



# Cheshire West and Chester

## MEMBERS BUDGETS AWARD SCHEME 2021-22

### Important Information:

Before completing your application form, please make sure you:

**Read the guidance notes carefully and check that you can answer yes to the following questions:**

Does your group meet the eligibility criteria in section D of the guidance notes?	
Does your group have a constitution and is it included with the application?	
Does your group have a bank account and is a bank statement included with the application?	
Does your application meet a wider community benefit (i.e. help a wide and varied group in your Community)?	

### Please include your bank details for payment purposes

Please provide details of your organisations bankers – all successful award applications will be paid directly to your Organisations bank account by BACs or by cheque if we are not able to pay by BACs

Name of your organisation as it appears on your Bank Account:	
Name of Bank / Building Society	
Address of Bank / Building Society	
Bank Sort Code	
Account Number	

You are advised to keep a copy of your application for your own records.

Please complete all sections of the form. If you do not answer all questions **and submit a copy of your constitution and bank statement** your application will be deemed invalid and not processed. On receipt your application will take up to 28 working days to process.

**All applications must be fully completed and submitted by 31<sup>st</sup> January 2022.**  
**All projects must be fully completed by 31<sup>st</sup> March 2022.**

When complete, please return your application to your relevant Locality Team, preferably by email:

<p><b><u>Chester</u></b> Members Budgets Award Scheme Chester Locality Team Cheshire West &amp; Chester Council Nicholas House, 1 Black Friars Chester CH1 2NU <a href="mailto:ChesterLocality@cheshirewestandchester.gov.uk">ChesterLocality@cheshirewestandchester.gov.uk</a></p>	<p><b><u>Ellesmere Port</u></b> Members Budgets Award Scheme Ellesmere Port Locality Team Floor 2 Ellesmere Port Library Ellesmere Port, CH65 0BG <a href="mailto:EllesmerePortLocality@cheshirewestandchester.gov.uk">EllesmerePortLocality@cheshirewestandchester.gov.uk</a></p>
<p><b><u>Northwich / Winsford</u></b> Members Budgets Award Scheme Northwich &amp; Winsford Locality Team Cheshire West &amp; Chester Council Wyvern House The Drummer, Winsford CW7 1AH <a href="mailto:NorthwichWinsfordLocality@cheshirewestandchester.gov.uk">NorthwichWinsfordLocality@cheshirewestandchester.gov.uk</a></p>	<p><b><u>Rural</u></b> Members Budgets Award Scheme Rural Locality Team Floor 2 Ellesmere Port Library Ellesmere Port, CH65 0BG <a href="mailto:RuralLocality@cheshirewestandchester.gov.uk">RuralLocality@cheshirewestandchester.gov.uk</a></p>
<p>Alternatively please contact Cheshire West and Chester Council's Customer Service team who will transfer you to a member of the Locality team: 0300 123 7026</p>	

**Section 1 – Your Organisation**

<b>Name of Organisation</b>	
<b>Organisations principal activities (What do you do?)</b>	
<b>Address of your Organisation</b>	
<b>Post Code</b>	
<b>Address including post code payment to be sent if different to above</b>	

**Section 2 – Contact Details**

<b>Title (Mr, Mrs, Miss, Ms, Other)</b>	
<b>Contact Name</b>	
<b>Telephone (Daytime)</b>	
<b>Mobile Number</b>	
<b>Email Address</b> <i>(This will be used for any correspondence)</i>	

**Section 3 - Your Project / Activity**

<b>Project Title:</b>		
<b>Project Timescale:</b>	<b>Start date:</b>	<b>End date:</b>
<b>Project Aims/Objectives:</b> Please provide a short overview of your project including: <b>What is the aim of the project? What your project will achieve?</b>		
<b>Why is the project needed?</b>		
<b>Where will the project take place?</b>		
<b>How many people will benefit?</b>		
<b>Why do you need the funding?</b>		
<b>How will the local community benefit?</b>		

**Meeting Council Objectives**

**Which of the corporate CW&C objectives does your project meet and please explain how.** (For more information please see section 11)

