 01244 981418 Email: head@ashtonhayes.cheshire.sch.uk Visit: www.ashtonhayes.cheshire.sch.uk	4-11	22	139	17	18	18	53	16	3	3	0	22	Distance	2,438				3
896/2108 C	<b>Aston by Sutton Primary School</b> Aston Lane, Aston, Cheshire WA7 3DB Head: Mrs Anna Plant Tel: 01928 711953 Email: head@aston.cheshire.sch.uk Visit: www.aston.cheshire.sch.uk	4-11	15	92	12	2	3	17	12	0	0	0	12	n/a					3

<b>896/2730</b> C	<b>Barnton Community Primary School</b> Townfield Lane, Barnton, Northwich CW8 4QL Head: Mrs Annette S Williams Tel: 01606 74784 Email: head@barnton.cheshire.sch.uk Visit: www.barnton.cheshire.sch.uk	4-11	60	345	60	2	7	69	60	0	0	0	0	0	60	Distance	8,448		<b>3</b>
<b>896/3149</b> VC	<b>Barrow CE Primary School</b> Barrow Lane, Great Barrow, Chester CH3 7HW Head: Mr Andrew Ramsden Tel: 01244 981313 Email: head@barrowce.cheshire.sch.uk Visit: www.barrowcefeschool.com	4-11	14	75	12	2	1	15	12	0	0	0	0	12	n/a				<b>3</b>
<b>896/2066</b> C	<b>Belgrave Primary School</b> Five Ashes Road, Westminster Park, Chester CH4 7QS Head: Mrs Deanne Garratt Tel: 01244 981151 Email: admin@belgrave.cheshire.sch.uk Visit: www.belgrave.cheshire.sch.uk	4-11	30	213	56	41	14	111	30	0	0	0	0	30	In Area	0,806	1	0	<b>3</b>
<b>896/3500</b> VA	<b>Bishop Wilson Church of England Primary School</b> Puddington Lane, Burton, Neston CH64 5SE Head: Mr Darren Jones Tel: 0151 3363396 Email: admin@bishopwilson.cheshire.sch.uk Visit: www.bishopwilson.net	4-11	15	72	7	8	12	27	7	1	0	0	0	8	n/a				<b>3</b>
<b>896/2357</b> AC	<b>Boughton Heath Academy</b> Becketts Lane, Chester CH3 5RW Head: Mr Steve Ellis Tel: 01244 981010 Email: admin@boughtonheath.cheshire.sch.uk Visit: www.boughtonheath.cheshire.sch.uk	4-11	30	210	39	43	27	109	30	0	0	0	0	30	In Area	0,242	Contact School		<b>3</b>
<b>896/2732</b> C	<b>Brookside Primary School</b> Rostherne Avenue, Great Sulton, Cheshire CH66 2EE Head: Mr Mike Rodgers Tel: 0151 3382052 Email: admin@brookside.cheshire.sch.uk Visit: www.brookside.cheshire.sch.uk	3-11	30	182	15	7	12	34	14	0	0	0	1	15	n/a				<b>3</b>
<b>896/2189</b> C	<b>Byley Primary School</b> Moss Lane, Byley, Nr Middlewich, Cheshire CW10 9NG Head: Mrs Kay Walsh Tel: 01606 832519 Email: admin@byley.cheshire.sch.uk Visit: www.byley.cheshire.sch.uk	4-11	12	60	7	7	4	18	7	0	0	0	0	7	n/a				<b>3</b>

DFE No/ Status	School Name and Contact Details	Age Range	Published Admission Number	Anticipated no. on roll for Sep 2017	Number of preferences received for Sep 2016					Number of places allocated for Sep 2016					Lowest Criteria Allocated	Furthest Distance	Appeals Heard	Appeals Upheld	Admissions Policy: Section
					1st	2nd	3rd	Total	1st	2nd	3rd	Other	Total						
896/2235 C	<b>Cambridge Road Community Primary &amp; Nursery School</b> Cambridge Road, Ellesmere Port, Cheshire CH65 4AQ Head: Mr Darryl Pickering Tel: 0151 355 1735 Email: admin@cambridgeroad.cheshire.sch.uk Visit: www.cambridgeroad.cheshire.sch.uk	3-11	30	201	33	30	20	83	26	3	1	0	30	Distance	0.41	1	0	3	
896/3150 VC	<b>Copenhurst CE Primary School</b> Copenhurst Lane, Copenhurst, Chester CH1 6HE Head: Mrs Claire Green Tel: 0151 339 2685 Email: admin@copenhurstcep.cheshire.sch.uk Visit: www.copenhurstcep.cheshire.sch.uk	4-11	15	63	9	6	21	36	9	1	0	0	10	n/a				3	
896/2186 C	<b>Charles Darwin Community Primary School</b> Darwin Street, Casle, Northwich, Cheshire CW8 1BN Head: Mr Adam Croft Tel: 01606 75194 Email: admin@charlesdarwin.cheshire.sch.uk Visit: www.charlesdarwin.cheshire.sch.uk	4-11	45	346	39	16	16	71	36	0	1	0	37	n/a				3	
896/2688 C	<b>Cherry Grove Primary School</b> Cherry Grove Road, Boughton, Chester CH3 5EG Head: Mr Michael Boustfield Tel: 01244 981120 Email: admin@cherrygrove.cheshire.sch.uk Visit: www.cherrygrove.cheshire.sch.uk	3-11	45	271	26	30	17	73	26	11	3	5	45	n/a				3	
896/5205 VA	<b>Chester Blue Coat Church of England Primary School</b> Walpole Street, Chester CH1 4HG Head: Mr Vincent O'Brien Tel: 01244 981098 Email: admin@chesterbluecoatce.cheshire.sch.uk Visit: www.chesterbluecoatce.cheshire.sch.uk	3-11	60	380	57	15	21	93	55	4	1	0	60	Criterion 7	60.421			3	

<b>896/2234</b> C	<b>Childer Thornton Primary School</b> New School Lane, Childer Thornton, Ellesmere Port, CH66 1QY Head: Mrs Stephanie Raynor Tel: 0151 3382170 Email: admin@childerthornton.cheshire.sch.uk Visit: www.childerthornton.cheshire.sch.uk	3-11	30	209	31	36	29	96	26	3	1	0	30	Distance	1,456			<b>3</b>
<b>896/2334</b> C	<b>Christleton Primary School</b> Quarry Lane, Christleton, Chester CH3 7AY Acting Head: Miss Sue Williams Tel: 01244 981189 Email: admin@christletonprimary.cheshire.sch.uk Visit: www.christletonprimaryschool.co.uk	4-11	30	211	42	43	40	125	30	0	0	0	30	In Area	0,591	2	0	<b>3</b>
<b>896/3162</b> VC	<b>Clutton Church of England Primary School</b> Broxton Road, Clutton, Chester CH3 9ER Head: Mrs Alex Farrow Tel: 01829 782367 Email: cluttonceadmin@cheshire.gov.uk Visit: www.cluttonprimary.co.uk	3-11	10	64	12	12	4	28	11	1	0	0	12	Distance	8,648			<b>3</b>
<b>896/2339</b> C	<b>Comberbach Primary School</b> Mather Drive, Comberbach, Northwich Cheshire CW9 6BG Head: Mr Robert Cooper Tel: 01606 891336 Email: admin@comberbach.cheshire.sch.uk Visit: www.comberbach.cheshire.sch.uk	4-11	30	169	16	25	27	68	15	0	0	0	15	n/a				<b>3</b>
<b>896/3532</b> VA	<b>Crowton Christ Church CE Primary School</b> Kingsley Road, Crowton, Northwich CW8 2RW Head: Mrs Heather Harris Tel: 01928 788230 Email: head@crowton.cheshire.sch.uk Visit: www.crowton.cheshire.sch.uk	4-11	13	70	8	3	4	15	8	1	1	0	10	n/a				<b>3</b>
<b>896/2196</b> C	<b>Cuddington Primary School</b> Ash Road, Cuddington, Cheshire CW8 2NY Head: Mrs Sue Mills Tel: 01606 288150 Email: admin@cuddington.cheshire.sch.uk Visit: www.cuddington.cheshire.sch.uk	4-11	30	216	24	29	11	64	23	11	0	2	36	n/a				<b>3</b>
<b>896/2311</b> C	<b>Darnhall Primary School</b> Sandyhill Road, Winsford, Cheshire CW7 1JL Head: Mrs Sarah Tomlinson Tel: 01606 593315 Email: head@darnhall.cheshire.gov.uk Visit: www.darnhall.cheshire.sch.uk	3-11	65	247	34	11	13	58	33	2	1	1	37	n/a				<b>3</b>

DFE No/ Status	School Name and Contact Details	Age Range	Published Admission Number	Anticipated no. on roll for Sep 2017	Number of preferences received for Sep 2016					Number of places allocated for Sep 2016					Lowest Criteria Allocated	Furthest Distance	Appeals Heard	Appeals Upheld	Admissions Policy: Section
					1st	2nd	3rd	Total	1st	2nd	3rd	Other	Total						
896/3645 VA	<b>Davenham CE Primary</b> Charles Avenue, Davenham, Cheshire CW9 8JW Head: Mrs Joanne Hyslop Teli: 01606 42551 Email: head@davenhamce.cheshire.sch.uk Visit: www.davenhamceprimary.com	4-11	45	295	49	39	28	116	45	0	0	0	0	45	Criterion 7	0.977	1	0	3
896/2701 C	<b>Dee Point Primary School</b> Blacon Point Road, Blacon, Chester CH1 5NF Head: Mr Dave Williams Teli: 01244 981130 Email: admin@deepointprimary.cheshire.sch.uk Visit: www.deepointprimary.cheshire.sch.uk	3-11	60	366	53	28	13	94	50	1	0	0	51	n/a				3	
896/3151 VC	<b>Dodleston CE Primary School</b> Church Road, Dodleston, Chester CH4 9NG Acting Head: Mrs Julie Boyes Teli: 01244 981080 Email: admin@dodleston.cheshire.sch.uk Visit: www.dodlestonprimary.com	4-11	12	85	15	7	9	31	14	2	2	0	18	Distance	2.927			3	
896/3163 VC	<b>Duddon St Peter's CE Primary School</b> Tarpotley Road, Duddon, Tarpotley CW6 0EL Head: Mr Paul Hudson Teli: 01829 781366 Email: admin@dstp.cheshire.sch.uk Visit: www.dstp.cheshire.sch.uk	3-11	18	112	17	10	8	35	16	1	1	0	18	Distance	3.787			3	
896/2178 C	<b>Eaton Primary School</b> Lower Lane, Eaton by Tarpotley CW6 9AN Head: Mr Paul Mitchell Teli: 01829 732731 Email: admin@eaton.cheshire.sch.uk Visit: www.eaton.cheshire.sch.uk	4-11	20	106	7	18	15	40	7	2	0	1	10	n/a				3	



<b>896/3550</b> VA	<b>Eccleston CE Primary School</b> Eaton Road, Eccleston, Chester CH4 9HD Head: Katie Cade Tel: 01244 981000 Email: head@ecclestonprimary.cheshire.sch.uk Visit: www.ecclestonprimary.cheshire.sch.uk	4-11	15	98	14	12	18	44	9	6	0	0	0	15	Criterion 8	1.713		<b>3</b>
<b>896/3552</b> VA	<b>Ellesmere Port Christ Church CE Primary School</b> Deeside, Whitby, Ellesmere Port, Cheshire CH65 6TQ Head: Helen Friend Tel: 0151 338 2062 Email: admin@christchurchpri.cheshire.sch.uk Visit: www.christchurch-primary.co.uk	4-11	30	165	11	13	10	34	11	1	2	2	2	16	n/a			<b>3</b>
<b>896/2708</b> C	<b>Elton Primary School</b> School Lane, Elton, Chester CH2 4LT Head: Mrs Victoria Carr Tel: 01244 981170 Email: admin@elton.cheshire.sch.uk Visit: www.elton.cheshire.sch.uk	3-11	30	182	15	0	6	21	15	0	0	2	2	17	n/a			<b>3</b>
<b>896/2273</b> C	<b>Farndon Primary School</b> Churton Road, Farndon, Chester CH3 6QP Head: Mr Andy Walker Tel: 01244 981280 Email: admin@farndon.cheshire.sch.uk Visit: www.farndon.cheshire.sch.uk	3-11	30	205	24	1	3	28	24	1	0	0	0	25	n/a			<b>3</b>
<b>896/3103</b> VC	<b>Frodsham CE Primary School</b> School Lane, Overton, Frodsham WA6 6AF Head: Mrs Lucy Kirby Tel: 01244 981180 Email: admin@frodshamce.cheshire.sch.uk Visit: www.frodshamce.cheshire.sch.uk	4-11	30	208	30	42	17	89	25	5	0	0	0	30	Distance	0.581		<b>3</b>
<b>896/2719</b> C	<b>Frodsham Manor House Primary School</b> Langdale Way, Frodsham WA6 7LE Head: Mr Ian Devereux-Roberts Tel: 01928 732341 Email: admin@manorhouse.cheshire.sch.uk Visit: www.manorhouse.cheshire.sch.uk	4-11	30	215	50	32	14	96	29	1	0	0	0	30	In Area	1.058	3 0	<b>3</b>
<b>896/2282</b> C	<b>Frodsham Weaver Vale Primary School</b> Ship Street, Frodsham, Cheshire WA6 7PZ Head: Mr Peter Van Geffen Tel: 01244 981115 Email: head@weavervale.cheshire.sch.uk Visit: www.weavervale.cheshire.sch.uk	3-11	20	94	7	1	5	13	12	0	0	0	0	12	n/a			<b>3</b>

DFE No/ Status	School Name and Contact Details	Age Range	Published Admission Number	Anticipated no. on roll for Sep 2017	Number of preferences received for Sep 2016					Number of places allocated for Sep 2016					Lowest Criteria Allocated	Furthest Distance	Appeals Heard	Appeals Upheld	Admissions Policy: Section
					1st	2nd	3rd	Total	1st	2nd	3rd	Other	Total						
896/2179 C	<b>Grange Community Primary School</b> Brindley Avenue, Winsford, Cheshire CW7 2EG Head: Mrs Hazel Palmer Tel: 01606 288010 Email: admin@grange-pri.cheshire.sch.uk Visit: www.grange-pri.cheshire.sch.uk	3-11	30	159	24	7	8	39	23	0	0	1	24	n/a				3	
896/3104 VA	<b>Great Budworth CE Primary School</b> School Lane, Great Budworth, Northwich CW9 6HQ Head: Mrs Sandra Finney Tel: 01606 891383 Email: admin@greatbudworth.cheshire.sch.uk Visit: www.greatbudworth.school.cheshire.org.uk	3-11	12	77	8	17	17	42	8	0	0	0	8	n/a				3	
896/3152 VC	<b>Guilford Suttoon C of E Primary School</b> Arrowcroft Road, Guilford Suttoon, Chester CH3 7ES Head: Miss Kathy Crowe Tel: 01244 300353 Email: head@guildensuttoon.cheshire.sch.uk Visit: www.guildensuttoon.cheshire.sch.uk	4-11	30	210	21	34	25	80	21	2	4	1	28	n/a				3	
896/2329 C	<b>Harford Manor Community Primary School</b> Stones Manor Lane, Harford, Northwich CW8 1NU Head: Mr Simon Kidwell Tel: 01606 288140 Email: admin@harfordmanor.cheshire.sch.uk Visit: www.harfordmanorcpschool.co.uk	3-11	60	331	41	31	30	102	41	1	0	0	42	n/a				3	
896/2288 C	<b>Harford Primary School</b> Riddings Lane, Harford, Northwich, Cheshire CW8 1NA Head: Miss Mair Fairweather Tel: 01606 74164 Email: head@harfordprimary.cheshire.sch.uk Visit: www.harfordprimaryschool.com	4-11	60	383	38	54	41	133	38	5	0	0	43	n/a				3	

<b>896/2123</b> C	<b>Helsby Hillside Primary School</b> Bates Lane, Helsby WA6 9LN Head: Mr Craig Richardson Tel: 01928 722991 Email: admin@hillside.cheshire.sch.uk Visit: www.helsbyhillside.co.uk	4-11	30	213	37	17	15	69	30	0	0	0	0	30	Distance	1,037	1	0	<b>3</b>
<b>896/2727</b> C	<b>Highfield Community Primary School</b> Blacon Point Road, Blacon, Chester CH1 5LD Head: Ms Nicky Dowling Tel: 01244 981140 Email: admin@highfield-blacon.cheshire.sch.uk Visit: www.highfield-blacon.cheshire.sch.uk	3-11	30	192	25	22	9	56	25	0	0	1	26	n/a					<b>3</b>
<b>896/2012</b> VC	<b>Hoole CE Primary School</b> Hoole Lane, Hoole, Chester CH2 3HB Head: Mrs Cheryl Bullen Tel: 01244 323890 Email: admin@hooleprimary.cheshire.sch.uk Visit: www.hoole.cheshire.dbprimary.com/cheshire/primary/hoole	4-11	60	370	42	33	39	114	42	13	2	3	60	n/a					<b>3</b>
<b>896/2301</b> C	<b>Horn's Mill Primary School</b> Denbigh Close, Helsby, Frodsham, Cheshire WA6 0ED Head: Mrs Sharon Wyatt Tel: 01244 981050 Email: head@hornsmill.cheshire.sch.uk Visit: www.hornsmill.cheshire.sch.uk	4-11	30	183	27	15	4	46	26	1	0	0	27	n/a					<b>3</b>
<b>896/2247</b> C	<b>Huntington Community Primary School</b> Butterbache Road, Huntington, Chester CH3 6DF Head: Mr Duncan Rose Tel: 01244 981043 Email: admin@huntington.cheshire.sch.uk Visit: www.huntington.cheshire.sch.uk	3-11	30	245	33	11	10	54	33	1	0	2	36	n/a					<b>3</b>
<b>896/3168</b> VC	<b>Huxley CE Primary School</b> Church Lane, Huxley, Chester CH3 9BH Head: Miss Lorna Pleavin Tel: 01829 781296 Email: admin@huxleyprimary.cheshire.sch.uk Visit: www.huxleyprimary.cheshire.sch.uk	4-11	7	46	6	3	5	14	6	0	1	0	7	Distance	3,714				<b>3</b>
<b>896/2065</b> C	<b>J H Godwin Primary School</b> Melbourne Road, Blacon, Chester CH1 5JG Head: Mrs Nicola Welfton Tel: 01244 981003 Email: admin@jhgodwin.cheshire.sch.uk Visit: www.jhgodwin.cheshire.sch.uk	4-11	30	192	25	14	14	53	25	0	0	0	25	n/a					<b>3</b>

