

Members' Budgets Award Scheme 2019-20

Important Information:

Before completing your application form, please make sure you:

Read the guidance notes carefully and check that you can answer yes to the following questions:

Does your group meet the eligibility criteria in section D of the guidance notes?	
Does your group have a constitution and is it included with the application?	
Does your group have a bank account and is a bank statement included with the application?	
Does your application meet a wider community benefit (i.e. help a wide and varied group in your Community)?	

Please include your bank details for payment purposes

Please provide details of your organisations bankers – all successful award applications will be paid directly to your Organisations bank account by BACs or by cheque if we are not able to pay by BACs

Name of your organisation as it appears on your Bank Account:	
Name of Bank / Building Society	
Address of Bank / Building Society	
Bank Sort Code	
Account Number	

You are advised to keep a copy of your application for your own records.

Please complete all sections of the form. If you do not answer all questions **and submit a copy of your constitution and bank statement** your application will be deemed invalid and not processed. On receipt your application will take up to 28 working days to process.

All applications must be fully completed and submitted by 31 January 2020.

All projects must be fully completed by 31 March 2020.

When complete, please return your application to your relevant Locality Team:

<p>Chester Members Budgets Award Scheme Chester Locality Team Cheshire West & Chester Council Nicholas House, 1 Black Friars Chester CH1 2NU ChesterLocality@cheshirewestandchester.gov.uk</p>	<p>Ellesmere Port Members Budgets Award Scheme Ellesmere Port Locality Team Floor 2 Ellesmere Port Library Ellesmere Port, CH65 0BG EllesmerePortLocality@cheshirewestandchester.gov.uk</p>
<p>Northwich / Winsford Members Budgets Award Scheme Northwich & Winsford Locality Team Cheshire West & Chester Council Wyvern House The Drummer, Winsford CW7 1AH NorthwichWinsfordLocality@cheshirewestandchester.gov.uk</p>	<p>Rural Members Budgets Award Scheme Rural Locality Team Floor 2 Ellesmere Port Library Ellesmere Port, CH65 0BG RuralLocality@cheshirewestandchester.gov.uk</p>
<p>Alternatively please contact Cheshire West and Chester Council's Customer Service team who will transfer you to a member of the Locality team: 0300 123 7026</p>	

Section 1 – Your Organisation

Name of Organisation		
Organisations principal activities (What do you do?)		
Address of your Organisation		
Post Code		
Address including post code payment to be sent if different to above		
Section 2 – Contact Details		
Title (Mr, Mrs, Miss, Ms, Other)		
Contact Name		
Telephone (Daytime)		
Mobile Number		
Email Address <i>(This will be used for any correspondence)</i>		
Section 3 - Your Project / Activity		
Project Title:		
Project Timescale:	Start date:	End date:
Project Aims/Objectives: Please provide a short overview of your project including: What is the aim of the project? What your project will achieve?		
Why is the project needed?		
Where will the project take place?		
How many people will benefit?		
Why do you need the funding?		
How will the local community benefit?		
Thrive Objectives		
Which of the following corporate CWaC THRIVE objectives does your project meet and please explain how. (For more information please see section 11)		

Thriving Communities:

Thriving Residents:

Thriving Economy:

Section 4 - Project / Activity Costs

What will the money be spent on?	
Please list the cost of each item included in your TOTAL project cost	Total (Net + VAT) £
Total Project Cost Including VAT (A)	

Section 5- Proposed Project Funding

Please detail below all sources of funding including in-kind contributions that will contribute towards total project cost:	£
Your own organisations funding	
Grants from Other Sources	
Other	
Total Funding From Above (B)	
Total Funding Requested from Members Budgets (A minus B) :	

Section 6- Members Budget Award Request (s)

Find your Ward Councillor at:
http://www.cheshirewestandchester.gov.uk/your_council/councillors_and_committees.aspx

Please tick the Locality teams that you have applied to:	
Chester	
Ellesmere Port	
Rural	
Northwich and Winsford	
Name of Ward Councillors to whom you are applying for support:	
Councillor Name(s)	Amount (£)

Total of Award Requested (This must match Total Funding Request shown in Section 5)		
Section 7 – Applicants Declaration		
Please provide the names of 2 Authorised Members of your Organisation in whose name this application is made.		
Full Name	Position in Organisation	Date
Section 8 – Terms and Conditions		
Please type/write yes in the box below to confirm that you have read and agree to Cheshire West and Chester’s standard conditions of the award scheme which are shown on the Council’s website. These include acknowledging the Council’s support when producing any promotional material or publicity and the provision of monitoring information when requested. This will include the completion of a monitoring form and the provision of receipts or other details of any expenditure.		
<input type="text"/>		
Have you included a copy of a recent bank statement and constitution?		
<i>Please note, if not included with fully completed application form your application will not be processed.</i>		
Cheshire West and Chester Privacy Statement included in the Terms and conditions		
https://www.cheshirewestandchester.gov.uk/system-pages/privacy-policy.aspx		

Section 11 – Cheshire West and Chester Council THRIVE outcomes and Council Plan

This section will help you to provide information on how your project meets the Councils THRIVE objectives. Below is the link to the Council Plan and the THRIVE objectives:

<https://www.cheshirewestandchester.gov.uk/your-council/policies-and-performance/council-plans-and-strategies/council-plan.aspx>

Data Protection Statement
 We require the information requested in this form to allow us to process your application. All information provided in support of an application, including personal details, will be held in a database. CWaC complies with strict security procedures in the storage and disclosure of your information. These procedures are in accordance with the principles of the General Data Protection Regs. 2018.