**Section 4 - Project / Activity Costs**

**What will the money be spent on?**

Please list the cost of each item included in your TOTAL project cost	Total (Net + VAT) £
<b>Total Project Cost Including VAT (A)</b>	

**Section 5- Proposed Project Funding**

Please detail below all sources of funding including in-kind contributions that will contribute towards total project cost:	£
Your own organisations funding	
Grants from Other Sources	
Other	
<b>Total Funding From Above (B)</b>	
<b>Total Funding Requested from Members Budgets (A minus B) :</b>	

**Section 6- Members Budget Award Request (s)**

**Find your Ward Councillor at:**

[http://www.cheshirewestandchester.gov.uk/your\\_council/councillors\\_and\\_committees.aspx](http://www.cheshirewestandchester.gov.uk/your_council/councillors_and_committees.aspx)

**Please tick the Locality teams that you have applied to:**

<b>Chester</b>	
<b>Ellesmere Port</b>	
<b>Rural</b>	
<b>Northwich and Winsford</b>	

**Name of Ward Councillors to whom you are applying for support:**

Councillor Name(s)	Amount (£)

<b>Total of Award Requested (This must match Total Funding Request shown in Section 5)</b>	
--	--

**Section 7 – Applicants Declaration**

Please provide the names of 2 Authorised Members of your Organisation in whose name this application is made.

Full Name	Position in Organisation	Date

**Section 8 – Terms and Conditions**

Please type/write yes in the box below to confirm that you have read and agree to Cheshire West and Chester’s standard conditions of the award scheme which are shown on the Council’s website. These include acknowledging the Council’s support when producing any promotional material or publicity and the provision of monitoring information when requested. This will include the completion of a monitoring form and the provision of receipts or other details of any expenditure.

**Have you included a copy of a recent bank statement and constitution?**

**YES / NO**

*Please note, if not included with fully completed application form your application will not be processed.*

**Cheshire West and Chester Privacy Statement included in the Terms and conditions**

<https://www.cheshirewestandchester.gov.uk/SearchResults.aspx?p=9&q=privacy+notice>

### **Tackle the climate emergency**

As well as making the Council a greener organisation, we will work with businesses and communities to ensure that our borough reduces its carbon footprint and that future generations are protected from climate change. We have a shared responsibility to act and there will be a real urgency to our response. While this is a real challenge it presents great opportunities to build a green economy, more active residents, less congestion, warmer homes, and a more efficient use of our resources.

### **Grow our local economy and deliver good jobs with fair wages for our residents**

Our economy is doing relatively well compared to other areas, with lower levels of unemployment and higher levels of productivity. We have ambitious plans to build on this success with higher levels of growth, well supported businesses, dynamic town centres and excellent local skills. Our challenge is to make sure that more local people can access these local opportunities and secure good jobs.

### **Support children and young people to make the best start in life and achieve their full potential**

Our borough is a great place to grow up for many but not for all. Our vision is for more children and young people to feel included, listened to and to live in safe communities. We will also do everything we can to support children, young people and families to go on to lead fulfilling lives whatever their circumstances.

### **Enable more adults to live longer, healthier and happier lives**

The majority of our residents benefit from good health and wellbeing throughout their lives. However individuals from more deprived areas are more likely to be in poorer health and we need to think differently about how we meet the challenges of people living longer and maintaining good mental health. Joining up with our local NHS and care providers, we want to work closely with communities and build on people's strengths and capabilities to make this happen.

### **Make our neighbourhoods even better places to call home**

Our local neighbourhoods are central to our quality of life and are places where people come together and contribute as a community. We will work with communities to ensure our neighbourhoods are safe, well maintained and we have good range of homes that meet a diversity of needs.

#### **DATA PROTECTION STATEMENT**

We require the information requested in this form to allow us to process your application. All information provided in support of an application, including personal details, will be held in a database. CWaC complies with strict security procedures in the storage and disclosure of your information. These procedures are in accordance with the principles of the General Data Protection Regs. 2018.