DFE No/ Status	School Name and Contact Details	Age Range	Published Admission Number	Anticipated no. on roll for Sep 2017	Number of preferences received for Sep 2016					Number of places allocated for Sep 2016					Lowest Criteria Allocated	Furthest Distance	Appeals Heard	Appeals Upheld	Admissions Policy: Section
					1st	2nd	3rd	Total	1st	2nd	3rd	Other	Total						
896/2269 AC	<b>Kelsall Primary School</b> Flat Lane, Kelsall, Tarporley CW6 0PU Principal: Mr David Wearing Tel: 01829 751343 Email: admin@kelsall.cheshire.sch.uk Visit: www.kelsall.cheshire.sch.uk	4-11	30	209	47	32	13	92	30	0	0	0	0	30	0.084	Contact School			
896/2111 C	<b>Kingsley Community Primary &amp; Nursery School</b> Middle Lane, Kingsley, Frodsham WA6 6TZ Head: Mrs Sarah Harrison Tel: 01244 981300 Email: head@kingsleycp.cheshire.sch.uk Visit: www.kingsleycp.cheshire.sch.uk	3-11	30	161	24	11	19	54	24	4	2	0	0	30	4.989				
896/3507 VA	<b>Kingsley St. John's CE (Aided) Primary School</b> Hollow Lane, Kingsley, Frodsham, Cheshire WA6 8EF Head: Rachel Jones Tel: 01928 788536 Email: head@kingsley-st-johns.cheshire.sch.uk Visit: www.kingsley-st-johns.cheshire.sch.uk	4-11	13	59	8	3	3	14	8	0	0	0	8	n/a					
896/3802 C	<b>Kingsmead Primary School</b> Dukes Way, Kingsmead, Northwich CW9 8WA Head: Ms Cattriona Stewart Tel: 01606 333470 Email: admin@kingsmead.cheshire.sch.uk Visit: www.kingsmead.cheshire.sch.uk	4-11	30	262	42	56	40	138	40	0	0	1	41	n/a					
896/2729 C	<b>Lache Primary School</b> Hawthorn Road, Lache, Chester CH4 8HX Head: Mr Robert Pullen Tel: 01244 981333 Email: head@lache.cheshire.sch.uk Visit: www.lache.cheshire.sch.uk	3-11	30	222	41	4	2	47	40	0	0	3	43	n/a					

<b>896/2316</b> C	<b>Leftwich Community Primary School</b> Old Hall Road, Leftwich, Cheshire CW9 8DH Head: Mrs Claire Harrison Tel: 01606 42849 Email: admin@leftwichprimary.cheshire.sch.uk Visit: www.leftwichprimary.cheshire.sch.uk	4-11	30	201	24	10	19	53	23	1	0	0	24	n/a			<b>3</b>
<b>896/2182</b> C	<b>Little Leigh Primary School</b> Shutley Lane, Little Leigh, Northwich, Cheshire CW8 4RN Head: Mrs Sarah Woodward Tel: 01606 288288 Email: admin@litleleighprimary.cheshire.sch.uk Visit: www.littleleighprimary.cheshire.sch.uk	4-11	30	169	21	33	21	75	21	2	1	0	24	n/a			<b>3</b>
<b>896/3155</b> VC	<b>Little Sulton CE Primary</b> Berwick Road, Little Sulton, Ellesmere Port Cheshire CH66 4PP Head: Miss Jo Pitchford Tel: 0151 3382244 Email: head@littlesulton.cheshire.sch.uk Visit: www.littlesulton.cheshire.dbprimary.com	4-11	30	167	19	23	17	59	18	4	1	0	23	n/a			<b>3</b>
<b>896/3171</b> VC	<b>Lostock Gralam CE Primary</b> School Lane, Lostock Gralam CW9 7PT Head: Mrs Gillian Barker Tel: 01606 288004 Email: head@lostockgralam.cheshire.sch.uk Visit: www.lostockgralam.cheshire.sch.uk	4-11	30	190	30	20	5	55	29	1	0	0	30	Distance	5,259		<b>3</b>
<b>896/3533</b> VA	<b>Lower Peover C of E Primary School</b> The Cobbles, Lower Peover, Knutsford WA16 9PZ Head: Mrs Sharon Dean Tel: 01625 383292 Email: admin@lowerpeover.cheshire.sch.uk Visit: www.lowerpeover.cheshire.sch.uk	4-11	30	196	28	11	11	50	26	3	1	0	30	Criterion 10	3,066		<b>3</b>
<b>896/3164</b> C	<b>Malpas Alport Endowed Primary School</b> Chester Road, Malpas, Cheshire SY14 8PY Head: Mrs Sarah Worthington Tel: 01244 981160 Email: admin@malpasalportpri.cheshire.sch.uk Visit: www.malpas-alport.org.uk	4-11	30	204	18	8	3	29	18	1	0	0	19	n/a			<b>3</b>
<b>896/2115</b> C	<b>Manley Village School</b> Manley Road, Manley, Frodsham, Cheshire WA6 9DU Head: Mr Viney Thapar Tel: 01244 981201 Email: admin@manley.cheshire.sch.uk Visit: www.manley.cheshire.sch.uk	4-11	9	62	8	18	12	38	8	2	1	0	11	Distance	5,836		<b>3</b>

DFE No/ Status	School Name and Contact Details	Age Range	Published Admission Number	Anticipated no. on roll for Sep 2017	Number of preferences received for Sep 2016					Number of places allocated for Sep 2016					Lowest Criteria Allocated	Furthest Distance	Appeals Heard	Appeals Upheld	Admissions Policy: Section
					1st	2nd	3rd	Total	1st	2nd	3rd	Other	Total						
896/2718 C	<b>Meadow Community Primary School</b> Dolphin Crescent, Great Sulfon, Cheshire CH66 4SZ Head: Mrs Sarah Curfitt Tel: 0151 3382450 Email: head@meadow.cheshire.sch.uk Visit: www.meadow.cheshire.sch.uk	4-11	60	420	61	52	21	134	57	3	0	0	0	60	Distance	1.151	3	0	3
896/2233 C	<b>Mickle Trafford Village School</b> School Lane, Mickle Trafford, Chester CH2 4EF Head: Wendy Lyon Tel: 01244 981321 Email: head@mickletrafford.cheshire.sch.uk Visit: www.mickletraffordschool.com	4-11	30	209	34	16	11	61	30	0	0	0	30	Distance	1.327			3	
896/2292 AC	<b>Mill View Primary School</b> Wealstone Lane, Upton, Chester CH2 1HB Head: TBC Tel: 01244 381443 Email: head@millview.cheshire.sch.uk Visit: www.millview.school.co.uk	4-11	30	208	58	86	36	180	30	0	0	0	30	In Area	0.358	Contact School		3	
896/2183 C	<b>Moulton School</b> School Lane, Moulton, Northwich, Cheshire CW9 8PD Head: Miss Jane Birch Tel: 01606 288388 Email: admin@moulton.cheshire.sch.uk Visit: www.moulton.cheshire.sch.uk	4-11	30	198	26	19	23	68	26	2	0	0	28	n/a				3	
896/2100 C	<b>Neston Primary School</b> Burton Road, Neston, Cheshire CH64 9RE Head: Mr Rob Golding Tel: 0151 3382500 Email: head@nestonpri.cheshire.sch.uk Visit: www.nestonprimaryschool.co.uk	4-11	30	167	22	14	10	46	22	1	0	2	25	n/a				3	

<b>896/2055</b> C	<b>Newton Primary School</b> Kingsway West, Newton, Chester CH2 2LA Head: Mr Mark Griffiths Tel: 01244 981155 Email: admin@newtonprimary.cheshire.sch.uk Visit: www.newtonprimary.cheshire.sch.uk	4-11	60	377	54	36	31	121	47	10	3	0	60	In Area	0.579	5	0	<b>3</b>
<b>896/3105</b> VA	<b>Norley CE Primary School,</b> Hough Lane, Norley, Frodsham, Cheshire WA6 8JZ Head: Mrs Helen Kelly Tel: 01928 788471 Email: admin@norleyce.cheshire.sch.uk Visit: www.norleyce.school.cheshire.org.uk	4-11	15	103	9	8	9	26	9	3	0	1	13	n/a				<b>3</b>
<b>896/2005</b> AC	<b>Oak View Primary Academy,</b> Whitbys Lane, Winsford, Cheshire, CW7 2LZ Head: Mrs Fiona Rimmer Tel: 01606 288118 Email: head@oakviewacademy.cheshire.sch.uk Visit: www.oak-view-academy.co.uk	3-11	30	136	27	5	4	36	25	0	0	0	25	n/a				<b>3</b>
<b>896/2713</b> C	<b>Oldfield Primary School</b> Green Lane, Vicars Cross, Chester CH3 5LB Head: Mr Alan Brown Tel: 01244 981772 Email: admin@oldfield.cheshire.sch.uk Visit: www.oldfield.cheshire.sch.uk	4-11	30	213	43	19	15	77	29	1	0	0	30	In Area	0.305	1	0	<b>3</b>
<b>896/3815</b> VA	<b>Our Lady Star of the Sea Catholic Primary School</b> Copenhurst Lane, Ellesmere Port, Cheshire CH65 7AQ Head: Mrs Louise Finlay Tel: 0151 3382230 Email: head@ourladystar.cheshire.sch.uk Visit: www.ourladystar.cheshire.sch.uk	3-11	60	415	53	35	16	104	53	1	0	0	54	n/a				<b>3</b>
<b>896/2307</b> AC	<b>Over Hall Community School</b> Ludlow Close, Winsford CW7 1LX Head: Mrs Claire Edgeley Tel: 01606 288200 Email: admin@overhall.cheshire.sch.uk Visit: www.overhall.cheshire.sch.uk	4-11	30	188	35	18	7	60	30	0	0	0	30	Criterion 5	0.559	2	0	<b>3</b>
<b>896/3172</b> VC	<b>Overleigh St Mary's CE Primary School</b> Old Wrexham Road, Handbridge, Chester CH4 7HS Head: Mr Anthony Hadfield Tel: 01244 981700 Email: admin@overleighsmarysce.cheshire.sch.uk Visit: www.overleighsmarysce.cheshire.sch.uk	4-11	60	410	53	47	23	123	46	13	1	0	60	Distance	1.504	3	0	<b>3</b>

DFE No/ Status	School Name and Contact Details	Age Range	Published Admission Number	Anticipated no. on roll for Sep 2017	Number of preferences received for Sep 2016				Number of places allocated for Sep 2016					Lowest Criteria Allocated	Furthest Distance	Appeals Heard	Appeals Upheld	Admissions Policy: Section
					1st	2nd	3rd	Total	1st	2nd	3rd	Other	Total					
896/3135 VC	<b>Over St John's CE Primary School</b> Delamere Sireel, Winford CW7 2LU Head: Miss Emma Harrison Tel: 01606 592608 Email: admin@oversjohns.cheshire.sch.uk Visit: www.oversjohns.cheshire.sch.uk	4-11	20	146	22	31	19	72	19	2	0	0	21	Distance	0.556			
896/2298 C	<b>Parkgate Primary School</b> Brookland Road, Parkgate, Neston CH64 6SW Head: Mr Andrew Hutchings Tel: 0151 3382082 Email: admin@parkgate.cheshire.sch.uk Visit: www.parkgateprimary.org.uk	4-11	30	173	16	11	11	38	15	1	0	1	17	n/a				
896/2721 C	<b>Parklands Community Primary School</b> Little Sulton, Ellesmere Port, Cheshire CH66 3RL Head: Mrs Rosalind Flanders Tel: 0151 338 2220 Email: head@parklands.cheshire.sch.uk Visit: www.parklands.cheshire.sch.uk	3-11	30	175	19	7	7	33	18	2	0	1	21	n/a				
896/2725 C	<b>Rivacre Valley Primary School</b> Rivacre Brow, Ellesmere Port, Cheshire CH66 1LE Head: Mrs Kate Docherty Tel: 0151 3382020 Email: admin@rivacrevalley.cheshire.sch.uk Visit: www.rivacrevalleyprimary.co.uk	3-11	30	214	30	7	7	44	29	2	1	3	35	n/a				
896/2279 C	<b>Rossmore School</b> Red Lion Lane, Little Sulton Ellesmere Port CH66 1HF Head: Mrs Susan Davis-McCoy Tel: 0151 338 2425 Email: head@rossmore.cheshire.sch.uk Visit: www.rossmore.cheshire.sch.uk	4-11	25	173	30	13	11	54	27	3	0	0	30	Distance	1.364			



<b>896/2001</b> AC	<b>Rudheath Primary Academy</b> Gadbrook Road, Rudheath, Northwich, Cheshire CW9 7JL Head: Mr Andrew Ross Tel: 01606 288266 Email: rudheath@focus-trust.co.uk Visit: www.rudheathprimaryacademy.co.uk	4-11	50	297	46	10	16	72	45	0	0	1	46	n/a			<b>3</b>	
<b>896/3551</b> VA	<b>Saughton Church of England Primary School</b> Saughton Lane, Saughton, Chester CH3 6EG Head: Mrs Mavis Sellers Tel: 01244 335822 Email: head@saughton.cheshire.sch.uk Visit: www.saughtoncofeprimaryschool.co.uk	4-11	16	98	7	10	11	28	7	0	0	0	7	n/a			<b>3</b>	
<b>896/2181</b> C	<b>Sandway Primary School</b> Weaverham Road, Sandiway, Northwich Cheshire CW8 2ND Acting Head: Miss Kathryn Jardine Tel: 01606 883298 Email: head@sandiway.cheshire.sch.uk Visit: www.sandiway.cheshire.sch.uk	4-11	30	214	44	35	12	91	28	2	0	0	30	In Area	0.712	3	0	<b>3</b>
<b>896/2014</b> VC	<b>Saughall All Saints C of E Primary School</b> Church Road, Saughall, Chester CH1 6EP Head: Mrs Donna Prenton Tel: 01244 981090 Email: admin@saughallallsaints.cheshire.sch.uk Visit: www.saughallallsaints.cheshire.sch.uk	4-11	40	305	42	14	7	63	39	1	0	0	40	Distance	1.84			<b>3</b>
<b>896/3165</b> VC	<b>Shocklach Oviatt CE Primary School</b> Green Lane, Shocklach, Nr Malpas, Cheshire SY14 7BN Head: Mrs Jane Hopkins Tel: 01829 250285 Email: admin@shocklachoviatt.cheshire.sch.uk Visit: www.shocklachoviatt.co.uk	4-11	12	28	3	2	6	11	3	0	0	0	3	n/a			<b>3</b>	
<b>896/3538</b> VA	<b>St Bede's Catholic Primary School</b> Keepers Lane, Weaverham, Northwich Cheshire CW8 3BY Head: Louise Conlon Tel: 01606 852149 Email: admin@st-bedes.cheshire.sch.uk Visit: www.st-bedes.cheshire.sch.uk	4-11	28	203	36	16	12	64	30	0	0	0	30	Criterion 5	0.272	3	0	<b>3</b>
<b>896/3556</b> AC	<b>St Bernard's RC Primary School – A Voluntary Academy</b> Sherbourne Road, Ellesmere Port, Cheshire CH65 5EW Principal: Mr Andrew Moor Tel: 0151 355 2047 Email: admin@sibernards.cheshire.sch.uk Visit: www.sibernardsrc.co.uk	4-11	30	194	22	16	5	43	22	1	0	0	23	n/a			<b>3</b>	

DFE No/ Status	School Name and Contact Details	Age Range	Published Admission Number	Anticipated no. on roll for Sep 2017	Number of preferences received for Sep 2016				Number of places allocated for Sep 2016					Lowest Criteria Allocated	Furthest Distance	Appeals Heard	Appeals Upheld	Admissions Policy: Section
					1st	2nd	3rd	Total	1st	2nd	3rd	Other	Total					
896/3134 VC	<b>Sr Chad's of E Primary School</b> Gladstone Street, Winsford, Cheshire CW7 4AT Head: Mrs Natalie Tomlinson Tel: 01606 288040 Email: admin@stchadsce.cheshire.sch.uk Visit: www.stchadsce.cheshire.sch.uk	4-11	30	189	29	15	5	49	26	1	0	0	0	27	n/a			3
896/3415 VA	<b>Sr Clare's Catholic Primary School</b> Hawthorn Road, Chester, CH4 8HX Head: Mrs Marian Ryder Tel: 01244 981110 Email: head@stclares.cheshire.sch.uk Visit: www.stclares.cheshire.sch.uk	4-11	21	136	17	12	5	34	17	3	1	1	22	n/a			3	
896/3643 VA	<b>Sr Joseph's Catholic Primary School</b> Woodford Lane, Winsford CW7 2JS Head: Mr John Donald Tel: 01606 288044 Email: admin@stjosephs.cheshire.sch.uk Visit: www.stjosephs.cheshire.sch.uk	3-11	45	307	48	11	7	66	45	0	0	0	45	Criterion 3	0.33		3	
896/3633 VA	<b>Sr Lukes Catholic Primary School</b> The Willows, Frodsham, Cheshire WA6 7QP Head: Miss Eileen Murrtagh Tel: 01244 981290 Email: admin@stlukes.cheshire.sch.uk Visit: www.stlukesfrodsham.org.uk	4-11	30	185	23	6	4	33	22	2	1	0	25	n/a			3	
896/2000 FS	<b>Sr Martin's Academy</b> 91 Hoole Road, Chester, CH2 3NG Principal: Miss Wenda Smith Tel: 01244 981254 Email: admin@stmartinsacademychester.co.uk Visit: www.st-martins-academy-chester.co.uk	4-11	25	125	59	38	38	135	23	2	0	0	25	Distance followed by 12 selected at random	0.193	Contact School	3	

<b>896/3558</b> VA	<b>St Mary of the Angels Catholic Primary School</b> Rossall Grove, Little Sulton, Ellesmere Port Cheshire CH66 1NN Head: Mr Robert Hughes Tel: 0151 338 2430 Email: head@stmaryoftheangels.cheshire.sch.uk Visit: www.stmaryoftheangels.co.uk	4-11	30	203	46	18	10	74	31	0	0	0	0	31	Criterion 4	2,288	2	0	<b>3</b>
<b>896/1003</b>	<b>St Mary's Community Nursery School</b> Old Wrexham Road, Handbridge, Chester CH4 7HS Head: Mrs Katie Tyrrie Tel: 01244 981222 Email: admin@stmarysnursery.cheshire.sch.uk	3-4	N/A																Contact school direct
<b>896/3647</b> VA	<b>St Oswald's CEA Primary School</b> Grove Road, Mollington, Chester CH1 6LG Head: Mr Dave Wallace Tel: 01244 981040 Email: head@stoswald-moll.cheshire.sch.uk Visit: www.stoswalds.com	4-11	20	142	22	21	4	47	20	2	0	0	0	22	Criterion 8	1,414	1	1	<b>3</b>
<b>896/3820</b> VA	<b>St Saviour's Catholic Primary School</b> Seacombe Drive, Great Sulton, Ellesmere Port CH66 2BD Head: Mr Keith Powell Tel: 0151 338 2440 Email: admin@stsaiviours.cheshire.sch.uk Visit: www.stsaiviourscatholicprimary.co.uk	3-11	30	190	10	5	8	23	10	0	0	0	0	10	n/a				<b>3</b>
<b>896/3646</b> VA	<b>St Theresa's Catholic Primary School</b> Kipling Road, Blacon, Cheshire CH1 5UU Head: Mrs Nicola Kirkman Tel: 01244 981070 Email: admin@st-theresas.cheshire.sch.uk Visit: www.st-theresas.cheshire.sch.uk	3-11	30	190	21	9	2	32	21	1	0	0	3	25	n/a				<b>3</b>
<b>896/3641</b> VA	<b>St Werburgh's &amp; St Columba's Catholic Primary School</b> Lightfoot Street, Hoole, Chester CH2 3AD Head: Mrs Kathryn Oates Tel: 01244 981228 Email: admin@stwerburghscolumba.cheshire.sch.uk Visit: www.stwerburghscolumba.cheshire.sch.uk	4-11	50	324	41	21	19	81	41	7	2	0	0	50	Criterion 7	0,586	1	0	<b>3</b>

