

Town/Parish (Local) Councils Elections Recharging Procedure

Non-scheduled elections

In the event of any election being called as a result of a casual vacancy arising, the full cost will be met by the Local Council in accordance with the Cheshire wide Scale of fees and charges.

Once all the costs are known the Local Councils will be sent an itemised invoice that will be due for payment within 30 days of receipt in accordance with the Council's standard payment terms.

Note: Normally in the event of any by-election the Deputy Returning Officer fee is applied rather than the Returning Officer's fee.

Scheduled elections (combined with Borough Council elections)

Uncontested

Should the election be uncontested Local Council elections will be invoiced for the uncontested election fee approximately one month after the date of the election. Payment will be due within the normal 30 day payment period.

Contested Elections

Local Councils will be recharged their share of the costs of the election in accordance with the recharging arrangements.

Invoices will be sent out within three months of the election taking place.

Payment will be due within the normal 30 day payment period during which time the Local Councils will be able to raise any queries on the invoice and ask for clarification.

Should it be found that any error has occurred then the invoice will be cancelled and a new one raised.