

## Cheshire West and Chester Local Safeguarding Adults Board

### Training Charging Policy

Updated November 2022

#### Charges for Training Places

From November 2022 the charge for participants attending safeguarding training is as follows:

- Agencies making a financial contribution to Cheshire West & Chester's Local Safeguarding Adult Board whose staff are **based within and offer services to** adults in Cheshire West & Chester are **free**.

The following organisations or departments within those organisations can attend the LSAB training courses Free of Charge:

- Cheshire West and Chester Local Authority (**not including commissioned services**)
- Cheshire Police
- Integrated Care Board
- Cheshire and Wirral Partnership NHS Foundation Trust
- Mid-Cheshire Hospitals NHS Foundation Trust
- Countess of Chester Hospital NHS Foundation Trust
- Primary Care Staff

All other services and organisations are charged as per the costs below unless the course is explicitly identified as FREE. NB\* bookings will be vetted, and charges will be applied in accordance with this criteria.

For individuals/organisations who meet the charging criteria the costs are as follows:

- **£30 per Half Day course (face to face/online) or;**
- **£60 per Full Day course (face to face/online)**
- **For all other online course see individual charges**

Cancellation charges will apply if you do not attend or cancel your place outside of the cancellation policy below.

#### Cancellation / Non-Attendance Charges

All cancellations from training courses should be made at least 7 working days in advance of the course date, **by email** to the [lsab@cheshirewestandchester.gov.uk](mailto:lsab@cheshirewestandchester.gov.uk)

Failure to follow this cancellation process will incur a charge for the full cost of the course.

### **Private Bookings for larger groups**

The Local Safeguarding Adult Board (LSAB) offer a range of safeguarding courses and training consultancy services to meet your organisational needs both locally and regionally. This includes:

- A range of Basic Safeguarding Awareness courses
- A range of Safeguarding Leads courses
- Bespoke courses developed to meet your individual organisations safeguarding needs
- Quality Assurances Services in respect of your training and safeguarding policies.

Our standard charge for a half-day Basic Awareness Course is £350.

Please contact us to discuss costs for any bespoke courses you may require. For further information you can reach us at [lsb@cheshirewestandchester.gov.uk](mailto:lsb@cheshirewestandchester.gov.uk)