DFE No/ Status	School Name and Contact Details	Age Range	Published Admission Number	Anticipated no. on roll for Sep 2017	Number of preferences received for Sep 2016					Number of places allocated for Sep 2016					Lowest Criteria Allocated	Furthest Distance	Appeals Heard	Appeals Upheld	Admissions Policy: Section
					1st	2nd	3rd	Total	1st	2nd	3rd	Other	Total						
896/5202 VA	<b>St Wilfrid's Catholic Primary School</b> Greenbank Lane, Hartrford, Northwich, Cheshire CW8 1JW Head: Mrs Anne Weir Tel: 01606 288022 Email: admin@st-wilfrids.cheshire.sch.uk Visit: www.st-wilfrids.cheshire.sch.uk	4-11	45	289	28	26	7	61	27	1	0	0	0	28	n/a				
896/3501 VA	<b>St Winefrides' Catholic Primary</b> Mellock Lane, Little Neston, Cheshire CH64 9RW Head: Mrs Dawn Ormes Tel: 0151 338 2468 Email: admin@stwinefrides.cheshire.sch.uk Visit: www.stwinefrides.cheshire.sch.uk	4-11	30	176	33	16	7	56	30	0	0	0	30	Criterion 7	0.509	2	0	3	
896/2268 C	<b>Sutton Green Primary</b> Armthorpe Drive, Little Sutton, Ellesmere Port, Cheshire CH66 4NW Head: Mrs Ann Griffiths Tel: 0151 3382121 Email: head@suttongreenpri.cheshire.sch.uk Visit: www.suttongreen.org	4-11	40	234	30	16	7	53	28	5	1	0	34	n/a				3	
896/3132 VC	<b>Tarporley CE Primary School</b> Park Road, Tarporley CW6 0AN Head: Mrs Kerry Forrester Tel: 01244 981230 Email: head@tarporleyce.cheshire.sch.uk Visit: www.tarporleyce.cheshire.sch.uk	4-11	30	217	32	10	7	49	29	1	0	0	30	In Area	1,522			3	
896/2276 C	<b>Tarvin Primary School</b> Heath Drive, Tarvin, Cheshire CH3 8LS Head: Mr Andrew Davies Tel: 01829 740399 Email: head@tarvin.cheshire.sch.uk Visit: www.tarvin.cheshire.sch.uk	4-11	45	235	32	14	16	62	32	8	2	2	44	n/a				3	

<b>896/2274</b> C	<b>Tattenhall Park Primary School</b> Chester Road, Tattenhall, Chester CH3 9AH Head: Mrs Jo Hawkins Tel: 01244 981260 Email: admin@tattenhallpark.cheshire.sch.uk Visit: www.tattenhallpark.cheshire.dbprimary.com	3-11	30	207	34	5	2	41	29	1	0	0	0	30	In Area	0.422	6	0	<b>3</b>
<b>896/3803</b> C	<b>The Acorns Primary and Nursery School</b> Pooltown Road, Ellesmere Port, Cheshire CH65 7ED Head: Mrs Hannah Mansfield Tel: 0151 355 1546 Email: head@theacorns.cheshire.sch.uk Visit: www.theacornsprimary.co.uk	3-11	45	296	53	15	13	81	43	2	0	0	0	45	Distance	0.472	2	1	<b>3</b>
<b>896/3804</b> C	<b>The Arches Community Primary School</b> Saughall Road, Blacon, Chester CH1 5EZ Head: Mrs Michelle Ashfield Tel: 01244 981744 Email: head@thearches.cheshire.sch.uk Visit: www.thearches.cheshire.sch.uk	4-11	45	250	35	16	2	53	33	1	0	0	0	34	n/a				<b>3</b>
<b>896/3128</b> AC	<b>The Delamere C of E Primary Academy</b> Stoney Lane, Kelsall, Nr Tarporley, Cheshire CW6 0ST Principal: Mr Steve Docking Tel: 01244 981145 Email: admin@delamere.cheshire.sch.uk Visit: www.delamereacademy.co.uk	4-11	24	168	56	36	15	107	22	2	0	0	0	24	Criterion 5	1.708	Contact School		<b>3</b>
<b>896/2013</b> C	<b>The Oaks Community Primary School</b> Rochester Drive, Ellesmere Port, Cheshire CH65 9EX Head: Miss Jenna McCaffery Tel: 0151 338 2111 Email: admin@theoaks.cheshire.sch.uk Visit: www.theoaksprimaryellesmereport.co.uk	4-11	30	142	16	16	7	39	16	4	0	0	4	24	n/a				<b>3</b>
<b>896/3166</b> VC	<b>Tilston Parochial C of E Primary School</b> Church Road, Tilston, Malpas, Cheshire SY14 7HB Head: Mr Richard Harley Tel: 01829 250204 Email: head@tilston.cheshire.sch.uk or admin@tilston.cheshire.sch.uk Visit: www.tilston.cheshire.sch.uk	3-11	14	96	12	7	4	23	11	0	0	0	0	11	n/a				<b>3</b>
<b>896/3167</b> VC	<b>Tushingham with Grindley CofE Primary School</b> Tushingham, Nr Whitchurch, Cheshire SY13 4QS Head: Mrs Kathleen Shephard Tel: 01948 820360 Email: admin@tushingham.cheshire.sch.uk Visit: www.tushingham.cheshire.dbprimary.com	3-11	15	97	8	6	1	15	8	0	0	0	0	8	n/a				<b>3</b>

DFE No/ Status	School Name and Contact Details	Age Range	Published Admission Number	Anticipated no. on roll for Sep 2017	Number of preferences received for Sep 2016					Number of places allocated for Sep 2016					Lowest Criteria Allocated	Furthest Distance	Appeals Heard	Appeals Upheld	Admissions Policy: Section
					1st	2nd	3rd	Total	1st	2nd	3rd	Other	Total						
896/2002 FS	<b>University Cathedral Free School</b> Murlain House, Union Street, Chester, CH1 1QP Principal: Mr Gareth Davies Tel: 01244 569560 Email: info@uctschool.org Visit: www.uctschool.org	4-11	30	164	28	9	11	48	26	2	2	0	30	Open - Distance	2.097				
896/2004 AC	<b>University Primary Academy Weaverham</b> Northwich Road, Weaverham, Northwich CW8 3BD Principal: Mr Jonathan Farrington Tel: 01606 852148 Email: admin@UPAWeaverham.org Visit: www.upaweaverham.org	4-11	30	147	12	9	1	22	12	1	0	3	16	n/a					
896/3180 VC	<b>Upton Heath C of E Primary School</b> Upton Lane, Upton by Chester CH2 1ED Head: Mrs Paula Moreton Tel: 01244 972970 Email: admin@uptonheath.cheshire.sch.uk Visit: www.uptonheath.cheshire.sch.uk	4-11	60	415	57	33	43	133	56	6	5	6	73	n/a					
896/2260 C	<b>Upton Westlea Primary School</b> Weston Grove, Upton, Chester CH2 1QJ Head: Mrs Kathryn Carruthers Tel: 01244 981215 Email: admin@uptonwestlea.cheshire.sch.uk Visit: www.uptonwestleaprimary.co.uk	3-11	30	205	26	16	20	62	24	6	0	0	30	Distance	2.036				
896/3133 VC	<b>Utkinton St Paul's C of E Primary School</b> Quarry Bank, Utkinton, Nr. Tarporley, Cheshire CW6 0LA Head: Miss Lorna Pleavin Tel: 01829 732322 Email: head@utkintonce.cheshire.sch.uk Visit: www.utkintonce.cheshire.sch.uk	4-11	10	58	3	11	19	33	3	2	3	3	11	n/a					

<b>896/2709</b> C	<b>Victoria Road Primary School</b> Victoria Road, Northwich, Cheshire CW9 5RE Head: Mrs Cathy Lord Tel: 01606 288030 Email: admin@victoriaroad.cheshire.sch.uk Visit: www.victoriaroad.cheshire.sch.uk	4-11	30	194	35	22	11	68	30	0	0	0	0	0	30	In Area	0.331		<b>3</b>
<b>896/2272</b> C	<b>Waverton Community Primary School</b> Common Lane, Waverton, Chester CH3 7QT Head: Mr Simon Talbot Tel: 01244 981060 Email: head@waverton.cheshire.sch.uk Visit: www.waverton.cheshire.sch.uk	4-11	30	200	23	40	14	77	22	6	2	0	0	0	30	Distance	3.422		<b>3</b>
<b>896/2187</b> C	<b>Weaverham Forest Primary</b> Forest Street, Weaverham, Northwich, Cheshire CW8 3EY Head: Mr David Erne Tel: 01606 288050 Email: admin@weaverhamforest.cheshire.sch.uk Visit: www.weaverhamforest.cheshire.sch.uk	4-11	30	209	30	18	12	60	29	1	0	0	0	0	30	Distance	0.583		<b>3</b>
<b>896/2239</b> C	<b>Westminster Community Primary School</b> John Street, Ellesmere Port, Cheshire CH65 2ED Head: Ms Sue Finch Tel: 0151 3382224 Email: admin@westminsterprimary.cheshire.sch.uk Visit: www.westminsterprimary.cheshire.sch.uk	4-11	20	137	21	7	5	33	18	2	0	0	0	0	20	In Area	0.22		<b>3</b>
<b>896/3822</b> VC	<b>Wharnton Church of England Controlled Primary School</b> Greville Drive, Winstford CW7 3EP Head: Mrs Claire Spinks Tel: 01606 288110 Email: admin@wharnton.cheshire.sch.uk Visit: www.wharnton.cheshire.sch.uk	4-11	60	379	50	18	4	72	49	0	0	0	0	49	n/a			<b>3</b>	
<b>896/2240</b> C	<b>Whitby Heath Primary School</b> Wyedale, Whitby, Ellesmere Port CH65 6RJ Head: Miss Gillian Morris Tel: 0151 355 1781 Email: head@whitbyheath.cheshire.sch.uk Visit: www.whitbyheath.cheshire.sch.uk	4-11	60	377	68	39	31	138	58	2	0	0	0	60	Distance	0.969	3	0	<b>3</b>
<b>896/3534</b> VA	<b>Whitegate CE Primary School</b> Whitegate, Northwich CW8 2AY Head: Mrs Caroline Mackenzie Tel: 01606 288080 Email: head@whitegate.cheshire.sch.uk Visit: www.whitegate.cheshire.sch.uk	4-11	18	121	14	13	23	50	14	1	1	0	0	16	n/a			<b>3</b>	
<b>896/2113</b> C	<b>Whitley Village School</b> Village Lane, Whitley, Warrington, Cheshire WA4 4QH Head: Mrs Hannah Mansfield Tel: 01606 288255 Email: admin@whitley.cheshire.sch.uk Visit: www.whitley.cheshire.sch.uk	4-11	13	63	8	10	4	22	8	0	0	0	0	8	n/a			<b>3</b>	

DFE No / Status	School Name and Contact Details	Age Range	Published Admission Number	Anticipated no. on roll for Sep 2017	Number of preferences received for Sep 2016				Number of places allocated for Sep 2016					Lowest Criteria Allocated	Furthest Distance	Appeals Heard	Appeals Upheld	Admissions Policy: Section	
					1st	2nd	3rd	Total	1st	2nd	3rd	Other	Total						
896/3101 C	<b>Willaston CE Primary School</b> Neston Road, Willaston, Cheshire CH64 2TN Head: Mrs Julie Chambers Tel: 0151 338 2421 Email: head@willaston.cheshire.sch.uk Visit: www.willastonprimaryschool.co.uk	4-11	30	207	31	11	10	52	30	0	0	0	0	30	Distance	3,432	1	0	3
896/2237 C	<b>William Stockton Community Primary School</b> Heathfield Road, Ellesmere Park, Cheshire CH6 5 8DH Head: Miss Moira Atkins Tel: 0151 3551650 Email: head@willamstockton.cheshire.sch.uk Visit: www.willamstockton.com	3-11	50	312	38	13	8	59	38	2	1	7	48	n/a				3	
896/3817 C	<b>Willow Wood Community Primary School</b> Bradbury Road, Whariton, Winsford CW7 3HN Head: Ms Susan Tomlinson Tel: 01606 593896 Email: admin@willowwood.cheshire.sch.uk Visit: www.willowwoodprimaryschool.co.uk	4-11	50	289	44	10	3	57	43	0	0	0	43	n/a				3	
896/2190 C	<b>Wimboldsley Primary School</b> Nantwich Road, Middlewich CW10 0LN Executive Head: Mrs Moira Atkins Head: Mr Mark Allen Tel: 01606 832321 Email: admin@wimboldsley.cheshire.sch.uk Visit: www.wimboldsleyprimaryschool.co.uk	4-11	15	114	9	11	7	27	9	6	0	0	15	Distance	5,104			3	



<b>896/2350</b> C	<b>Wincham Community Primary School</b> Church Street, Wincham, Northwich, Cheshire CW9 6EP Head: Mrs Diane Deakin Tel: 01606 288060 Email: head@winchamcp.cheshire.sch.uk Visit: www.winchamcp.cheshire.sch.uk	3-11	45	285	42	18	15	75	42	1	0	0	0	43	n/a			<b>3</b>	
<b>896/2695</b> C	<b>Winnington Park Primary School &amp; Nursery School</b> Firdale Road, Winnington, Northwich CW8 4AZ Head: Mrs Jane Dale Tel: 01606 74371 Email: head@winningtonpark.cheshire.sch.uk Visit: www.winningtonpark.cheshire.sch.uk	3-11	45	246	43	23	6	72	43	0	0	0	0	43	n/a			<b>3</b>	
<b>896/2191</b> C	<b>Winstford High Street Community Primary School</b> High Street, Winstford CW7 2AU Head: Mr Mark Joule Tel: 01606 288188 Email: admin@highstreet.cheshire.sch.uk Visit: www.winstfordhighstreetprimary.co.uk	3-11	75	447	64	51	31	146	64	2	1	0	0	67	n/a			<b>3</b>	
<b>896/3800</b> VA	<b>Witton Church Walk CE Primary School</b> Church Walk, Northwich, Cheshire CW9 5QQ Head: Mrs Kathryn Magiera Tel: 01606 288128 Email: admin@wittonwalk.cheshire.sch.uk Visit: www.wittonchurchwalk.co.uk	3-11	40	281	35	29	17	81	35	1	0	0	0	36	n/a			<b>3</b>	
<b>896/2242</b> C	<b>Wolverham Primary and Nursery School</b> Milton Road, Ellesmere Port, Cheshire CH65 5AT Head: Mrs Tracy Webb Tel: 0151 3382242 Email: admin@wolverham.cheshire.sch.uk Visit: www.wolverham.cheshire.sch.uk	3-11	30	210	45	20	9	74	30	0	0	0	0	30	Distance	0.239	6	0	<b>3</b>
<b>896/3807</b> C	<b>Woodfall Primary School</b> Woodfall Lane, Neston CH64 4BT Head: Mrs Helen Hough Tel: 0151 3382288 Email: admin@woodfall.cheshire.sch.uk Visit: www.woodfall.cheshire.sch.uk	4-11	60	417	57	41	7	105	55	2	0	0	0	57	n/a			<b>3</b>	
<b>896/3813</b> C	<b>Woodlands Primary School</b> Eddisbury Road, Whitby, Ellesmere Port CH66 2JT Head: Mrs Anne Vickers Tel: 0151 338 2260 Email: admin@woodlands.cheshire.sch.uk Visit: www.woodlands.cheshire.sch.uk	3-11	90	508	73	49	23	145	71	2	2	0	0	75	n/a			<b>3</b>	

# SECTION 3: ADMISSION ARRANGEMENTS

## COMMUNITY & VOLUNTARY CONTROLLED SCHOOLS OVERSUBSCRIPTION CRITERIA

- 1) **A 'Looked After Child'** or a child who was previously looked after but ceased to be so because they were adopted (or became subject to a child arrangements order, or special guardianship order). A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in section 22(1) of the Children Act 1989).
- 2) **Children for whom there are particular medical or social reasons which, in the Council's view, justifies admission to a particular school (a).**

- 3) **Siblings** – pupils with elder brothers or sisters, step-brothers or step-sisters, half-brothers or half-sisters, adopted brothers or adopted sisters **living together as part of one household**, already attending the preferred school (in years Reception through to Year 5).



Where the admissions team identify a discrepancy with the address stated on the application and the address held on the admissions system for the sibling, the team will verify the details with the school, therefore please ensure that the school has the correct, up to date information.

- 4) **Children resident within the designated catchment zone of the school (b).**



- 5) **Children** not resident within a school's local catchment zone but **attending a school designated as a partner school for admissions purposes**, as out-of-zone pupils (not applicable for Reception applications).
- 6) **Pupils living nearest to the school.** Distance will be measured in a straight line from the centrally plotted Basic Land and Property Unit point (BLPU) of the child's home address to the centrally plotted BLPU point of the school as defined by Local Land and Property Gazetteer (LLPG).

Where a school cannot accommodate all pupils qualifying under one of the criteria stated above, the next criteria will also be applied to determine priority for admission. For example, if a school cannot accommodate all siblings for whom an application has been received, all sibling applicants will be prioritised in the order of:

- Siblings (criterion 3) who live within the school's designated catchment area (criterion 4)
- Siblings (criterion 3) who **do not** live within the school's designated catchment area (criterion 6)

All applicants within each criterion will be put into a distance order with priority being given to those that live nearest to the school, as stated in criterion 6 above.

#### Notes:

(a) **If you wish the Local Authority to consider your application under a Medical / Social criteria**

All Cheshire West and Chester maintained schools can cater for a child's individual medical or social needs.

Supporting evidence from a registered professional, such as a medical practitioner, psychologist or social worker, must be provided which sets out the particular reasons why the school in question is the most suitable school and the difficulties that would be caused if the child had to attend another school. A panel of officers will consider the information presented and will determine whether the evidence is sufficiently compelling to apply this criterion to the application. The council, if it is considered appropriate, will seek the views of the school doctor or educational psychologist in the event of parents requesting admission on medical or psychological grounds. This criterion cannot be considered if the required documents have not been received.

Few applications fall with this criterion. For admission for community and voluntary controlled schools in September 2016 only 2 were agreed.

For an application to be considered under this criterion, supporting documentation must be provided at the time of application as follows:

- All documentation must state clearly which school the evidence relates to;
- Specific professional evidence that justifies why the particular school can meet your child's particular needs;
- Professional evidence that outlines exceptional family circumstances making clear why only one school can meet the child's needs;
- Reasons why the particular school is the only school able to meet a child's specific medical needs;
- If you have not expressed a preference for your catchment area school, a clear explanation of why this school cannot meet your child's specific needs;
- The professional evidence should be provided by an individual who is suitably qualified to give a professional opinion on the medical or social circumstances and who has been involved in your child's care.

(b) **Catchment Areas**

Children are classed as 'in area' (resident in the school's catchment area) for a primary school under the Council's admission arrangements if they and their parents/carers are resident in the area served by the school on the closing date for applications. You can obtain information on which school serves your address by viewing 'Catchment Areas' at [www.cheshirewestandchester.gov.uk/admissions](http://www.cheshirewestandchester.gov.uk/admissions) or alternatively by contacting the Authority on **0300 123 7039**.

The law will not allow any authority to guarantee places at the catchment area school. Neither can places be reserved.

- (c) Where it is identified that there are a limited number of places available and the Local Authority cannot differentiate between the applications using the nearest school criterion (criterion 6) a random allocation tie-breaker will be applied. This may be required for example, where applicants reside in the same block of flats or are children of a multiple birth living at the same address.

# VOLUNTARY AIDED SCHOOLS OVERSUBSCRIPTION CRITERIA

## Please Note:

Full details of the policies can be viewed on the schools websites

## Supplementary Information Forms

A number of voluntary aided (church) schools (listed below) require the completion of a Supplementary Information Form in order that additional information in support of an application, particularly in relation to faith, is provided for consideration by the governing body as the admissions authority for the school.

You can access a copy of the forms on the Cheshire West and Chester website at [www.cheshirewestandchester.gov.uk/admissions](http://www.cheshirewestandchester.gov.uk/admissions). Alternatively, please contact the school. School contact details are provided in the 'Schools Section' of this booklet.

## Primary School Supplementary Forms

Antrobus St Mark's CE Primary School  
Eccleston CE Primary School  
Ellesmere Port Christ Church CE Primary School  
Great Budworth CE Primary School  
Kingsley St John's CE Primary School  
Lower Peover CE Primary School  
Norley CE Primary School  
Saighton CE Aided Primary School  
St Clare's Catholic Primary School  
St Joseph's Catholic Primary  
St Luke's Catholic Primary School  
St Werburgh's and St Columba's Catholic Primary School  
University Cathedral Free School  
Whitegate CE Primary School  
Witton Church Walk CE Aided Primary School

## Please Note

Supplementary Information Forms **must** be completed and returned to the relevant school and **not** the Local Authority. You **must** still complete the Authority's application form for a school place, stating your preferred schools in priority order, which must be returned to the Authority at the address provided on the form.

## Antrobus St Mark's CE Primary School

- 1) Priority will be given to looked after children and previously looked after children. (i.e. children who are in local authority care\*),
- 2) Children with Special medical or social circumstances for whom this school is deemed the most appropriate;
- 3) Children dwelling within the civil parish of Antrobus; (a map is available from the school and is on the school's website).
- 4) Children who have a sibling attending the school who will still be present when the child is admitted;
- 5) Children whose parents are faithful and regular worshippers in the parish church of St Mark's.
- 6) Children whose parents are faithful and regular worshippers in a Christian church, as recognised by Churches Together in England.
- 7) All remaining places will be allocated according to the proximity of the child's dwelling to the school, distance will be measured in a straight line from the centrally plotted Basic Land and Property Unit point (BLPU) of the child's home address to the centrally plotted BLPU point of the school as defined by Local Land and Property Gazetteer (LLPG), with those living nearer receiving high priority.

\*These determined arrangements contain the statutory requirement of the School Admissions Code (December 2014) to include a variation to the 'Looked After Child' criterion which is to include a child who was previously looked after but ceased to be so because they were adopted (or became subject to a child arrangements order, or special guardianship order). Formal consultation on this change did not take place as this amendment was a mandatory requirement.

## Notes

- (a) Professional supporting evidence from eg a doctor, psychologist, social worker, is essential if admission is to be made under the criterion for special medical or social circumstances, and such evidence must set out the particular reasons why the school is question is the most suitable school and the difficulties which would be caused if the child had to attend another school.

- (b) A map showing the boundaries is available from the school.
- (c) Siblings include step, half, foster, adopted brothers and sisters living at the same address and full brother and sister living apart.
- (d) By “faithful and regular” we mean attendance at a minimum of two services per month for at least six months prior to the closing date for application. A letter from your incumbent or minister or other church officer will be required as proof of attendance.

## Bishop Wilson CE Primary School

1. Looked after children and previously looked after children who were looked after, but ceased to be so because they were adopted (or become subject to a child arrangements order or special guardianship order).
2. Children with special medical or social circumstances affecting the child where these needs can only be met at this school. (a)
3. Children resident in the United Benefice of St Nicholas, Burton and St Michael, Shotwick. (b)
4. Children who have a sibling who is a present pupil of the school at the time of admission. (c)
5. Children whose parents or guardians are involved in regular worship at the churches of St Nicholas, Burton or St. Michael, Shotwick. (d)(e)
6. Children whose parents are faithful and regular worshippers in a Christian church, as recognised by Churches Together in Britain and Ireland.
7. Children who live nearest to the school, measured using the Local Authority’s system. (f)

In the event of the school being unable to accommodate all applicants from a particular category, priority will be given to applicants who live closest to the school measured in a straight line from the centrally plotted Basic Land and Property Unit point (BLPU) of the child’s home address to the centrally plotted BLPU point of the school as defined by Local Land and Property Gazetteer (LLPG).

### Notes

- (a) Professional supporting evidence from e.g. a doctor, psychologist, social worker, is essential if admission is to be made under the criterion for special medical or social circumstances, and such evidence must set out the particular reasons why the school in question is the most suitable school and the difficulties which would be caused if the child had to attend another school.

- (b) A map showing the boundaries is available from school.
- (c) Siblings include step, half, foster, adopted brothers and sisters living at the same address and full brother and sister living apart.
- (d) For those applicants who fall into categories 5) and 7) statements regarding worship should be included on the Local Authority application form.
- (e) Regular worship is defined as attendance at church or Bible study on at least a regular monthly basis over the past year.
- (f) Your church leader may be asked to confirm your statement of involvement.
- (g) A parent is any person who has parental responsibility or care of the child. It is sufficient for just one parent to attend.’
- (h) Distance will be measured in a straight line from the centrally plotted Basic Land and Property Unit point (BLPU) of the child’s home address to the centrally plotted BLPU point of the school as defined by Local Land and Property Gazetteer (LLPG).

## Chester Blue Coat C of E Primary School

- 1) Looked after children. A “looked after child” is a child who is in the care of the local authority or provided with accommodation by that authority and children who were looked after, but ceased to be so because they were adopted (or became subject to a child arrangements order or special guardianship order (as defined in section 22 of the Children Act 1989).
- 2) Children with special medical or social circumstances affecting the child where these needs can only be met at this school. See note (a).
- 3) Children who have a sibling in school who will still be attending school the following year. See note (b)
- 4) The children of parents who are resident within the parish boundaries of the following churches; St Thomas of Canterbury, St Peter’s, St John’s, Christ Church or Chester Cathedral and/or resident within the catchment area of Chester Blue Coat CE Primary School as shown on the Local Authority’s website. See note (c).
- 5) Children whose parents who are faithful and regular worshippers at one of the following churches: St Thomas of Canterbury, St Peter’s, St John’s, Christ Church or Chester Cathedral.

- 6) Children whose parents are faithful and regular worshippers in a Christian church, as recognised by Churches Together in Britain and Ireland. See notes (d) and (e).
- 7) Children who live nearest to the school measured in a straight line from the centrally plotted Basic Land and Property Unit point (BLPU) of the child's home address to the centrally plotted BLPU point of the school as defined by Local Land and Property Gazetteer (LLPG).

If there are not enough places to admit all applicants meeting any one criterion, the governors will apply the subsequent criteria, in order of priority, to all these applicants.

## Notes

- (a) Professional supporting evidence from eg a doctor, psychologist, social worker, is essential if admission is to be made under the criterion for special medical or social circumstances, and such evidence must set out the particular reasons why the school is question is the most suitable school and the difficulties which would be caused if the child had to attend another school.
- (b) Siblings include step, half, foster, adopted brothers and sisters living at the same address and full brother and sister living apart.
- (c) A map showing the parish boundaries is available from the school and a map of the catchment area is available on Cheshire West and Chester Children's Services website under Admissions/catchment areas – Chester Blue Coat CE Primary School
- (d) By "faithful and regular" we mean attendance at a minimum of two services per month for at least six months prior to the closing date for applications. A letter from your incumbent or minister or other church officer will be required as proof of attendance.
- (e) A "parent" is any person who has parental responsibility or care of the child. Where admission arrangements refer to "parent's attendance at church" it is sufficient for just one parent to attend.
- (f) In the event of oversubscription and the parent being refused a place for their child, a waiting list of unsuccessful applicants will be retained until the end of the Autumn term for which admission was applied.

## Crowton Christ Church CE Primary School

1. Children in the care of the local authority or who are provided with accommodation by the local authority (Looked after children) or previously looked after but ceased to be so because they were adopted (or became subject to a child arrangements order, or special guardianship order).
2. Children with special medical or social circumstances affecting the child where these needs can be best met at this school.
3. Children resident within the area of Crowton and Acton Bridge civil parishes – a map is available from school.
4. Children whose parents are regular worshippers in an Anglican Church for whom this is the closest Church of England school as measured in a straight line from the centrally plotted Basic Land and Property Unit point (BLPU) of the child's home address to the centrally plotted BLPU point of the school as defined by Local Land and Property Gazetteer (LLPG). In the event of a tie-break a random paper draw will be undertaken by an independent body. (a supporting letter from a minister is required).
5. Children with a sibling still attending the school at the proposed date of admission.
6. Children whose parents are regular worshippers of another Christian denomination as recognized by Churches Together in Britain and Ireland and for whom this is the closest Church of England school as measured in a straight line from the centrally plotted Basic Land and Property Unit point (BLPU) of the child's home address to the centrally plotted BLPU point of the school as defined by Local Land and Property Gazetteer (LLPG). In the event of a tie-break a random paper draw will be undertaken by an independent body. (a supporting letter from a minister is required).
7. Other children

## Notes

- (a) Professional supporting evidence from e.g. a doctor, psychologist, social worker, is essential if admission is to be made under the criterion for special medical or social circumstances, and such evidence must set out the particular reasons why the school is question is the most suitable school and the difficulties which would be caused if the child had to attend another school.
- (b) Sibling refers to brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer's partner, and in every case, the child should be living in the same family unit at the same address.

- (c) "Resident" refers to the child's permanent home at the proposed date of admission.
- (d) A 'parent' is any person who has parental responsibility or care of the child.
- (e) Regular worshipper refers to parents who attend services at least once each month.
- (f) Where the above criteria are not adequate to distinguish between requests for admission which cannot all be accepted without exceeding the Admission limit, priority will be decided on the basis of distance from the school as measured in a straight line from the centrally plotted Basic Land and Property Unit point (BLPU) of the child's home address to the centrally plotted BLPU point of the school as defined by Local Land and Property Gazetteer (LLPG). In the event of a tie-break a random paper draw will be undertaken by an independent body.

## Davenham CE Primary School

1. Looked after Children(LAC) (Children in Public Care as defined by Section 22 of the Children Act 1989) or previously looked after but ceased to be so because they were adopted (or became subject to a child arrangements, or special guardianship order)
2. Children with special medical or social circumstances affecting the child where these needs can only be met at this school. (see note a )
3. Children whose parent or parents are faithful and regular worshippers of St Wilfrid's Parish Church, (see note b)
4. Children who have a sibling in school who will still be attending school the in following year (see note c)
5. Children resident within the admission priority area of the school (see note d)
6. Children resident within the Ecclesiastical Parish of Davenham –a map is available from school
7. Children resident outside the Parish nearest to the school, distance will be measured in a straight line from the centrally plotted Basic Land and Property Unit point (BLPU) of the child's home address to the centrally plotted BLPU point of the school as defined by Local Land and Property Gazetteer (LLPG). In the event of a tie break a random allocation will be undertaken.

If there are not enough places to admit all applicants meeting any one criterion, the governors will apply the subsequent criteria, in order of priority, to all these applicants.

## Notes

- (a) Professional supporting evidence from e.g. a doctor, psychologist, social worker, is essential if admission is to be made under the criterion for special medical or social circumstances, and such evidence must set out the particular reasons why the school is question is the most suitable school and the difficulties which would be caused if the child had to attend another school.
- (b) By "faithful & regular" we mean attendance at St Wilfrid's Parish Church on average a minimum of two services per month for at least the previous year prior to the closing date for applications . A parent is any person who has parental responsibility or care of the child. Where admission arrangements refer to 'parent's attendance at church' it is sufficient for just one parent to attend. Please contact school for further information.
- (c) Siblings include step, half, foster, adopted brothers and sisters living at the same address and full brother and sister living apart and expected to continue at the school in the following year.
- (d) The admission priority area of the school is the ecclesiastical parish of Davenham which lies south of the A556 Northwich Bypass. A map is available from the school

## Eccleston CE Primary School

1. Looked after children and children who were looked after, but ceased to be so because they were adopted (or became subject to a child arrangements order or special guardianship).
2. Children with special medical or social circumstances affecting the child where these needs can only be met at this school.
3. Children resident in the ecclesiastical parishes of Eccleston or Pulford.
4. Children who have a sibling in school who will still be attending school the following year (or who have attended the school in the 2 years prior to admission).
5. Children whose parent/s or guardian/s are faithful and regular worshippers at Eccleston or Pulford Parish Churches.

6. Children whose parent/s or guardian/s are faithful and regular worshippers in a church of another Christian denomination, recognised by Churches Together in Britain and Ireland.
  7. Children whose parents or guardians are members and regular worshippers of another faith and wish their children to be educated in a church school.
  8. Children who live nearest to the school measured in a straight line from the centrally plotted Basic Land and Property Unit point (BLPU) of the child's home address to the centrally plotted BLPU point of the school as defined by Local Land and Property Gazetteer (LLPG).
- (g) Sibling refers to brother or sister, half brother or sister, step brother or sister, or the child of the parent/ carer's partner. In every case, the child should be living in the same family unit at the same address.
  - (h) Where the above criteria are not adequate to distinguish between requests for admission which cannot all be accepted without exceeding the admission limit, priority will be decided on the basis from the school, distance will be measured in a straight line from the centrally plotted Basic Land and Property Unit point (BLPU) of the child's home address to the centrally plotted BLPU point of the school as defined by Local Land and Property Gazetteer (LLPG), with those living closer to the school receiving the higher priority. In the event of a tie break, a lottery will be undertaken.

It may happen that there are not enough places to admit all applicants meeting any one criterion. In this case, the governors will apply the subsequent criteria, in order of priority, to all these applicants.

### Definitions and Notes

- (a) A looked after child is a child who is (a) in the care of the Local Authority, or (b) being provided with accommodation by a Local Authority in the exercise of their social service functions (under section 22(1) of the Children Act 1989).
- (b) A previously looked after child is one who immediately moved on from that status after being subject to an adoption, residence or special guardianship order.
- (c) Professional supporting evidence from e.g. a doctor, psychologist or, social worker, is essential if admission is to be made under the criterion for special medical or social circumstances, and such evidence must set out the particular reasons why the school in question is the most suitable school and the difficulties which would be caused if the child had to attend another school.
- (d) A parent is any person who has parental responsibility or care of the child. Where admission arrangements refer to 'parent's attendance at church' it is sufficient for just one parent to attend.
- (e) By faithful and regular we mean attendance at a minimum of one service per month for at least one year prior to the closing date for applications. A letter from your incumbent or minister or other church officer will be required as proof of attendance.
- (f) A map showing the parish boundaries is available from the school, and also on the school website.

## Ellesmere Port Christ Church CE Primary School

1. Looked after children and previously looked after children who were looked after, but ceased to be so because they were adopted or became subject to a child arrangements order or special guardianship order' is a child who is in the care of a local authority or provided with accommodation by that authority (as defined in section 22 of the Children Act 1989)
2. Children with exceptional, medical or social circumstances, naming the school or special circumstances affecting the child where these needs can only be met at this school. (Note a)
3. Children with sisters or brothers who will still be at the school at the time of admission.
4. Children of families who are regularly involved in the work and worship of Ellesmere Port Team Parish. (Note b)
5. Children whose families are regularly involved in the work and worship of a church affiliated to Ellesmere Port Churches Together. (Note c)
6. Children resident in Ellesmere Port Team Parish. (Note d)
7. Children whose families are regularly involved in the work and worship of another Church of England Church and for whom this is the closest Church of England school measured using the Local Authority's computerised measuring system with those living closer to the school receiving the higher priority. In the event of a tie break a random paper draw will be undertaken by an independent body.
8. Children resident outside the Ellesmere Port Team Parish. (Note d and note g)



## Notes

- a Professional supporting evidence from eg a doctor, psychologist, social worker, is essential if admission is to be made under the criterion for special medical or social circumstances, and such evidence must set out the particular reasons why the school in question is the most suitable school and the difficulties which would be caused if the child had to attend another school.
- b By “families who are regularly involved in the work and worship” we mean the child and/or parent or guardian attends worship on average twice a month. A parent is any person who has parental responsibility or care of the child. Where admission arrangements refer to ‘parent’s attendance at church’ it is sufficient for just one parent to attend. Ellesmere Port Team Parish includes St Lawrence and St Thomas and All Saints.
- c The churches affiliated to the Team Parish of Ellesmere Port include all churches operating within the framework of ‘The Churches Together’ which include:  
The Methodist churches – Trinity and Whitby  
The Salvation Army  
United Reform Church  
The Oasis Fellowship  
The Bethany Fellowship  
The Roman Catholic Churches- Our Lady’s , St. Bernard’s , St. Mary And The Angels  
St Thomas and All Saints – Anglican  
St Lawrence’s Stoak – Anglican  
Great Sutton St. John’s – Anglican  
St Paul’s Hooton – Anglican
- Parents can access information about the locations of the above churches and further information from school.
- d The Parish of Ellesmere Port
- This is defined as the town of Ellesmere Port, Stoak it excludes Great Sutton and Little Sutton and Hooton.
- A map showing the boundaries of Ellesmere Port Team Parish is available from the school.
- e Sisters and brothers include step, half, foster, adopted brothers and sisters living at the same address and full brother and sister living apart.
- f Where the above criteria are not adequate to distinguish between requests for admission which cannot all be accepted without exceeding the admission limit, priority will be decided on the basis of the distance from the school, distance will be measured in a straight line from the centrally plotted Basic Land and Property Unit point (BLPU) of the

child’s home address to the centrally plotted BLPU point of the school as defined by Local Land and Property Gazetteer (LLPG)

- g All children with their 4th birthday between 1 September 2014 and 31 August 2015 are admitted in September 2015. For children with their 4th birthday after Christmas or after Easter parents may defer entry until later in the year and the Headteacher should be consulted if this option is being considered.

## Great Budworth CE Primary School

1. Looked after children and children who were looked after but ceased to be so because they were adopted (or became subject to a child arrangements order or special guardianship) (see note a).
2. Children with special medical or social circumstances affecting the child where these needs can only be met at this school (see note b).
3. Children who have a sibling in school who will still be attending school the following year or who have attended the school in the 3 years prior to admission (see note c).
4. Children resident in the ecclesiastical parish of St Mary’s and All Saints, Great Budworth. A map showing the parish boundary is available from the school and on the school website.
5. Children whose parent/s are regular worshippers in a Christian church, as recognised by Churches Together in Britain and Ireland (see note d and e).
6. Children who live nearest to the school, distance will be measured in a straight line from the centrally plotted Basic Land and Property Unit point (BLPU) of the child’s home address to the centrally plotted BLPU point of the school as defined by Local Land and Property Gazetteer (LLPG). In the event of a tie break a lottery will be undertaken.

## Notes

- a) A looked after child is a child who is a) in the care of the Local Authority, or b) being provided with accommodation by a Local Authority in the exercise of their social services functions (under section 22(1) of the Children Act 1989). A previously looked after child is one who immediately moved on from that status after becoming subject to an adoption, child arrangements or special guardianship order.
- b) Professional supporting evidence from e.g. a doctor, psychologist, social worker, is essential if admission is to be made under the criterion for special medical or social circumstances, and such evidence must set out the particular reasons why the school in question is the most suitable school and the difficulties which

would be caused if the child had to attend another school.

- c) Sibling refers to brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer's partner, and in every case, the child should be living in the same family unit at the same address.
- d) A parent is any person who has parental responsibility or care of the child. Where admission arrangements refer to 'parent's attendance at church' it is sufficient for just one parent to attend.
- e) By "regular" we mean attendance at a minimum of two services per month for at least six months prior to the closing date for applications.

## Kingsley St John's CE Primary School

1. Looked after children and previously looked after children who were looked after, but ceased to be so because they were adopted (or became subject to a child arrangements order or special guardianship order.)
2. Children with special medical or social circumstances affecting the child, where these needs can only be met at this school.
3. Children who have a sibling in school who will still be attending school the following year.
4. Children resident in the parish of Kingsley St. John the Evangelist.
5. Children whose parents are faithful and regular worshippers in a Christian church, as recognised by Churches Together in Britain and Ireland.
6. Children, who live nearest to the school, measured in a straight line from the centrally plotted Basic Land and Property Unit point (BLPU) of the child's home address to the centrally plotted BLPU point of the school as defined by Local Land and Property Gazetteer (LLPG), with those living closer to the school receiving the higher priority.

If there are not enough places to admit all applicants meeting any one criterion, the governors will apply the subsequent criteria, in order of priority, to all these applicants.

### Notes

- (a) Professional supporting evidence from eg a doctor, psychologist, social worker, is essential if admission is to be made under the criterion for special medical or social circumstances, and such evidence must set out the particular reasons why the school is question

is the most suitable school and the difficulties which would be caused if the child had to attend another school.

- (b) By "faithful and regular" we mean attendance at a minimum of two services per month for at least six months prior to the closing date for applications. A letter from your incumbent or minister or other church officer will be required as proof of attendance.
- (c) A parent is any person who has parental responsibility or care of the child. Where admission arrangements refer to 'parent's attendance at church' it is sufficient for just one parent to attend.
- (d) A map showing the boundaries is available from the school.
- (e) Sibling refers to brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer's partner, and in every case, the child should be living in the same family unit at the same address.
- (f) All children with birthdays between 1 September and 31 August are admitted in September. For children with a birthday after Christmas or after Easter parents may defer entry until later in the year and the headteacher should be consulted if this option is being considered.

## Lower Peover CE Primary School

1. Looked after children and previously looked after children who were looked after, but ceased to be so because they were adopted ( or became subject to a child arrangements order or special guardianship order)
2. Children special medical or social circumstances affecting the child where these needs can only be met at this school.
3. Children resident in the ecclesiastical parish of St. Oswald, Lower Peover. A map showing the parish is available from school.
4. Children who have a brother or sister (sibling) in school who will still be attending school the following year.
5. Children whose parents are faithful and regular worshippers in the parish church of St. Oswald.
6. Children who are resident to the East of the A556 in the villages of Lach Dennis, Lostock Green and Nether Tabley.
7. Children resident in the village of Cranage.

8. Children whose parents are faithful and regular worshippers in a Christian church, as recognised by Churches Together in Britain and Ireland.
9. Children for whom this is the nearest Church of England School, distance will be measured in a straight line from the centrally plotted Basic Land and Property Unit point (BLPU) of the child's home address to the centrally plotted BLPU point of the school as defined by Local Land and Property Gazetteer (LLPG).
10. Children who live nearest to the school, distance will be measured in a straight line from the centrally plotted Basic Land and Property Unit point (BLPU) of the child's home address to the centrally plotted BLPU point of the school as defined by Local Land and Property Gazetteer (LLPG).

If there are not enough places to admit all applicants meeting any one criterion, the governors will apply the subsequent criteria, in order of priority, to all these applicants.

### Notes

- (a) Professional supporting evidence from eg a doctor, psychologist, social worker, is essential if admission is to be made under the criterion for special medical or social circumstances, and such evidence must set out the particular reasons why the school is question is the most suitable school and the difficulties which would be caused if the child had to attend another school.
- (b) By "faithful and regular" we mean attendance at a minimum of two services per month for at least six months prior to the closing date for applications. A letter from your incumbent or minister or other church officer will be required as proof of attendance.
- (c) A parent is any person who has parental responsibility or care of the child. Where admission arrangements refer to 'parent's attendance at church' it is sufficient for just one parent to attend.
- (d) A map showing the boundaries is available from school.
- (e) Siblings include step, half, foster, adopted brothers and sisters living at the same address and full brother and sister living apart.
- (f) All children with birthdays between 1 September 2008 and 31 August 2009 are admitted in September. For children with a birthday after Christmas or after Easter parents may defer entry until later in the year and the Headteacher should be consulted if this option is being considered.

## Norley CE Primary School

1. Looked after children and previously looked after children who were looked after, but ceased to be so because they were adopted (or became subject to a child arrangements order or special guardianship order).
2. Children with special medical or social circumstances affecting the child, where these needs can only be met at this school.
3. Children who have a sibling in school who will still be attending school the following year.
4. Children resident in the parish of Norley St. John the Evangelist and/or resident within the Norley School Catchment area shown on the Local Authority's website.
5. Children whose parents are faithful and regular worshippers in a Christian church, as recognised by Churches Together in Britain and Ireland.
6. Children, who live nearest to the school, distance will be measured in a straight line from the centrally plotted Basic Land and Property Unit point (BLPU) of the child's home address to the centrally plotted BLPU point of the school as defined by Local Land and Property Gazetteer (LLPG), with those living closer to the school receiving the higher priority.

If there are not enough places to admit all applicants meeting any one criterion, the governors will apply the subsequent criteria, in order of priority, to all these applicants.

### Notes

- (a) Professional supporting evidence from e.g. a doctor, psychologist, social worker, is essential if admission is to be made under the criterion for special medical or social circumstances, and such evidence must set out the particular reasons why the school is question is the most suitable school and the difficulties which would be caused if the child had to attend another school.
- (b) By "faithful and regular" we mean attendance at a minimum of two services per month for at least six months prior to the closing date for applications. A supplementary form signed by a minister or other church officer will be required as evidence under this criteria
- (c) A parent is any person who has parental responsibility or care of the child. Where admission arrangements refer to 'parent's attendance at church' it is sufficient for just one parent to attend.
- (d) A map showing the Parish boundaries is available from the school and on the school website. A map

showing the school catchment area is available from school and is also on the school and Local Authority websites.

- (e) Sibling refers to brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer's partner, and in every case, the child should be living in the same family unit at the same address.
- (f) All children with birthdays between 1 September and 31 August are admitted in September. For children with a birthday after Christmas or after Easter parents may defer entry until later in the year or choose to take up the place on apart-time basis; the headteacher should be consulted if this option is being considered.

## Our Lady Star of the Sea Catholic Primary School

1. Looked After Children and previously Looked After Children
2. Baptised Roman Catholic children resident in the area of the former parish of Our Lady Star of the Sea, now within the Parish of Our Lady Star of the Sea and St Bernard of Clairvaux
3. Children who have a sibling in the school at the time of admission
4. Baptised Roman Catholic children resident in other parishes who already attend Our Lady's Nursery
5. Baptised Roman Catholic children resident in other parishes
6. Non Roman Catholic children who already attend Our Lady's Nursery
7. Other non Roman Catholic children whose parents wish them to have a Catholic education.

### Notes

- (a) All applicants will be considered at the same time and after the closing date for admissions as published by the local authority.
- (b) A Looked After Child is a child who is (a) in the care of a Local Authority, or (b) being provided with accommodation by a Local Authority in the exercise of their Social Services function (under section 22(1) of the Children Act 1989). A previously Looked After Child is one who immediately moved on from that status after becoming subject to an adoption, child arrangements or special guardianship order.

- (c) All Catholic applicants will be required to produce baptismal certificates.
- (d) It is the duty of governors to comply with class size limits at Key Stage One.
- (e) If category (2) is oversubscribed, children who satisfy (2) and (3) will have priority over children who satisfy only (2). Subsequently if in this or any other category there are more applications than places available, priority will be given on the basis of distance from home to school. Distance will be measured in a straight line from the centrally plotted Basic Land and Property Unit point (BLPU) of the child's home address to the centrally plotted BLPU point of the school as defined by Local Land and Property Gazetteer (LLPG), with those living nearer to the school having priority. In the event of distances being the same for 2 or more applicants where this distance would be last place/s allocated, a random lottery will be carried out in a public place. All the names will be entered into a hat and the required number of names will be drawn out.
- (f) Where a child lives with parents with shared responsibility, each for part of a week, the child's "permanent place of residence" will be determined as the address of the parents who normally has responsibility for the majority of school days in a week.
- (g) Sibling is defined as a brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer's partner where the child for whom the school place is sought is living in the same family unit at the same address as that sibling.
- (h) A waiting list for children who have not been offered a place will be kept and will be ranked according to the Admission Criteria.
- (i) For 'In Year' applications received outside the normal admissions round and if places are available then children qualifying under the published criteria will be admitted. If there are places available but more applicants than places then the published oversubscription criteria will be applied.
- (j) If an application for admission has been turned down by the Governing Body, parents can appeal to an Independent Appeals Panel. Parents must be allowed at least 21 school days from the date of notification that their application was unsuccessful to submit that appeal. Parents must give reasons for appealing in writing and the decision of the Appeals Panel is binding on the Governors.
- (k) The Governing Body reserve the right to withdraw the offer of a school place where false evidence is received in relation to baptism, sibling connections or place of residence.

## Saighton CE Primary School

1. Looked after children – a 'looked after child' is a child who is in the care of the local authority or provided with accommodation by that authority (as defined in section 22 of the Children Act 1989) or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order 67.
  2. Children with special medical or social circumstances affecting the child where these needs can only be met at this school.
  3. Children resident in the parishes of Bruera and Aldford and the part of Huntington in St. Luke's parish that was previously in the parish of Bruera prior to 2013. A map is available from the school and on the school website.
  4. Children who have a sibling in school who will still be attending school the following year.
  5. Children whose parents are faithful and regular worshippers in the Parish Church(es) of St Mary the Virgin, Bruera and St John the Baptist, Aldford.
  6. Children whose parents are faithful and regular worshippers in a neighbouring Anglican Church for whom this is the closest Church of England school measured using Ordnance Survey mapping in conjunction with Local Land and Property Gazetteer (LLPG) to identify each property and each school. A straight line measurement in miles is taken from the place of residence to the school to calculate the distance, with those living closer to the school receiving the higher priority.
  7. Children whose parents are faithful and regular worshippers of another Christian denomination, as recognised by Churches Together in Britain and Ireland and for whom this is the closest Church of England school, distance will be measured in a straight line from the centrally plotted Basic Land and Property Unit point (BLPU) of the child's home address to the centrally plotted BLPU point of the school as defined by Local Land and Property Gazetteer (LLPG), with those living closer to the school receiving the higher priority.
  8. Other children
- (b) By "faithful and regular" we mean attendance at a minimum of two services per month for at least six months prior to the closing date for applications. A letter from your incumbent or minister or other church officer will be required as proof of attendance.
  - (c) A map showing the boundaries is available from school.
  - (d) Where the above criteria are not adequate to distinguish between requests for admission which cannot all be accepted without exceeding the admission limit, priority will be decided on the basis of the distance from the school to home, distance will be measured in a straight line from the centrally plotted Basic Land and Property Unit point (BLPU) of the child's home address to the centrally plotted BLPU point of the school as defined by Local Land and Property Gazetteer (LLPG), with those living closer to the school receiving the higher priority. In the event of a tie-break on distance a random paper draw will be undertaken by an independent body.
  - (e) All children with birthdays between 1 September and 31 August are admitted in September. For children with a birthday after Christmas or after Easter parents may defer entry until later in the year and the headteacher should be consulted if this option is being considered.
  - (f) A parent is any person who has parental responsibility or care of the child. Where admission arrangements refer to 'parent's attendance at church' it is sufficient for just one parent to attend.
  - (g) Siblings include step, half, foster, adopted brothers and sisters living at the same address and full brother and sister living apart.
  - (h) Where the 30th child is a sibling, as in the case of twins, then governors may admit above the infant class size limit if it is possible to do so.

### Notes

- (a) Professional supporting evidence from eg a doctor, psychologist, social worker, is essential if admission is to be made under the criterion for special medical or social circumstances, and such evidence must set out the particular reasons why the school is question is the most suitable school and the difficulties which would be caused if the child had to attend another school.

## St Bede's Catholic Primary School

1. Baptised Roman Catholic Looked After Children and previously Looked After Children
2. Baptised Roman Catholic children who have a sibling in the school at the time of admission
3. Baptised Roman Catholic children resident within the former parish boundaries of St Bede's, Weaverham\*
4. Baptised Roman Catholic children resident in other parishes
5. Other Looked After Children and previously Looked After Children

6. Other children who have a sibling in the school at the time of admission
7. Children of staff employed by the school
8. Other children

### Notes

- a) All applicants will be considered at the same time and after the closing date for admissions which is provided by the LA.
- b) A Looked After Child is a child who is (a) in the care of a Local Authority, or (b) being provided with accommodation by a Local Authority in the exercise of their Social Services functions (under section 22(1) of the Children Act 1989). A previously Looked After Child is one who immediately moved on from that status after becoming subject to an adoption, child arrangements or special guardianship order.
- c) For a child to be considered as a Roman Catholic evidence of such Baptism will be required.
- d) It is the duty of governors to comply with regulations on class size limits at Key Stage One. The Governing Body may exceed the regulations for twins, siblings in the same year group and children from multiple births where one of the children is the 30th child admitted.
- e) If in any category there are more applications than places available, priority will be given on the basis of distance from home to school. Distance will be measured in a straight line from the centrally plotted Basic Land and Property Unit point (BLPU) of the child's home address to the centrally plotted BLPU point of the school as defined by Local Land and Property Gazetteer (LLPG), with those living nearer to the school having priority. If the distance is the same for two or more applicants where this would be last place/s to be allocated, a random lottery will be carried out in a public place.
- f) Where a child lives with parents with shared responsibility, each for part of a week, the child's "permanent place of residence" will be determined as the address of the parent who normally has responsibility for the majority of school days in a week.
- g) Sibling is defined as a brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer's partner where the child for whom the school place is sought is living in the same family unit at the same address as that sibling.
- h) A waiting list for children who have not been offered a place will be kept and will be ranked according to the Admission Criteria. Parents will be informed of their child's position on the waiting list which will not be operated for longer than the end of the Autumn Term.
  - i) For 'In Year' applications received outside the normal admissions round and if places are available then children qualifying under the published criteria will be admitted. Direct application to the school can now be made under this heading. If there are places available but more applicants than places then the published oversubscription criteria will be applied.
  - j) If an application for admission has been turned down by the Governing Body, parents can appeal to an Independent Appeals Panel. Parents must be allowed at least twenty school days from the date of notification that their application was unsuccessful to submit that appeal. Parents must give reasons for appealing in writing and the decision of the Appeals Panel is binding on all parties.
  - k) Parents can request that the date their child, if below compulsory school age, is admitted to school is deferred to later in the school year or until the term when they reach compulsory school age.
  - l) The Governing Body reserve the right to withdraw the offer of a school place where false evidence is received in relation to baptism, sibling connections or place of residence.
  - m) Children of staff employed by the school – priority may be given with the admissions criteria to children of staff as follows:
 

Where the member of staff has been employed by the school for two or more years at the time at which the application for admission to the school is made, and/or

The member of staff is recruited to fill a vacant post for which there is demonstrable skill shortage (It is anticipated by the Dioceses that any decisions under this heading will not cut across the priority afforded to baptised Roman Catholic candidates.)
  - n) St John Vianney is the new Roman Catholic Parish covering Barnton, Northwich and Weaverham. The three parishes of Our Lady of Fatima Barnton, St Wilfrid's, Northwich and St Bede's, Weaverham were dissolved by Episcopal Decree upon the establishment of the parish of St John Vianney, which was established on 31st March 2013. For the purposes of admissions the former parish boundary denotes the catchment area of St Bede's Catholic Primary School within the new larger parish boundaries.

## St Clare's Catholic Primary School

1. Looked after children and previously Looked After Children – A Looked After Child is a child who is (a) in the care of a Local Authority, or (b) being provided with accommodation by a Local Authority in the exercise of their Social Services functions (under section 22(1) of the Children Act 1989). A previously Looked After Child is one who immediately moved on from that status after becoming subject to an adoption, child arrangements or special guardianship order.
2. Baptised Catholic children from the parish of St Clare and St Francis.
3. Children who have a siblings at the school at the time of admission.
4. Baptised Catholic children from other parishes.
5. Non Catholic children whose parents wish them to have a Catholic education.

### Notes

- a) All applicants will be considered at the same time and after the closing date for admissions as set by the L.A.
- b) All Catholic applicants may be required to produce baptismal certificates.
- c) It is the duty of governors to comply with class size guidelines at Key Stage One.
- d) Siblings are defined as brothers or sisters, step-brothers or step sisters, half-brothers and half-sisters, adopted brothers or sisters living together as part of one household.
- e) A parent is any person who has parental responsibility or care of the child.
- f) If category (2) is oversubscribed, children who satisfy (2) and (3) will have priority over children who satisfy only (2). Subsequently if in this or any other category there are more applications than places available, priority will be given on the basis of distance from home to school measured in a straight line from the centrally plotted Basic Land and Property Unit point (BLPU) of the child's home address to the centrally plotted BLPU point of the school as defined by Local Land and Property Gazetteer (LLPG). In the event of distances being the same for 2 or more applicants where this distance would be last place/s to be allocated, a random lottery will be carried out in a public place. All the names will be entered into a hat and the required number of names will be drawn out.

In relation to children of multiple births, exceptionally it may be necessary to offer places over the published admissions number. This is to ensure that, as far as possible, siblings (i.e. twins, triplets or children from other multiple births) can attend the same school. This exception will only apply if the admission is compatible with the duty to comply with infant class size legislation. Where necessary, allocation will be undertaken by a random lottery carried out in a public place.

- g) Any waiting list will be held until the end of the Autumn Term
- h) The Governing Body reserve the right to admit children with proven and exceptional medical or social needs where admission to the school might best help satisfy those exceptional needs, providing that such application is submitted with appropriate evidence or reports from a doctor or social worker.
- i) For occasional applications received outside the normal admissions round and if places are available then children qualifying under the published criteria will be admitted. If there are places available but more applications than places then the published over subscription criteria will be applied. Late applications will be treated as per the co-ordinated arrangements published by the L.A.
- j) If an application for admission has been turned down by the Governing Body, parents can appeal to an Independent Appeals Panel. Parents must be allowed at least twenty school days from the date of notification that their application was unsuccessful to submit that appeal. Parents must give reasons for appealing in writing and the decision of the Appeals Panel is binding on the Governors.

## St Joseph's Catholic Primary School

1. Looked after children – a 'looked after child' is a child who is in the care of the local authority or provided with accommodation by that authority (as defined in section 22 of the Children Act 1989) or previously looked after but ceased to be so because they were adopted (or became subject to a child arrangements, or special guardianship order)
2. Baptised Catholic children from the parish of St. Joseph's, Winsford.
3. Children who have a sibling at the school at the time of admission.
4. Baptised Catholic children from other parishes.
5. Non-Catholic children whose parents wish them to have a Catholic education.

## Notes

- a. All applications will be considered at the same time and after the closing date for admissions
- b. All Catholic applicants will be required to produce baptismal certificates.
- c. It is the duty of governors to comply with class size limits at Key Stage 1.
- d. Siblings are defined as brothers or sisters, step-brothers or step sisters, half-brothers and half-sisters, adopted brothers or sisters living together as part of one household.
- e. A parent is any person who has parental responsibility or care of the child.
- f. If category 2 is oversubscribed, children who satisfy 2 and 3 will have priority over children who satisfy 2 only. Subsequently if in this or any other category there are more applications than places available, priority will be given on the basis of distance from home to school measured in a straight line from the centrally plotted Basic Land and Property Unit point (BLPU) of the child's home address to the centrally plotted BLPU point of the school as defined by Local Land and Property Gazetteer (LLPG). In the event of distances being the same for 2 or more applicants where this distance would be last place/s to be allocated, a random lottery will be carried out in a public place. All the names will be entered into a hat and the required number of names will be drawn out.
- g. For occasional application received outside the normal admissions round and if places are available then children qualifying under the published criteria will be admitted. If there are places available but more applicants than places then the published oversubscription criteria will be applied.



- h. If an application for admission has been turned down by the Governing Body, parents can appeal to an Independent Appeals Panel. This appeal must be sent in writing to the Clerk to the Governors at the school within 20 days of refusal. Parents must give reasons for appealing in writing and the decision of the Appeals Panel is binding on the Governors.

## St Luke's Catholic Primary School

1. Looked After Children and previously Looked after Children;
2. Baptised Catholic children from the parish of St Luke's.
3. Children who have a brother or a sister at the school at the time of admission.
4. Baptised Catholic children from other parishes.
5. Non-Catholic children whose parents wish them to have a Catholic education.

## Notes

- a) A Looked After Child is a child who is (a) in the care of a Local Authority, or (b) being provided with accommodation by a Local Authority in the exercise of their Social Services functions (under section 22(1) of the Children Act 1989). A previously Looked After Child is one who immediately moved on from that status after becoming subject to an adoption, child arrangements or special guardianship order.
- b) All applicants will be considered at the same time and after the closing date for admissions as published by the local authority.
- c) All Catholic applicants will be required to produce baptismal certificates.
- d) It is the duty of governors to comply with class size limits at Key Stage 1.
- e) If category (1) is oversubscribed, children who satisfy (1) and (2) will have priority over children who satisfy (1) only. Subsequently if in this or any other category there are more applications than places available, priority will be given on the basis of distance from home to school. Distance will be measured in a straight line from the centrally plotted Basic Land and Property Unit point (BLPU) of the child's home address to the centrally plotted BLPU point of the school as defined by Local Land and Property Gazetteer (LLPG), those living nearer to the school having priority.
- f) If the school is named in a statement of special educational needs the Governing Body has a duty to admit the child to the school. Where applications are received from Catholic and other children in public care they will respectively be admitted to the school in that priority order and in advance of the outlined order of criteria.



- g) For occasional applications received outside the normal admissions round and if places are available then children qualifying under the published criteria will be admitted. If there are places available but more applicants than places then the published oversubscription criteria will be applied.
- h) Occasional and late applications will be treated as per the admissions arrangements published by the Local Education Authority.
- i) If an application for admission has been turned down by the Governing Body, parents can appeal to an Independent Appeals Panel. Parents must be allowed at least twenty school days from the date of notification that their application was unsuccessful to submit that appeal. Parents must give reasons for appealing in writing and the decision of the Appeals Panel is binding on all parties. A waiting list for children who have not been offered a place will be kept and will be ranked according to the Admission Criteria. Parents will be informed of their child's position on the waiting list which will not be operated for longer than the end of the Autumn Term.
- (d) It is the duty of governors to comply with regulations on class size limits at Key Stage One. The Governing Body may exceed the regulations for twins, siblings in the same year group and children from multiple births where one of the children is the 30th child admitted.
- (e) If in any category there are more applications than places available, priority will be given on the basis of distance from home to school. Distance will be measured in a straight line from the centrally plotted Basic Land and Property Unit point (BLPU) of the child's home address to the centrally plotted BLPU point of the school as defined by Local Land and Property Gazetteer (LLPG); with those living nearer to the school having priority. In the event of distances being the same for 2 or more applicants where this distance would be last place/s to be allocated, a random lottery will be carried out in a public place.
- (f) Where a child lives with parents with shared responsibility, each for part of a week, the child's "permanent place of residence" will be determined as the address of the parent who normally has responsibility for the majority of school days in a week.

## St Mary of the Angels Catholic Primary School

1. Looked After Children and previously Looked After Children.
2. Children who have a sibling in the school at the time of admission.
3. Baptised Catholic children resident in the parish of St Mary of the Angels.
4. Baptised Catholic children from other parishes.
5. Other children.

### Notes

- (a) All applicants will be considered at the same time and after the published closing date for admissions which is 15 January 2017.
- (b) A Looked After Child is a child who is (a) in the care of a Local Authority, or (b) being provided with accommodation by a Local Authority in the exercise of their Social Services functions (under section 22(1) of the Children Act 1989). A previously Looked After Child is one who immediately moved on from that status after becoming subject to an adoption, child arrangements or special guardianship order.
- (c) For a child to be considered as Catholic, evidence of Catholic Baptism will be required, before offers are made.
- (g) Sibling is defined as a brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer's partner where the child for whom the school place is sought is living in the same family unit at the same address as that sibling.
- (h) A waiting list for children who have not been offered a place will be kept and will be ranked according to the Admission Criteria. Parents will be informed of their child's position on the waiting list which will not be operated for longer than the end of the Autumn Term.
- (i) For 'In Year' applications received outside the normal admissions round, and if places are available, then children qualifying under the published criteria will be admitted. Direct application to the school can now be made under this heading. If there are places available but more applicants than places then the published oversubscription criteria will be applied.
- (j) If an application for admission has been turned down by the Governing Body, parents can appeal to an Independent Appeals Panel. Parents must be allowed at least twenty school days from the date of notification that their application was unsuccessful to submit that appeal. Parents must give reasons for appealing in writing and the decision of the Appeals Panel is binding on the Governors.

- (k) Parents can request that the date their child, if below compulsory school age, is admitted to school is deferred to later in the school year or until the term when they reach compulsory school age.
- (l) The Governing Body reserve the right to withdraw the offer of a school place where false evidence is received in relation to baptism, sibling connections or place of residence.

## St Oswald's CE Aided Primary School

### 1. Looked after children.

Looked after children and previously looked after children who were looked after, but ceased to be so because they were adopted (or become subject to a child arrangements order or special guardianship order)

### 2. Children resident in the parish of St. Oswald's, Backford. A map showing the parish is available from the school and on its website.

"Resident" refers to the child's permanent home at the proposed date of admission. If the address changes subsequently, the parents should notify the school. Where the parents live at different addresses, the current-at-the-time-of-application, normal address of the child will be the one used. This will normally be the one where the child wakes up for the majority of Monday to Friday mornings. Parents may be asked to show evidence of the claim that is being made for the address. Where there is a dispute about the correct address to use, the governors reserve the right to make enquiries of any relevant third parties eg the child's GP. For children of UK Service personnel and other Crown Servants returning to the area, proof of the posting is all that is required.

### 3. Children who have a sibling in St Oswald's school who will be attending St Oswald's the following year.

"Siblings are defined as brothers or sisters, step - brothers or step - sisters, half-brothers or half-sisters, adopted brothers or sisters living together as part of one household."

### 4. Children whose families are faithful and regular worshippers in St Oswald's Parish Church.

By "faithful and regular" we mean attendance at a minimum of one main Sunday service per month.

A supplementary form signed by a minister or other church officer will be required as evidence under this criteria.

Family members in this context include parents and siblings, as defined above. A parent is any person who has parental responsibility or care of the child. Where admission arrangements refer to 'parent's attendance at church' it is sufficient for just one parent to attend.

### 5. Children with special medical or social circumstances.

Supporting letters from Social Worker, or Medical Specialist, explaining why this school is the most appropriate is required and should be included, in a sealed envelope, with the application form and supplementary form.

### 6. Children whose families are faithful and regular worshippers in a neighbouring Church of England parish church for whom this is the nearest Church of England Aided School.

By "faithful and regular" we mean attendance at a minimum of one main Sunday service per month.

A supplementary form signed by a minister or other church officer will be required as evidence under this criteria.

Family members in this context include parents and siblings only. A parent is any person who has parental responsibility or care of the child. Where admission arrangements refer to 'parent's attendance at church' it is sufficient for just one parent to attend. Distance will be measured in a straight line from the centrally plotted Basic Land and Property Unit point (BLPU) of the child's home address to the centrally plotted BLPU point of the school as defined by Local Land and Property Gazetteer (LLPG).

### 7. Children whose families are faithful and regular worshippers of another Christian denomination, as recognised by Churches Together in Britain and Ireland and for whom this is the closest Church of England school.

By "faithful and regular" we mean attendance at a minimum of one main Sunday service per month.

A supplementary form signed by a minister or other church officer will be required as evidence under this criteria.

Family members in this context include parents and siblings, as defined in Criteria 3. A parent is any person who has parental responsibility or care of the child. Where admission arrangements refer to 'parent's attendance at church' it is sufficient for just one parent to attend. Distance will be measured in a straight line from the centrally plotted Basic Land and Property Unit point (BLPU) of the child's home address to the centrally plotted BLPU point of the school as defined by Local Land and Property Gazetteer (LLPG).

8. Children who live nearest to the school.

'Distance will be measured in a straight line from the centrally plotted Basic Land and Property Unit point (BLPU) of the child's home address to the centrally plotted BLPU point of the school as defined by Local Land and Property Gazetteer (LLPG).'

If there are not enough places to admit all applicants meeting any one criterion, the Governors will apply the subsequent criteria, in order of priority to all these applicants.

## St Saviour's Catholic Primary School

- 1) Looked After Children and previously Looked After Children.
- 2) Baptised Catholic children resident in the parish of St Saviour's
- 3) Children who have a sibling in the school at the time of admission.
- 4) Children who have attended St Saviour's Nursery.
- 5) Baptised Catholic children from other parishes.
- 6) Other children.

### NOTES

- (a) All applicants will be considered at the same time and after the closing date for admissions which is 15 January 2017.
- (b) A Looked After Child is a child who is (a) in the care of a Local Authority, or (b) being provided with accommodation by a Local Authority in the exercise of their Social Services functions (under section 22(1) of the Children Act 1989). A previously Looked After Child is one who immediately moved on from that status after becoming subject to an adoption, child arrangements or special guardianship order.
- (c) For a child to be considered as Catholic, evidence of Catholic Baptism will be required, before offers are made.
- (d) It is the duty of governors to comply with regulations on class size limits at Key Stage One. The Governing Body may exceed the regulations for twins, siblings in the same year group and children from multiple births where one of the children is the 30th child admitted.

(e) If in any category there are more applications than places available, priority will be given on the basis of distance from home to school. Distance will be measured in a straight line from the centrally plotted Basic Land and Property Unit point (BLPU) of the child's home address to the centrally plotted BLPU point of the school as defined by Local Land and Property Gazetteer (LLPG), with those living nearer to the school having priority. In the event of distances being the same for 2 or more applicants where this distance would be last place/s to be allocated, a random lottery will be carried out in a public place. All the names will be entered into a hat and the required number of names will be drawn out.

- (f) Where a child lives with parents with shared responsibility, each for part of a week, the child's "permanent place of residence" will be determined as the address of the parent who normally has responsibility for the majority of school days in a week.
- (g) Sibling is defined as a brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer's partner where the child for whom the school place is sought is living in the same family unit at the same address as that sibling.
- (h) A waiting list for children who have not been offered a place will be kept and will be ranked according to the Admission Criteria. Parents will be informed of their child's position on the waiting list which will not be operated for longer than the end of the Autumn Term.
- (i) For 'In Year' applications received outside the normal admissions round, and if places are available, then children qualifying under the published criteria will be admitted. If there are places available but more applicants than places then the published oversubscription criteria will be applied.
- (j) If an application for admission has been turned down by the Governing Body, parents can appeal to an Independent Appeals Panel. Parents must be allowed at least twenty school days from the date of notification that their application was unsuccessful to submit that appeal:  
The Clerk to the Governors  
St Saviour's Catholic Primary School  
Seacombe Drive  
Great Sutton  
Ellesmere Port  
CH66 2BD  
Parents must give reasons for appealing in writing and the decision of the Appeals Panel is binding on the Governors.

- (k) Parents can request that the date their child, if below compulsory school age, is admitted to school is deferred to later in the school year or until the term when they reach compulsory school age.
- (l) The Governing Body reserve the right to withdraw the offer of a school place where false evidence is received in relation to baptism, sibling connections or place of residence.

## St Theresa's Catholic Primary School

1. Children in care under the Local Authority and previously in care.
2. Baptised Catholic children resident in the parish of St Theresa's with a sibling in the school at the time of admission.
3. Baptised Catholic children resident in the parish of St Theresa's.
4. Baptised Catholic children from other parishes
5. Non-Catholic children who have a sibling in the school at the time of admission.
6. Other children.

### Notes:

- a) All applicants will be considered at the same time and after the closing date for admissions which is January 2017.
- b) All Catholic applicants will be required to produce baptismal certificates.
- c) "Children in Care" is a child who is (a) in the care of a Local Authority, or (b) being provided with accommodation by a Local Authority in the exercise of their Social Services functions under section 22(1) of the Children Act 1989. Children previously in care is one who immediately moved on from that status after becoming subject to an adoption, child arrangements or special guardianship order.
- d) It is the duty of governors to comply with class size limits at Key Stage One.
- e) If in any category there are more applications than places available, priority will be given on the basis of distance from home to school. Distance will be measured in a straight line from the centrally plotted Basic Land and Property Unit point (BLPU) of the child's home address to the centrally plotted BLPU point of the school as defined by Local Land and Property Gazetteer (LLPG). Those living nearest to the school will have priority. In the event of distances being the same for 2 or more applicants where this distance would be last place/s to be allocated, a

random lottery will be carried out in a public place. All the names will be entered into a hat and the required number of names will be drawn out.

- f) Where a child lives with parents with shared responsibility, each for part of a week, the child's "permanent place of residence" will be determined as the address of the parent who normally has responsibility for the majority of school days in a week.
- g) Sibling is defined as a brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer's partner where the child for whom the school place is sought is living in the same family unit at the same address as that sibling.
- h) A waiting list for children who have not been offered a place will be kept and will be ranked according to the Admission Criteria. Parents will be informed of their child's position on the waiting list which will not be operated for longer than the end of the Autumn Term.
- i) For 'In Year' applications received outside the normal admissions round and if places are available then children qualifying under the published criteria will be admitted. If there are places available but more applicants than places then the published oversubscription criteria will be applied. 'In Year' and late applications will be treated as per the co-ordinated arrangements published by the Local Authority.
- j) If an application for admission has been turned down by the Governing Body, parents can appeal to an Independent Appeals Panel. Parents must be allowed at least twenty school days from the date of notification that their application was unsuccessful to submit that appeal. Parents must give reasons for appealing in writing and the decision of the Appeals Panel is binding on the Governors.
- k) The Governing Body reserve the right to withdraw the offer of a school place where false evidence is received in relation to baptism, sibling connections or place of residence.



## St Werburgh's & St Columba's Catholic Primary School

1. Baptised Catholic Looked After Children or a child who was previously looked after but ceased to be so because they were adopted (or became subject to a child arrangements, or special guardianship order).
  2. Baptised Catholic children who have a sibling in the school at the time of admission
  3. Baptised Catholic children from the parish(es) of St Werburgh's and St Columba's
  4. Baptised Catholic children from other parishes
  5. Non Catholic children who are in the care of the Local Authority (Looked after children) (please see criterion 1 for clarification)
  6. Non Catholic children who have a sibling in the school at the time of admission
  7. Other non Catholic children whose parents wish them to have a Catholic education.
- f) A waiting list for children who have not been offered a place will be kept and will be ranked according to the Admission Criteria. Parents will be informed of their child's position on the waiting list which will not be operated for longer than the end of the Autumn term.
- g) For 'In Year' applications received outside the normal admissions round and if places are available then children qualifying under the published criteria will be admitted. If there are places available but more applicants than places then the published oversubscription criteria will be applied. 'In Year' and late applications will be treated as per the admissions arrangements published by the Local Authority.
- h) If an application for admission has been turned down by the Governing Body, parents can appeal to an Independent Appeals Panel. Parents must be allowed at least twenty school days from the date of notification that their application was unsuccessful to submit that appeal. Parents must be given reasons for appealing in writing and the decision of the Appeals Panel is binding on the Governors.

### Notes

- a) All applicants will be considered at the same time and after the closing date for admissions
  - b) All Catholic applicants will be required to produce baptismal certificates at the point of application.
  - c) It is the duty of governors to comply with class size limits at Key Stage One.
  - d) If category (3) is oversubscribed, children who satisfy (2) and (3) will have priority over children who satisfy only (3). Subsequently if in this or any other category there are more applications than places available, priority will be given on the basis of distance from home to school. Distance will be measured in a straight line from the centrally plotted Basic Land and Property Unit point (BLPU) of the child's home address to the centrally plotted BLPU point of the school as defined by Local Land and Property Gazetteer (LLPG), with those living nearer to the school having priority. In the event of distances being the same for 2 or more applicants where this distance would be last place/s to be allocated, a random lottery will be carried out in a public place. All the names will be entered into a hat and the required number of names will be drawn out.
  - e) Sibling is defined as a brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer's partner where the child for whom the school place is sought is living in the same family unit at the same address as that sibling.
- i) The Governing Body reserve the right to withdraw the offer of a school place where false evidence is received in relation to baptism, sibling connections or place of residence.
- j) In relation to children of multiple births, exceptionally it may be necessary to offer places over the published admission number. This is to ensure that, as far as possible, siblings (i.e. twins, triplets or children from other multiple births) can attend the same school. This exception will only apply if the admission is compatible with the duty to comply with infant class size legislation. Where necessary, random allocation will be undertaken by an independent body to determine the place or places offered. Parents will be notified of their legal right of appeal in respect of the unsuccessful application/s for the other child/children.



## St Wilfrid's Catholic Primary School

1. Baptised Roman Catholic Looked After Children and previously Looked After Children
2. Baptised Roman Catholic children who have a sibling in the school at the time of admission
3. Baptised Roman Catholic children resident in the parish(es) of St Wilfrid's, Our Lady of Fatima and St Thomas a Beckett
4. Baptised Roman Catholic children from other parishes
5. Other Looked After Children and previously Looked After Children
6. Other children who have a sibling in the school at the time of admission
7. Other children.

### NOTES

- a) All applicants will be considered at the same time and after the closing date for admissions which is 15 January 2017.
  - b) A Looked After Child is a child who is (a) in the care of a Local Authority, or (b) being provided with accommodation by a Local Authority in the exercise of their Social Services functions (under section 22(1) of the Children Act 1989). A previously Looked After Child is one who immediately moved on from that status after becoming subject to an adoption, child arrangements or special guardianship order.
  - c) For a child to be considered as a Catholic evidence of a Catholic Baptism will be required.
  - d) It is the duty of governors to comply with regulations on class size limits at Key Stage One.
  - e) If in any category there are more applications than places available, priority will be given on the basis of distance from home to school. Distance will be measured in a straight line from the centrally plotted Basic Land and Property Unit point (BLPU) of the child's home address to the centrally plotted BLPU point of the school as defined by Local Land and Property Gazetteer (LLPG), with those living nearer to the school having priority. In the event of distances being the same for 2 or more applicants where this distance would be last place/s to be allocated, a random lottery will be carried out in a public place. All the names will be entered into a hat and the required number of names will be drawn out.
- f) Where a child lives with parents with shared responsibility, each for part of a week, the child's "permanent place of residence" will be determined as the address of the parent who normally has responsibility for the majority of school days in a week.
  - g) Sibling is defined as a brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer's partner where the child for whom the school place is sought is living in the same family unit at the same address as that sibling.
  - h) A waiting list for children who have not been offered a place will be kept and will be ranked according to the Admission Criteria. Parents will be informed of their child's position on the waiting list which will not be operated for longer than the end of the Autumn Term.
  - i) For 'In Year' applications received outside the normal admissions round and if places are available then children qualifying under the published criteria will be admitted. If there are places available but more applicants than places then the published oversubscription criteria will be applied.
  - j) 'If an application for admission has been turned down by the Governing Body, parents can appeal to an Independent Appeals Panel. Parents must be allowed at least twenty school days from the date of notification that their application was unsuccessful to submit that appeal. Parents must give reasons for appealing in writing and the decision of the Appeals Panel is binding on the Governors.
  - k) Parents can request that the date their child, if below compulsory school age, is admitted to school is deferred to later in the school year or until the term when they reach compulsory school age.
  - l) The Governing Body reserve the right to withdraw the offer of a school place where false evidence is received in relation to baptism, sibling connections or place of residence.



## St Winefride's Catholic Primary School

1. Baptised Roman Catholic 'Looked After' children, previously 'Looked After' children (b)
2. Baptised Roman Catholic children who have a sibling in the school at time of admission (c)
3. Baptised Roman Catholic children from the parish of St. Winefride's. (c)
4. Baptised Roman Catholic children from other parishes. (c)
5. 'Looked After' children, previously 'Looked After' children (b)
6. Other children who have a sibling in the school at the time of admission.
7. Other children.

### Notes

- a. All applicants will be considered at the same time and after the closing date for admissions which is 15th January 2017.
- b. A 'Looked After' child is a child who is (a) in the care of the Local Authority, or (b) being provided with accommodation by a Local Authority in the exercise of their Social Services functions (under Section 22 (1) of the Children's Act 1989). A previously Look After Child is one who immediately moved on from that status after becoming subject to an adoption, child arrangements or special guardianship order.
- c. For a child to be considered as a Catholic, evidence of a Catholic baptism will be required.
- d. It is the duty of governors to comply with class size limits for children aged between five and seven. The Governing Body may exceed the regulations for twins, siblings in the same year group and children from multiple births where one of the children is the 30th child admitted.

This also applies to in-year applicants who are looked after/previously looked after, children of UK service personnel or children who move into the area for whom there is no other school available within a reasonable distance.

- e. Home address is considered to be the address where the child normally lives. Where care is split and a child moves between two addresses, the household in receipt of the child benefit would normally be the address used but the admission authority body reserves the right to request other evidence as fit the individual circumstance.



- f. Siblings is defined as a brother or sister, step brother or sister, half-brother or sister, adopted brother or sister, or the child of the parent/carer's partner where the child for whom the school place is sought is living in the same family unit at the same address as that sibling.
- g. A waiting list for children who have not been offered a place will be kept and will be ranked according to the Admission Criteria. The waiting list does not consider the date the application was received or the length of time a child's name has been on the waiting list. This means that a child's position on the list may change if another applicant is refused a place and their child has higher priority in the admissions criteria.
- h. For 'In Year' applications received outside the normal admissions round and if places are available then children qualifying under the published criteria will be admitted. If there are places available but more applicants than places then the published oversubscription criteria will be applied.
- i. If an application for admission has been turned down by the Governing Body, parents can appeal to an Independent Appeals Panel. Parents must be allowed at least twenty school days from the date of notification that their application was unsuccessful to submit the appeal. Parents must give reasons for appealing in writing and the decision of the Appeals Panel is binding on the Governors.
- j. If a child is a 'summer born child', parents may request that the date their child is admitted to school is deferred to later in the school year. However, the child must start school before the end of that school year. If a parents wishes their child to be educated out of their normal school year (kept back a year), they must discuss this with the school before applying. However, the final decision on this rests with the headteacher.
- k. Parents may request that their child attend school part-time until he/she reaches his/her fifth birthday.
- l. The Governing Body reserve the right to withdraw the offer of a school place where false evidence is received in relation to baptism, sibling connection or place of residence.



## Whitegate Church of England Primary School

1. Looked after children and previously looked after children who were looked after, but ceased to be so because they were adopted (or became subject to a child arrangements order or special guardianship order) – A 'looked after child' is a child who is in the care of the local authority or provided with accommodation by that authority (as defined in section 22 of the Children Act 1989).
2. Children with special medical or social circumstances affecting the child where the needs can only be met at this school. References will be sought from the appropriate medical body to support such an application and such evidence must set out the particular reasons why the school in question is most suitable and the difficulties which would be caused if the child had to attend another school,
3. Children who have a sibling in school who will still be attending school the following year. Sibling refers to pupils with brothers or sisters, step-brothers or step-sisters, half-brothers and half-sisters, adopted brothers or sisters living together as part of one household.
4. Children who are resident within the ecclesiastical parishes of Whitegate or Little Budworth and whose parent(s) \*\*\* are on the Church Electoral Roll of either St Mary's, Whitegate or St Peter's, Little Budworth (a map is available from the school)
5. Children who are resident within the civil parish of Whitegate and Marton. A map showing the boundaries is available from the school
6. Children who are not resident within the ecclesiastical parishes of Whitegate or Little Budworth but whose parent(s) \*\*\* are on the Church Electoral Role of either St Mary's, Whitegate or St Peter's, Little Budworth\*\*
7. Children who are resident within the ecclesiastical parishes of Whitegate or Little Budworth but whose parent(s) \*\*\* are not on the Church Electoral Role of either St Mary's, Whitegate or St Peter's, Little Budworth
8. Children for whom this is the nearest Church of England school on the basis of the distance from school to home measured by the system operated by the County and whose families are actively involved in the work and worship of an Anglican church in another parish or another Christian church or its national body being a member of Churches Together in Britain & Ireland. The parents \*\*\* must be able to demonstrate their commitment.  
In order to demonstrate 'commitment' we mean attendance at a minimum of two services per month for at least six months prior to the closing date for applications. A reference may be sought from their minister.

9. Other children.

\*Resident refers to the child's permanent home address at the proposed date of admission. Where the above criteria are not adequate to distinguish between requests for admission which cannot all be accepted without exceeding the admission limit, priority will be decided on the basis of the distance from school to home measured in a straight line from the centrally plotted Basic Land and Property Unit point (BLPU) of the child's home address to the centrally plotted BLPU point of the school as defined by Local Land and Property Gazetteer (LLPG), those living nearest being given priority. If more applications are received than can be accepted, the Admissions Panel will use the criteria above to draw up a reserve list so that unexpected vacancies can be filled quickly.

\*\*A map showing the ecclesiastical boundaries is available from the school office.

\*\*\* A parent is any person who has parental responsibility or care of the child. Where admission arrangements refer to 'parent's attendance at church' it is sufficient for just one parent to attend.

## Witton Church Walk Church of England Aided School

1. A 'Looked after Child' or a child who was previously looked after but ceased to be so because they were adopted (or became subject to a child arrangements, or special guardianship order). A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in section 22(1) of the Children Act 1989.
2. Children whose parents are faithful and regular worshippers – see Note (a) - in the Parish Church of St Helen.





3. Children who have a sibling – elder brothers or sisters, step-brothers or step-sisters, half-brothers or half-sisters, adopted brothers or sisters living together as part of one household, already attending Witton Church Walk CE Primary School and who will still be attending the following year.
4. Children whose parents are faithful and regular worshippers – see Note (a) - of an anglican church or another Christian denomination, as recognised by Churches Together in Britain and Ireland and for whom this is the closest Church of England school as measured in a straight line from the centrally plotted Basic Land and Property Unit point (BLPU) of the child's home address to the centrally plotted BLPU point of the school as defined by Local Land and Property
5. Children whose permanent address at the time of admission is within the existing ecclesiastical parish boundary. A map showing the parish boundary is available from school.
6. Children who are in receipt of the Early Years Pupil Premium or Service Premium and who are attending Witton Church Walk CE Primary School Nursery class.
7. Other children. Pupils living nearest to the school, distance will be measured in a straight line from the centrally plotted Basic Land and Property Unit point (BLPU) of the child's home address to the centrally plotted BLPU point of the school as defined by Local Land and Property Gazetteer (LLPG).

## Notes

- (a) By "faithful and regular", we mean attendance at on average a minimum of one service per month for at least six months prior to the closing date for applications. Please ask you minister to complete Appendix A as proof of regular attendance.
  - (b) A parent is any person who has parental responsibility or care of the child. Where admission arrangements refer to 'parent's attendance at church' it is sufficient for just one parent to attend.
  - (c) When we cannot accommodate all pupils qualifying under one of the criteria stated above, the next criteria will also be applied to determine priority for admission.
  - (d) Permanent address will be determined as the address where the child wakes up for the majority of the week (e.g. where the child wakes up between Monday to Friday).
- Where it is identified that there are a limited number of places available and the Governing Body cannot differentiate between the applications using the nearest school criterion (criterion 7) a random allocation tie-breaker will be applied. This may be required for example, where applicants reside in the same block of flats or are children of multiple birth living at the same home address.
- (e) All children with birthdays between 1 September and 31 August are admitted in September. For children with a birthday after Christmas or after Easter parents may defer entry until later in the year and the head teacher should be consulted if this option is being considered.



# ACADEMIES OVERSUBSCRIPTION CRITERIA

**Please Note:**

Full details of the policies can be viewed on the schools websites



## Boughton Heath Academy, Kelsall Community School & Mill View Primary School

1. Looked After Children and children who have been previously looked after (pursuant to the Admissions Code).
2. Children of members of staff will have priority where the Academy is oversubscribed. A staff member, regardless of role, must have been employed by Cheshire Academies Trust (or have existing LA service at their academy) for two or more years, at the time the application for admission is made. Qualifying staff may make an application to any Cheshire Academies Trust academy for their child. Priority will be limited to one place for each form of entry in any year, except in the case of multiple births.
3. Children who at the time of the admission have a sibling who attends the Academy. For this purpose "sibling" means a whole, half or step-brother or -sister or an adopted child resident at the same address. In respect of applications to the Academy, the fact that an applicant has a sibling attending the nursery school will not be a factor giving rise to priority.
4. Distance measurement - A child's home will be the address at which the child normally resides and which has been notified to the Academy and other relevant agencies as being the child's normal place of residence.
5. (a) In those cases where the relevant LA measures distance on behalf of a CAT Academy, the method they adopt for measurement and also selection between equal applicants and those living in flats will apply.  
  
(b) In the case of multiple births or brothers and sisters in the same year group, where there is only one place available in the Academy, both will be considered together as one application.  
  
(c) In the event that there are two families with equal applications and only available place then the academy will draw lots to determine which family is offered the place.

## Oak View Academy

1. A 'Looked after child' or a child who was previously looked after but ceased to be so because they were adopted (or became subject to a child arrangements or special guardianship order). A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in section 22(1) of the Children Act 1989).
2. Children for whom there are particular medical or social reasons that justify admission to the Academy. Supporting evidence from a registered professional, such as a medical practitioner, psychologist or social worker, may be provided which sets out the particular reasons why the Academy is the most suitable establishment and the difficulties that would be caused if the child had to attend another school. A panel of officers will consider the information presented and will determine whether the evidence is sufficiently compelling to apply this criterion to the application.
3. **Siblings** – Who on date of admission have siblings, stepbrothers or stepsisters, halfbrothers or half-sisters, adopted brothers or adopted sisters living together at the same address, already on role at the academy. If the academy cannot accommodate all siblings for whom an application has been received, all sibling applicants will be prioritised in the order of:
  - Siblings (criterion 3) who live within the academy's designated catchment area (criterion 4)
  - Siblings (criterion 3) who do not live within the academy's designated catchment area (criterion 5)
4. **Children who attend Acorn Pre-School Children** will be classed in this category if they attend the Acorn pre-school at the time of application.
5. **Children resident within the designated catchment zone of the Academy.** Children will be classed within this category if they and their parents/carers are resident within the area served by the academy as defined by its catchment on the Cheshire West and Chester schools admissions website.
6. **Pupils living nearest to the school.** Distances are measured in a straight line from the centrally plotted Basic Land and Property Unit point (BLPU) of the child's home address to the centrally plotted BLPU point of the school as defined by Local Land and Property Gazetteer (LLPG).

Where we cannot accommodate all pupils qualifying fewer than one of the criteria stated above, the next criteria will also be applied to determine priority for admission. For example, if a school cannot accommodate all siblings for whom an application has been received, all sibling applicants will be prioritised in the order of:

Siblings (criterion three) who live within the school's designated catchment area (criterion four)

Siblings (criterion three) who do not live within the school's designated catchment area (criterion five)

All applicants within each criterion will be put into a distance order with priority being given to those that live nearest to the school, as stated in criterion five above.

Where it is identified that there are a limited number of places available and the school cannot differentiate between the applications using the nearest school criterion (criterion five) a random allocation tiebreaker will be applied. This may be required for example, where applicants reside in the same block of flats or are children of a multiple birth living at the same address.

## Over Hall Community School

- 1) A 'Looked after child' or a child who was previously looked after but ceased to be so because they were adopted (or became subject to a child arrangements or special guardianship order). A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in section 22(1) of the Children Act 1989).
- 2) Children for whom there are particular medical or social reasons which, in the academy's view, justifies admission to a particular school. Supporting evidence from a registered professional, such as a medical practitioner, psychologist or social worker, must be provided which sets out the particular reasons why the school in question is the most suitable school and the difficulties that would be caused if the child had to attend another school. A panel of will consider the information presented and will determine whether the evidence is sufficiently compelling to apply this criterion to the application. The academy if it is considered appropriate, will seek the views of the school doctor or educational psychologist in the event of parents requesting admission on medical or psychological grounds. This criterion cannot be considered if the required documents have not been received. If the evidence provided relates to the parent/carer of the child then this must be provided by an individual who is suitably qualified to give a professional opinion on the medical/social circumstances and who has been involved with the parent/carer. A panel of Governors

will consider the information presented and determine whether or not the evidence is sufficiently compelling to apply a social criteria. Few applications fall within the medical/ social category.

- 3) Siblings – pupils with brothers or sisters, step-brothers or step-sisters, half-brothers or half-sisters, adopted brothers or adopted sisters living together as part of one household, already attending the preferred school (in years Reception through to Year 5 and expected to continue at the school in the following school year. (i.e. at the time of admission)
- 4) Children resident within the designated catchment zone of the school. Children will be classed within this category if they and their parents/carers are resident within the area served by the school on the closing date for applications.
- 5) Pupils living nearest to the school measured in a straight line from the centrally plotted Basic Land and Property Unit point (BLPU) of the child's home address to the centrally plotted BLPU point of the school as defined by Local Land and Property Gazetteer (LLPG).

Where the academy cannot accommodate all pupils qualifying under one of the criteria stated above, the next criteria will also be applied to determine priority for admission. For example, if the academy cannot accommodate all siblings for whom an application has been received, all sibling applicants will be prioritised in the order of:

- Siblings (criterion three) who live within the school's designated catchment area (criterion four)
- Siblings (criterion three) who do not live within the school's designated catchment area (criterion five)

All applicants within each criterion will be put into a distance order with priority being given to those that live nearest to the school, as stated in criterion five above.

Where it is identified that there are a limited number of places available and the academy cannot differentiate between the applications using the nearest school criterion (criterion five) a random allocation tie-breaker will be applied. This may be required for example, where applicants reside in the same block of flats or are children of a multiple birth living at the same address.

## Rudheath Primary Academy

- 1) A 'Looked After Child' or a child who was previously looked after but ceased to be so because they were adopted (or became subject to a child arrangements, or special guardianship order). A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local

- 2) Siblings – pupils with elder brothers or sisters, step-brothers or step-sisters, half-brothers or half-sisters, adopted brothers or adopted sisters living together as part of one household, already attending the preferred school (in years Reception through to Year 10 and year 12) and expected to continue at the school in the following school year. (i.e. at the time of admission)
- 3) Children resident within the designated catchment zone of the school. Children will be classed within this category if they and their parents/carers are resident within the area served by the school on the closing date for applications.
- 4) Pupils living nearest to the school distance will be measured in a straight line from the centrally plotted Basic Land and Property Unit point (BLPU) of the child's home address to the centrally plotted BLPU point of the school as defined by Local Land and Property Gazetteer (LLPG). Where a school cannot accommodate all pupils qualifying under one of the criteria stated.

## St Bernard's Catholic Primary School – A Voluntary Academy

1. Looked After Children and previously Looked After Children but ceased to be so because they were adopted (or became subject to a child arrangements order or special guardianship order).
2. Children who have a sibling at the school at the time of admission.
3. Baptised Catholic Children from the area of the former Parish of St Bernard's, now within the Parish of Our Lady, Star of the Sea & St Bernard of Clairvaux.
4. Baptised Catholic children from other parishes.
5. Non Catholic children whose parents wish them to have a Catholic education.

### Notes

- (a) All applicants will be considered at the same time and after the closing date for admissions which is 15th January 2016.
- (b) All Catholic Applicants may be required to produce baptismal certificates.
- (c) It is the duty of Governors to comply with class size limits at Key Stage One.
- (d) If category (3) is oversubscribed, children who satisfy (2) and (3) will have priority over children who satisfy only (3). Subsequently if in this or any other category there are more applications than places available, priority will be given on the basis of distance from home to school. Distance will be measured in a straight line from the centrally plotted Basic Land and Property Unit

point (BLPU) of the child's home address to the centrally plotted BLPU point of the school as defined by Local Land and Property Gazetteer (LLPG), with those living nearer to the school having priority. In the event of distances being the same for 2 or more applicants, where this distance would be the last place/s to be allocated, a random lottery will be carried out in a public place. All the names will be entered into a hat and the required number of names will be drawn out.

In the event of distances being the same for 2 or more applicants, where this distance would be the last place/s to be allocated, a random lottery will be carried out in a public place. All the names will be entered into a hat and the required number of names will be drawn out.

- (e) Where a child lives with parents with shared responsibility, each for part of the week, the child's 'permanent place of residence' will be determined as the address of the parent who normally has responsibility for most of the school week.
- (f) Sibling is defined as a brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer's partner where the child for whom the school place is sought is living in the same family unit at the same address as that sibling.
- (g) A waiting list for children who have not been offered a place will be kept and will be ranked according to the Admission criteria. Parents will be informed of their child's position on the waiting list which will not be operated for longer than the end of the October half term.
- (h) For 'In Year' applications received outside the normal admissions round, and if places are available then children qualifying under the published criteria will be admitted. If there are places available but more applicants than places then the published oversubscription criteria will be applied. 'In year' and late applications will be treated as per the admissions arrangements published by the Local Authority.
- (i) The Governing Body reserve the right to withdraw the offer of a school place where false evidence is received in relation to baptism, sibling connections or place of residence.
- (j) A Looked After Child is a child who is (a) in the care of a Local Authority, or (b) being provided with accommodation by a Local Authority in the exercise of their Social Services functions (under section 22(1) of the Children Act 1989). A previously Looked After Child is one who immediately moved on from that status after becoming subject to an adoption, residence or special guardianship order.

- (k) If an application for admission has been turned down by the Governing Body, parents can appeal to an Independent Appeals Panel. Parents must be allowed at least twenty school days from the date of notification that their application was unsuccessful to submit that appeal. Parents must give reasons for appealing in writing and the decision of the Appeals Panel is binding on the Governors

## The Delamere C of E Primary Academy

1. A 'Looked after child' or a child who was previously looked after but ceased to be so because they were adopted (or became subject to a child arrangements or special guardianship order). A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in section 22(1) of the Children Act 1989).
2. Children for whom there are particular medical or social reasons that justify admission to the Academy. Supporting evidence from a registered professional, such as a medical practitioner, psychologist or social worker, may be provided which sets out the particular reasons why the Academy is the most suitable establishment and the difficulties that would be caused if the child had to attend another school. A panel of officers will consider the information presented and will determine whether the evidence is sufficiently compelling to apply this criterion to the application.
3. Siblings – pupils with elder brothers or sisters, stepbrothers or stepsisters, half-brothers or half-sisters, adopted brothers or adopted sisters living together as part of one household, already attending the preferred school.
4. Children resident within the designated catchment zone of the school. Children will be classed within this category if they and their parents/carers are resident within the area served by the school on the closing date for applications.
5. Pupils living nearest to the school. Distance will be measured in a straight line from the centrally plotted Basic Land and Property Unit point (BLPU) of the child's home address to the centrally plotted BLPU point of the school as defined by Local Land and Property Gazetteer (LLPG).

Where we cannot accommodate all pupils qualifying fewer than one of the criteria stated above, the next criteria will also be applied to determine priority for admission. For example, if a school cannot accommodate all siblings for whom an application has been received, all sibling applicants will be prioritised in the order of:

Siblings (criterion three) who live within the school's designated catchment area (criterion four)

Siblings (criterion three) who do not live within the school's designated catchment area (criterion five).

All applicants within each criterion will be put into a distance order with priority being given to those that live nearest to the school, as stated in criterion five above.

Where it is identified that there are a limited number of places available and the school cannot differentiate between the applications using the nearest school criterion (criterion five) a random allocation tiebreaker will be applied. This may be required for example, where applicants reside in the same block of flats or are children of a multiple birth living at the same address.

## University Primary Academy Weaverham

- 1) A 'Looked After Child' or a child who was previously looked after but ceased to be so because they were adopted (or became subject to a child arrangements, or special guardianship order). A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local
- 2) Children who have a valid medical or social reason for a specific placement. Details must be given on the preference form and this may be checked by a relevant officer. A letter in support from a senior health care or social care professional will be required as evidence when the preference form is submitted with a statement on why the Academy is the only educational placement appropriate for the child's needs.
- 3) Siblings – pupils with elder brothers or sisters, step-brothers or step-sisters, half-brothers or half-sisters, adopted brothers or adopted sisters living together as part of one household, already attending the preferred school (in years Reception through to Year 10 and year 12) and expected to continue at the school in the following school year. (i.e. at the time of admission)
- 4) Children resident within the designated catchment zone of the school. Children will be classed within this category if they and their parents/carers are resident within the area served by the school on the closing date for applications.
- 5) Pupils living nearest to the school distance will be measured in a straight line from the centrally plotted Basic Land and Property Unit point (BLPU) of the child's home address to the centrally plotted BLPU point of the school as defined by Local Land and Property Gazetteer (LLPG). Where a school cannot accommodate all pupils qualifying under one of the criteria stated.



**Please Note:**

Full details of the policies can be viewed on the schools websites

Free Schools are all-ability state-funded schools set up in response to what local people say they want and need in order to improve education for children in their community.

As a part of their submission to the DFE to become a free school there was a requirement to identify the unique characteristics that the free school will offer to children. For information on what each free school can offer you child please contact the free school directly.

### St Martin's Academy

Where more applications are received than there are places available, after the admission of pupils with a Statement of Special Educational Needs where the school is named in the Statement, priority for admission will be given to those children who meet the criteria set out below, in order:

1. 'Looked After Child' or a child who was previously looked after but ceased to be so because they were adopted (or became subject to a child arrangement, or special guardianship order). A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in section 22(1) of the Children Act 1989).
2. Children for whom there are particular medical or social reasons that justify admission to the Academy. Supporting evidence from a registered professional, such as a medical practitioner, psychologist or social worker, may be provided which sets out the particular reasons why the Academy is the most suitable establishment and the difficulties that would be caused if the child had to attend another school. A panel of officers will consider the information presented and will determine whether the evidence is sufficiently compelling to apply this criterion to the application.
3. Siblings – pupils with elder brothers or sisters, stepbrothers or stepsisters, half-brothers or half-sisters, adopted brothers or adopted sisters living together as part of one household, already attending the preferred school.
4. Remaining Allocation

The remaining allocation will be evenly split between a distance criteria and random allocation. In the event of an odd number of places remaining, the split will be weighted in favour of the distance criteria. Half will be allocated based upon straight line distance measured from the centrally plotted Basic Land and Property Unit point (BLPU) of the child's home address to the centrally plotted BLPU point of the school as defined by Local Land and Property Gazetteer (LLPG). In the event that the Academy Trust is unable to distinguish between applicants using this criterion (e.g. children in the same block of flats) then the place or places will be allocated by ballot drawn by an independent adjudicator. The remaining half will be allocated by ballot drawn by an independent adjudicator.





A child's permanent address is their place of normal residence during term time. Where parents or carers live at separate addresses and or multiple residences exist for the child, the address of the child or parents or carers for these purposes is that registered with their GP. St. Martin's Academy Chester will consider the child's address to be where they are living at the closing date for applications and proof of residence can be requested at any time during the admissions process.

## University Cathedral Free School

### Over-subscription criteria for C of E faith places

C of E faith place refers to applications for pupils whose parent/s or carer/s are regular worshippers at any Anglican church. In the event that there are more applicants than places, the following criteria, which are listed in order of priority, will be used to allocate places:

#### 1) C of E Faith places (up to 15 places)

C of E faith place refers to applications for pupils whose parent/s or carer/s are regular worshippers at any Anglican church. In the event that there are more applicants than places, the following criteria, which are listed in order of priority, will be used to allocate places:

- i. Looked after children and children who were looked after but ceased to be so because they were adopted (or became subject to a child arrangements order or special guardianship);
- ii. Children with special medical or social circumstances affecting the child where these needs can only be met at this school;
- iv. A sibling is enrolled at the school;
- v. The nearness of the home to the school, distance will be measured in a straight line from the centrally plotted Basic Land and Property Unit point (BLPU) of the child's home address to the centrally plotted BLPU point of the school as defined by Local Land and Property Gazetteer (LLPG). In the event of a tie break, a random paper draw will be undertaken by an independent body.

### Over-subscription criteria for open places

#### 2) Open places

In the event that there are more applicants than places, the following criteria, which are listed in order of priority, will be used to allocate places:

- I. Looked after children and children who were looked after but ceased to be so because they were adopted (or became subject to a child arrangements order or special guardianship);
- II. Children with special medical or social circumstances affecting the child where these needs can only be met at this school;
- III. A sibling is enrolled at the school;
- IV. The nearness of the home to the school, distance will be measured in a straight line from the centrally plotted Basic Land and Property Unit point (BLPU) of the child's home address to the centrally plotted BLPU point of the school as defined by Local Land and Property Gazetteer (LLPG). In the event of a tie break, a random paper draw will be undertaken by an independent body.

### Notes

- a) A looked after child is a child who is a) in the care of the Local Authority, or b) being provided with accommodation by a Local Authority in the exercise of their social services functions (under section 22(1) of the Children Act 1989) A previously looked after child is one who immediately moved on from that status after becoming subject to an adoption, residence or special guardianship order.
- b) Professional supporting evidence from for example, doctor, psychologist, and social worker is essential if admission is to be made under the criterion for special medical or social circumstances, and such evidence must set out the particular reasons why UCFS is the most suitable school and the difficulties which would be caused if the child had to attend another school. This should be attached to the application form.
- c) By "regular" we mean attendance at a minimum of two services per month for at least six months prior to the closing date for applications. The Supplemental Information Form must be signed by your incumbent or minister or other church officer and is required as proof of attendance.
- d) A parent is any person who has parental responsibility or care of the child. Where admission arrangements refer to „parent.s attendance at church., it is sufficient for just one parent to attend.
- e) Sibling refers to brother or sister, half brother or sister, adopted or foster brother or sister, step brother/sister, or the child of the parent/carer.s partner and, in every case, the child should be living in the same family unit at the same address.

## SECTION 4:

## USEFUL CONTACTS

### Church Schools

General information about Church schools can be obtained from the appropriate Church of England or Catholic Diocesan Education Authorities. Addresses and telephone numbers are set out below.

#### Catholic Church

Reverend D Roberts, Director of Education,  
Diocese of Shrewsbury Schools Commission,  
2 Park Road South, Prenton CH43 4UX

Tel: 0151 652 9855

Fax: 0151 653 5172

Email: robertdm@talk21.com

#### Church of England

Mrs S Noakes, Deputy Director of Education  
(Operations), Chester Diocesan Board of Education,  
Church House, 5500 Daresbury Park  
Daresbury, Cheshire, WA4 4GE

Email: sue.noakes@chester.anglican.org

Visit: [www.chester.anglican.org/schools](http://www.chester.anglican.org/schools)

### Neighbouring Local Authorities

#### Cheshire East Authority

School Admissions  
Floor 7, C/O Municipal Buildings,  
Earle Street, Crewe, CW1 2BJ

Tel: 0300 123 5012

Fax: 01270 686491

Email: admissions@cheshireeast.gov.uk

#### Halton Local Authority

Rutland House,  
Halton Lea, Runcorn, WA7 2GW

Tel: 0151 511 7271 / 0151 5117338

Email: schooladmissions@halton.gov.uk

#### Liverpool City Council

Municipal Buildings  
Liverpool, L2 2DH

Tel: 0151 233 3006

Email: admissions@liverpool.gov.uk

#### Shropshire Local Authority

Admissions Team,  
Learning and Skills,  
The Shirehall, Abbey Foregate,  
Shrewsbury SY2 6ND

Tel: 0345 6789008

Fax: 01743 254500

Email: school-admissions@shropshire.gov.uk

#### Warrington Local Authority

Families and Wellbeing Directorate,  
New Town House, Buttermarket Street,  
Warrington WA1 2NH

Tel: 01925 443322

Email: schooladmissions@warrington.gov.uk

#### Wirral Local Authority

Mainstream Admissions,  
Children and Young Peoples Department,  
Hamilton Building, Conway Street,  
Birkenhead, Wirral CH41 4FD

Tel: 0151 606 2020

Fax: 0151 666 4450

Email: hotdesk@wirral.gov.uk



## Welsh Authorities

Should you wish to apply for a Welsh school you **cannot** state this preference on your Cheshire West and Chester application form you **must** contact the relevant authority for information.

### Flintshire Local Authority

Admissions Team, Education & Youth,  
County Hall, Mold, Flintshire CH7 6ND

Tel: 01352 704068

Email: [christine\\_roberts@flintshire.gov.uk](mailto:christine_roberts@flintshire.gov.uk)

### Wrexham Local Authority

School Admissions  
Children & Young People Service  
Wrexham County Borough Council  
3rd Floor Lambpit Street, Wrexham LL11 1AR

Tel: 01978 298991

Email: [admissions@wrexham.gov.uk](mailto:admissions@wrexham.gov.uk)

## Other Contacts

### Department for Education

Visit: [www.education.gov.uk](http://www.education.gov.uk)

### Office for Standards in Education (OFSTED)

Visit: [www.ofsted.gov.uk](http://www.ofsted.gov.uk)



## Cheshire West and Chester Authority Contacts

### Education Welfare Service

Northwich, Winsford and rural areas

Tel: 01606 275759

Ellesmere Port and Neston

Tel: 0151 337 6809

Chester

Tel: 01244 972908

### Information Advice and Support Service

The Information Advice and Support Service can offer independent advice and support on matters relating to special educational needs and disability whether or not the child or young person has a statement of educational needs or an education health care plan.

The service can provide information on child care options, including child minders, day nurseries, pre-schools and out of school clubs, child care related benefits and information relating to family matters.

### Information Advice and Support Service

Ground Floor, 4 Civic Way, Ellesmere Port,  
Cheshire, CH65 0BE

Tel: 0300 123 7001

Email: [ias.service@cheshirewestandchester.gov.uk](mailto:ias.service@cheshirewestandchester.gov.uk)

### Local Offer

It's where you will find information and services in one place, including information on Education, Health, Social Care, Childcare, Activities and many more...

Please visit: [www.westcheshirelocaloffer.co.uk](http://www.westcheshirelocaloffer.co.uk)

For more information please contact the Information Advice and Support Service.

### Free School Meals Service

Tel: 0300 123 7021

Visit: [www.cheshirewestandchester.gov.uk/schoolmeals](http://www.cheshirewestandchester.gov.uk/schoolmeals)

### Special Educational Needs Team

Tel: 0300 123 8123

Email: [senteam@cheshirewestandchester.gov.uk](mailto:senteam@cheshirewestandchester.gov.uk)

### Transport Enquires

Tel: 0300 123 7039

Visit: [www.cheshirewestandchester.gov.uk/schooltransport](http://www.cheshirewestandchester.gov.uk/schooltransport)



SECTION 5:  
APPLICATION FORM  
AND QUESTIONNAIRE



# Application Form

Application Form For a Reception Class School Place - September 2017

You can also apply online at [www.cheshirewestandchester.gov.uk/admissions](http://www.cheshirewestandchester.gov.uk/admissions)

**Child's Surname**

.....

**Child's First Names**

.....

**Date of Birth**

.....

**Male**  **Female**

**Address at which pupil is resident**  
The address stated here must be the address the child is currently residing and not a future address..  
**Your statutory right of appeal will not be affected.**

**Address**

.....

.....

.....

**Postcode**

.....

**Applicant's Details**

**Mr/Mrs/Miss/Ms/Dr etc**  **Initials**

.....

**Surname**

.....

**Relationship to child**

.....

**Daytime Telephone No:**

.....

**Address(es)** (if different from pupil's address) and **email address** (where available)

.....

**Names of preferred schools or academies and name of the Authority in which the school is located.** Any English schools outside Cheshire West and Chester Local Authority will need to be listed here as well. (Do not include fee-paying Independent schools or any schools outside of England).  
**Please state three preferences in ranked order.**

**Example** Mid Cheshire Primary School

**LA** Cheshire West & Chester

**1st Preference**

**LA**

**2nd Preference**

**LA**

**3rd Preference**

**LA**

**Please tick any of the following reasons applicable to each of your preferences**

	1st	2nd	3rd
<b>Aptitude</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Catchment Area</b> (where Catchment Area applies)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Co-educational School</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Distance</b> (home to preferred school)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Feeder / Linked School</b> (where applicable)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Medical</b> (supporting information must be provided)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Religion</b> (please state denomination)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Sibling</b> (please provide details overleaf)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Single Sex</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Social Reasons</b> (please provide supporting documents)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Travelling Time</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Other</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

# Application Form continued

**Siblings (and any other children living at the same address).** A sibling means the brother, sister, stepbrother or stepsister, half brother or half sister living together as part of one household, already attending the preferred school and expected to continue at the school in the following school year.

Sibling's Name

School and Year Group

Date of Birth

Does the sibling reside at the same address as the applicant? Yes  No

If no, please provide details.

**Is your child baptised Roman Catholic?**  
(if yes, please send a copy of the Certificate of Baptism direct to the school) Yes  No

**Does your child have a Statement of Special Educational Needs / Education, Health and Care Plan?** Yes  No

**Is the child looked after** by a Local Authority or was previously looked after but ceased to be so because they were adopted (or became subject to a child arrangements order or special guardianship order). Yes  No

**Is the child from a multiple birth e.g. twins?** Yes  No

**Is the child's parent/carer a crown servant as defined by the School Admissions Code?** Yes  No

Some schools/academies also require a supplementary information form to be completed. Please see section 3 of the Starting School Booklet for a list of these schools.

Other Relevant Circumstances if you have any further information which you may consider relevant to your preferences please provide on a separate sheet, if necessary.

I declare that all information which I have provided is true. I understand that any school place offered on the basis of fraudulent or intentionally misleading information may be withdrawn. I have read the Council's information booklet on admissions.

Signed

Print Name

Mr/Mrs/Miss/Ms/Dr etc

Date

Once completed, please return this form to:

**School Admissions,  
Cheshire West and Chester Council,  
Wyvern House,  
The Drummer,  
Winsford,  
Cheshire CW7 1AH.**

If you require an acknowledgment please provide a stamped address envelope

**Closing Date: 15 January 2017.**

Forms received after this date will be processed after all on time applications.

If you are caring for someone else's child for more than 28 days and are not immediate relative you may be private fostering and it is a legal requirement that you contact the local authority on **0300 123 8123**. Further information is available at [www.cheshirewestandchester.gov.uk](http://www.cheshirewestandchester.gov.uk).

**Data Protection Act**

The Council maintains a Register Entry in respect of Education which includes the administration relating to pupils. Personal information provide on this form is treated in confidence and complies with the requirement of the ACT. This information may also be shared with other local authorities and Primary Care Trust.

**Verification of Information**

The Council may verify information you have provided on this form which could involve contacting other departments of the council who maintain appropriate records. In instance where the information provided is different from that held by them they may use the information on this form.



# Did you find this guide helpful?

Please answer the questions below, cut out this page and return it to the address at the foot of this page.

Please circle as appropriate. Did you find the guide:	← Poor		Very Good →		
• clearly written?	1	2	3	4	5
• easy to understand?	1	2	3	4	5
• included the information you wanted?	1	2	3	4	5
• well laid out, so that you could find the sections you wanted?	1	2	3	4	5
• helped you to understand the admission process in Cheshire West and Chester?	1	2	3	4	5
• Overall, how helpful did you find the guide	1	2	3	4	5

**Is there anything not covered in the guide which you think should be included in future?**

**Do you have any other suggestions for improving it?**

**Are you responding as a parent/governor/Cheshire West and Chester employee/other? Please specify.**

## Thank you for your help.

Please return to:

**The School Admissions Team,  
Wyvern House,  
The Drummer,  
Winsford,  
Cheshire CW7 1AH**



